

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, APPROVING AND AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO EXECUTE AN AUTHORIZATION TO PROCEED FOR WORK ORDER NUMBER H&S 26-10 WITH HAZEN AND SAWYER, P.C. FOR ON-CALL ENGINEERING SUPPORT SERVICES ON AN AS-NEEDED BASIS IN AN AMOUNT UP TO \$350,000.00; AMENDING THE FISCAL YEAR 2026 CAPITAL IMPROVEMENT PLAN.

WHEREAS, the Department of Public Utilities (“Department”) is responsible for the planning, design, management, and inspection of sewer-related engineering projects; and

WHEREAS, the Department requires on-call engineering services to assist with regulatory compliance activities, support operational needs, and provide technical and administrative assistance for evaluations, permitting, reporting, and other tasks as needed; and

WHEREAS, on August 30, 2023, the City Commission passed and adopted Resolution No. R-2023-251, authorizing the execution of continuing consulting engineering services agreements with five consultants for Water Treatment Plant and Southern Regional Wastewater Treatment Plant (“WWTP”) projects, including Hazen and Sawyer, P.C. (“H&S”); and

WHEREAS, Department staff requested and received a proposal from H&S on October 17, 2025, for on-call engineering support services to be performed as needed for tasks such as:

- Broward County Resilient Environment Department Permit Support:
 - Assist with WWTP Operating Permit renewal
 - Assist with WWTP fuel oil contamination and coordinating project permitting and activities
- Large User Agreement Support:
 - Present on the status of WWTP upgrade and uprate projects
 - Evaluate flow and loading impacts on the WWTP from new development
 - Assist with resolving technical issues and disputes raised by Large Users.
- Regulatory Response:
 - Review proposed and new regulatory requirements
 - Coordinate with regulatory agencies and participate in meetings on permitting and related issues
 - Assist with permit applications and responses to regulatory requests

- Prepare technical memoranda, reports, and related documentation
- Provide engineering evaluations, preliminary conceptual designs, and cost estimates
- Administrative Assistance:
 - Prepare presentation materials and participate in Commission workshops
 - Support engineering staff planning meetings and capital improvement plan updates
 - Prepare engineering evaluations, technical memoranda, letters, and reports; and

WHEREAS, H&S proposes these as-needed services in an amount not to exceed \$350,000.00; and

WHEREAS, the Department Director and the Director of Procurement and Performance Management recommend that the City Commission approve and authorize the appropriate City officials to execute an Authorization to Proceed (“ATP”) for Work Order Number H&S 26-10 with H&S for on-call engineering support services in an amount up to \$350,000.00; and

WHEREAS, the FY 2026 Capital Improvement Plan was adopted and approved by the City Commission pursuant to Resolution R-2025-336 at the 2nd Public Budget Hearing on September 25, 2025; and

WHEREAS, it is necessary to amend the approved FY 2026 Capital Improvement Plan as set forth in the attached Exhibit “1.”

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA:

Section 1: That the foregoing “WHEREAS” clauses are ratified and confirmed as being true and correct and are incorporated in this Resolution.

Section 2: That it approves and authorizes the execution, by the appropriate City officials, of an ATP for Work Order No. H&S 26-10 with H&S, together with such non-material changes as may be subsequently agreed to by the City Manager and approved as to form and legal sufficiency by the City Attorney.

Section 3: That these Amendments to the FY 2026 Capital Improvement Plan for the Fiscal Year beginning October 1, 2025, and set forth in detail in the attached Exhibit “1” are adopted and authorized as Amendments and/or Adjustments to the Capital Improvement Plan of the City of Hollywood, Florida, for the Fiscal Year 2026.

Section 4: That this Resolution shall be in full force and effect immediately upon its passage and adoption.

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PASSED AND ADOPTED this _____ day of _____, 2026.

JOSH LEVY, MAYOR

ATTEST:

PATRICIA A. CERNY, MMC
CITY CLERK

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY:

DAMARIS HENLON
CITY ATTORNEY