

**CITY OF HOLLYWOOD, FLORIDA  
MEMORANDUM  
DEPARTMENT OF DEVELOPMENT SERVICES  
DIVISION OF PLANNING AND URBAN DESIGN**

**DATE:** June 29<sup>th</sup>, 2026 **MEMO NO.:** P-26-04

**TO:** Historic Preservation Board & Planning and Development Board

**VIA:** Andria Wingett, Director of Department of Development Services

**FROM:** Cameron Palmer, Assistant Director / Chief Planner

**SUBJECT:** Recommendation to City Commission Regarding an Amendment to the City's Existing Comprehensive Plan to Provide Clarifications to The Hotel Room Pool, Flexibility Units, Hotel Room Densities and Establishing A Transfer Of Development Rights Program Within The Coastal Element and Land Use Element, Respectively (26-L-18).

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**EXPLANATION:**

The aforementioned amendments to the City of Hollywood Comprehensive Plan are scheduled to be presented to the Joint Meeting of the Historic Preservation Board and Planning and Development Board on June 29, 2026.

Staff analysis and supporting materials are currently under refinement and will be made available at a later date.