



g

# CITY OF HOLLYWOOD, FLORIDA

## OFFICE OF PROCUREMENT AND CONTRACT COMPLIANCE

### Sole Source Justification Form (Use for Purchases(s) over \$5,000)

**Per City of Hollywood Ordinance § 38.41 (C) (2), sole source purchases are exempt from competitive bid and competitive proposal requirements. Sole-source goods, supplies, materials, equipment and services, such as unique, patented, or franchised goods, supplies, materials, equipment or services, are exempt if the CPO determines, after conducting a good faith review of available sources, that the particular supply or service is available from only one source.**

Date 3/16/2026

Department/Office Public Utilities

Division/Area Lift Station

Requestor Frederick E. Gary

Title Lift Station Superintendent

Phone 954-350-1266

Email fgary@hollywoodfl.org

1. Requested Vendor Ferguson Enterprises DBA Ferguson Waterworks Vendor Number 09340

Address 1950 NW 18<sup>th</sup> Street, Pompano, FL 33069

Contact Person Matt Gracie

Title Municipal Sales

Phone 954-256-4281

Email matthew.gracie@ferguson.com

2. Product/Service being requested (be specific). Ferguson Waterworks 4" and 6" flange L& W check valves resil bronze disc.

3. Detailed description of the product/service's function and purpose. The primary function of the requested check valves is to prevent backflow of sewage, ensuring that flow is only permitted in one direction. This mechanism protects essential equipment and prevents sewage from backing up into residential and commercial properties.

4. Please explain in detail why this vendor is the sole source supplier for the required product/service. Be sure to explain the necessary features this vendor provides which are not available from any other vendor. Ferguson Waterworks is the exclusive provider of this check valve, which possesses unique characteristics and functionality that are not matched by any other vendor. The specialized design ensures optimal performance and reliability under the specific conditions of our wastewater systems.

5. Please explain in detail what process the Department/Office took to verify that there are no other vendors or products/services available to perform the required function. The department conducted a thorough review of

potential suppliers and their offers. Vendor catalogs and industry comparisons were analyzed to confirm that no other products on the market meet the unique requirements necessary for this application.

6. Please submit supporting documentation from the vendor or other sources certifying that this vendor is a sole source for the required product/service being requested. For example, the vendor holds the distribution rights, productions rights, copyrights, trademark and/or patent:

- Vendor holds the exclusive rights for the product/service.
- Vendor is the sole provider of the product/service that has unique characteristics essential to the required function which no other product/service is capable of satisfying.
- Product is replacing existing product and necessary to maintain warranty or service contract.
- Product is replacing existing product and is not interchangeable with any other product.
- Other (Please explain). \_\_\_\_\_

7. Total cost of the requested product/service? \$100,000.00

8. Total estimated annual (fiscal year) cost of requested product/service? \$100,000.00

Account Number(s) 442.400603.53600.552240.000000.000.000

9. Is this product/service covered by a warranty?  Yes  No

If yes, please attach a copy of the warranty details.



10. Will grant funds be used to pay for the requested product/service?  Yes  No

If yes, please explain N/A

### REQUESTING DEPARTMENT RECOMMENDATION

**WARNING: Per Florida Statutes 838.22(2) – “It is unlawful for a public servant or a public contractor who has contracted with a governmental entity to assist in a competitive procurement to knowingly and intentionally obtain a benefit for any person or to cause unlawful harm to another by circumventing a competitive solicitation process required by law or rule through the use of a sole-source contract for commodities or services.”**

I recommend that the competitive quoting/bidding process be waived and that the goods/services be purchased as a sole source.

DS  
  
 Requestor's Signature  
 DocuSigned by:  
  
 Director's Signature

3/16/2026  
 \_\_\_\_\_  
 Date  
 3/17/2026  
 \_\_\_\_\_  
 Date