



Department of Public Utilities
Public Utilities Administration
Inter-Office Memorandum

DATE: April 8, 2026

FILE: PU-26-78

TO: Raelin Storey
City Manager, Office of the City Manager

VIA: ^{DS}
^{AR} Adam Reichbach
Assistant City Manager, Office of the City Manager

VIA: ^{DS}
^{CO} Chris O'Brien
Director, Public Safety

THRU: ^{Initial}
^{SS} Steve Stewart
Director, Procurement and Performance Management

THRU: ^{DS}
^{JJ} Jean Joinville
Procurement Manager, Office of Procurement and Performance Management

FROM: ^{DS} ^{Initial} ^{DS}
^{KSM} ^{PS} ^{VM} Vincent Morello, P.E.
Director, Public Utilities

SUBJECT: Recommendation to extend Brenntag Mid-South, Inc., Blanket Purchase Agreement PA601105 for the Supply and Delivery of Sodium Hydroxide up to 90 days . The 90-day extension will cover the period from April 19, 2026 – July 17, 2026.

ISSUE:

The Department of Public Utilities (Department) is requesting a 90-day extension for Brenntag Mid-South, Inc. (Brenntag) Blanket Purchase Agreement PA601105 (PA601105) for the supply and delivery of sodium hydroxide. Agreement number PA601105 is used by both the Water Treatment Plant (WTP) and the Wastewater Treatment Plant (WWTP).

The extension is necessary because the lead agency, the City of Margate, whose contract the Department currently piggybacks, recently renewed its agreement with Brenntag. As a result, PA601105 must now be brought before the Commission for formal renewal. The 90-day extension will provide continuity of service until the Commission approval process is completed.

AUTHORITY:

**§ 38.49 TERMINATION, EXTENSION AND RENEWAL OF CONTRACTS.
(B) Extensions.**

The City Manager or designee is authorized to extend for a maximum of 120 days, any contract entered into by the City pursuant to City Commission approval. Any further extensions of such contract require City Commission approval, subject to all requirements of the Procurement Code.

Approval of this Memo will not fiscally impact the City as this is a proposal for 90-day extension.

RECOMMENDATION:

Approval to extend Brenntag Mid-South, Inc. PA601105 up to 90 days from April 19, 2026 – July 17, 2026 for the continued Supply and Delivery of Sodium Hydroxide.

DocuSigned by:
Raelin Storey
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4/21/2026

APPROVED BY: Raelin Storey
City Manager

Date:

Attachments: PA601105
Vendor Extension Approval E-mail
Brenntag Risk Approved COI