

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, APPROVING AND AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO EXECUTE AN AUTHORIZATION TO PROCEED FOR WORK ORDER NUMBER TTH 26-01 WITH TETRA TECH, INC., FOR ON-CALL PROFESSIONAL ENGINEERING SUPPORT SERVICES ON AN AS-NEEDED BASIS IN AN AMOUNT UP TO \$250,000.00.

WHEREAS, the Department of Public Utilities (“Department”) requires engineering support services on an as-needed basis to pursue grant funding opportunities from various agencies and to continue to meet regulatory, compliance, legislative, and contractual requirements; and

WHEREAS, some of the required engineering services can be anticipated and pre-defined; however, the need for additional, previously unanticipated services may arise; and

WHEREAS, the Department has determined that engineering services on an as-needed basis are necessary for the following tasks and other similar assignments to support ongoing Department operations:

- Engineering and technical assistance to strategically identify and prepare prospective grant applications aligned with the Department’s needs and goals.
- Engineering support related to regulatory compliance and permit applications for city-wide water, wastewater, stormwater, and reuse water systems.
- Engineering support for water, wastewater, stormwater, and reuse water projects designed and administered in-house by Department staff.
- Conceptual planning for water, sewer, stormwater, reuse systems, as well as matters of emerging interest; and

WHEREAS, on September 6, 2023, the City Commission adopted Resolution No. R-2023-277, authorizing the execution of continuing professional consulting engineering services contracts with eight firms for infrastructure projects involving water, sewer, reuse, and stormwater systems, including Tetra Tech, Inc. (“TTH”); and

WHEREAS, the Department requested a proposal from TTH to provide the aforementioned engineering support services on an as-needed basis; and

WHEREAS, TTH submitted a proposal to provide these services in an amount up to \$250,000.00; and

WHEREAS, the Department Director and the Director of Procurement and Performance Management recommend that the City Commission approve and authorize the appropriate City officials to execute an Authorization to Proceed for Work Order No. TTH 26-01 with Tetra Tech, Inc. for professional engineering support services on an as-needed basis in an amount up to \$250,000.00; and

WHEREAS, funding for this project was included in the amended FY 2026 Capital Improvement Plan and FY 2026 Operating Budget, and is available in account numbers 442.409901.53600.531300.000744.000.000, 443.419901.53800.5630100.000913.000.000, and 442.400401.53600.531170.000000.000.000.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA:

Section 1: That the foregoing "WHEREAS" clauses are ratified and confirmed as being true and correct and are incorporated in this Resolution.

Section 2: That it approves and authorizes the appropriate City officials to execute an Authorization to Proceed for Work Order Number TTH 26-01 with Tetra Tech, Inc., together with such non-material changes as may be subsequently agreed to by the City Manager and approved as to form and legal sufficiency by the City Attorney.

Section 3: That this Resolution shall be in full force and effect immediately upon its passage and adoption.

PASSED AND ADOPTED this _____ day of _____, 2026.

JOSH LEVY, MAYOR

ATTEST:

PATRICIA A. CERNY, MMC
CITY CLERK

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY:

DAMARIS HENLON
CITY ATTORNEY