



**CITY OF HOLLYWOOD
DEPARTMENT OF PUBLIC UTILITIES
ENGINEERING AND CONSTRUCTION SERVICES**

1621 N. 14th Avenue
Hollywood, FL 33020
Phone (954) 921-3930

CONSULTANT'S AUTHORIZATION TO PROCEED

To: Craven, Thompson & Associates, Inc. Date: _____

Facility Name: City of Hollywood Project No.: 24-1343C

Project Name: In-House Engineering Support Services on an As-Needed Basis Work Order Number: CTA 26-01

You are hereby authorized to proceed with the following services:

- ☒ Basic Services
☐ Additional/Reimbursable Services, as described below:

In accordance with executed Professional Services Agreement with **Craven, Thompson, & Associates, Inc. (CTA)**, dated **September 6, 2023**, pursuant to Resolution No. **R-2023-277** and based upon CTA's proposal, for subject project, dated **October 13, 2025**.

This work is to be completed and submitted on or before:

Payment for these services shall be: ☐ Lump Sum:
☒ Not to exceed: \$400,000.00

See attached schedule dated: _____

☐ Percentage

AUTHORIZED DESIGN VALUE

CONSULTANT'S ESTIMATED COST

Construction Budget:	\$		\$	
Additive Alternates:	\$		\$	
Total Construction Budget:	\$		\$	

BASIC SERVICES

SUPP. SERVICES

TOTAL

Total Estimated Fees:					
Fee Authorized Including This ATP	\$	400,000.00	\$		\$ 400,000.00
Less Fee Previously Authorized	\$	0.00	\$		\$ 0.00
Fee Authorized This ATP:	\$	400,000.00	\$		\$ 400,000.00

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:

Damaris Henlon, City Attorney

The City of Hollywood, Florida

By: _____
Josh Levy, Mayor

APPROVED AS TO FINANCE:

Stephanie Tinsley, Director
Department of Financial Services

Attest:

Patricia A. Cerny, MMC, City Clerk

Accepted By Consultant:

Account No.: 442.409903.53600.531300.001654.000.000

Note to Consultant: Please sign and return to the Engineering and Construction Services Division.