

**CITY OF HOLLYWOOD  
INTEROFFICE MEMORANDUM**

**TO:** Mayor and Commissioners                   **DATE:** June 3, 2026  
**FROM:** Damaris Henlon, City Attorney  
**SUBJECT:** Agreement with USSI, LLC for smoke testing and manhole inspection services for infiltration and inflow

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I have reviewed the above referenced Agreement with the participating Department, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Department of Public Utilities
  - 2) Type of Agreement – Contract Agreement
  - 3) Method of Procurement (RFP, bid, etc.) – Piggyback of Seminole County No. IFB-604974-25/LAS
  - 4) Term of Contract: date of award by City Commission to May 21, 2028
  - 5) Contract Amount – for an amount not to exceed \$750,000.00
  - 6) Termination Rights – Set forth in Seminole County Agreement No. IFB-604974-25/LAS.
  - 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
  - 8) Scope of Services – smoke testing and manhole inspection services for infiltration and inflow
  - 9) Other Significant Provisions:
- cc: Raelin Storey, City Manager