



Department of Public Utilities
 Public Utilities Administration
 Inter-Office Memorandum

DATE: December 18, 2025 **FILE:** PU-26-006

TO: George R. Keller, Jr., CPPT
 City Manager

VIA: Adam Reichbach ^{DS} AR
 Assistant City Manager

VIA: Chris O'Brien ^{DS} CO
 Director, Public Safety

THRU: Otis Thomas ^{DS} OT
 Director, Procurement and Contract Compliance H

FROM: Vincent Morello ^{Initial} PSVM
 Director, Public Utilities

SUBJECT: Recommendation to extend the contract with Cardinal Contractors, Inc., for Deep Injection Wells No. 3 and No. 4 Pump Station at the Southern Regional Wastewater Treatment Plant up to 120 days. The 120-day extension will cover the period from February 14, 2026, to June 14, 2026, with no price change.

ISSUE:

The Department of Public Utilities (“Department”) is requesting a 120-day extension for Cardinal Contractors, Inc., for Deep Injection Wells No. 3 and No. 4 Pump Station at the Southern Regional Wastewater Treatment Plant, up to 120 days, with no price change. Cardinal Contractors will have Deep Injection Wells No. 3 and No. 4 operational with the injection well pump, concentrate pumps, control system, SCADA, and emergency generator. This time extension is requested due to the contract expiration and delay in accessing the clarifier due to operational issues, including the following:

- FPL Utility Power Service – the lack of permanent power is preventing testing of electrical and mechanical gear. FPL assured the Department several months ago that they would provide utility power service to support the project. Commissioning of equipment was planned to begin in July 2025. To date, FPL has been working on the right-of-way (ROW) to facilitate the direct boring process. However, they still need to focus on pulling the necessary cables and energizing the vault, filling in excavations on the south side of Clarifiers No. 2 & No. 4, and Oxygen Train Maintenance Work.

- Medium Voltage Switchgear Late Delivery – reference Cardinal Contractor’s letters dated September 11, 2025, and May 3, 2024, indicating that the project would incur additional delays to the schedule of deliveries, as stated by Change Order No. 5.

AUTHORITY:

§ 38.49 TERMINATION, EXTENSION AND RENEWAL OF CONTRACTS.

(B) Extensions.

The City Manager or designee is authorized to extend for a maximum of 120 days, any contract entered into by the City pursuant to City Commission approval. Any further extensions of such contract require City Commission approval, subject to all requirements of the Procurement Code.

Funding for this project was included in the amended FY 2026 Capital Improvement Plan and is available in account number 442.409902.53600.563011.001522.000.000 and 442.409902.53600.563012.001522.000.000.

RECOMMENDATION:

We respectfully request approval to extend the contract with Cardinal Contractors, Inc., for an additional 120 days, from February 14, 2026, to June 14, 2026, for Deep Injection Wells No. 3 and No. 4 Pump Station at the Southern Regional Wastewater Treatment Plant.

Signed by: George R. Keller, Jr. CPPT 1/5/2026
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 APPROVED BY: George R. Keller, Jr., CPPT Date
 City Manager

Attachments: IW 3 & 4 – Time Extension Request Letter
IW 3 & 4 – NTP Cardinal Contractors

DS Initial DS Initial
 GH RP R.S. P.S.W.M