



CITY OF HOLLYWOOD, FLORIDA
OFFICE OF PROCUREMENT SERVICES



DATE: January 13, 2025

FILE: PR-25-059

TO: George R. Keller, Jr. CPPT
City Manager DS
GRK/JC

VIA: Adam Reichbach
Assistant City Manager DS
AR

VIA: Gus Zambrano
Assistant City Manager DS
GZ

THRU: Otis Thomas
Director, Procurement and Contract Compliance DS
OT

FROM: Joseph S. Kroll
Director, Public Works DS
JSK

SUBJECT: Recommendation to Approve the 2nd renewal period; February 1, 2025 – January 31, 2027, to Graybar Electric Company, Inc. for Electrical, Lighting, Data Communications and Security and Related Products and to increase the amount from \$48,000.00 to \$55,000.000 annually.

ISSUE:

A Blanket Purchase Agreement PA600873 was approved by City Manager Memo Number PR-24-097 on March 14, 2024, for Electrical, Lighting, Data Communications and Security and Related Products. The Public Works Department has a continued need for Electrical, Lighting, Data Communications and Security and Related Products. Blanket Purchase Agreement PA600873 was approved for an Initial period February 1, 2018 – January 31, 2023, and three, two-year renewal periods. Electrical, Lighting, Data Communications and Security and Related Products provided by Graybar Electric Company, Incorporated continues to be satisfactory.

AUTHORITY:

§ 38.49 TERMINATION, EXTENSION AND RENEWAL OF CONTRACTS.
(C) Renewals:

When a contract entered into by the City pursuant to City Commission approval provides for one or more renewals by affirmative action of the City and the estimated annual cost of a renewal exceeds \$250,000, only the City Commission is authorized to approve such renewals. When a contract entered into by the City pursuant to City Commission approval provides for one or more renewals by affirmative action of the City and the estimated annual cost of a renewal of the contract does not exceed \$250,000, the CPO shall have the authority to recommend to the City Manager approval or rejection of the renewal if it is the first, second, or third renewal of the contract, but only the City Commission is authorized to approve any subsequent renewal. When a contract entered into by the City pursuant to City Commission approval provides for one or more renewals by affirmative action of the City and the estimated annual cost of a renewal of the contract does not exceed \$25,000, the CPO shall have the authority to approve or reject the renewal if it is the first, second or third renewal of the contract, but only the City Commission is authorized to approve any subsequent renewal.

Funding has been provided in the fiscal year 2025 budget for the Public Works Department in Account Number **001.500301.51900.54630.000000.000.000.**

RECOMMENDATION:

Approval of 2nd Renewal Period from February 1, 2025 – January 31, 2027, to Graybar Electric Company, Incorporated for Electrical, Lighting, Data Communications and Security and Related Products and to increase the amount from \$48,000.00 to \$55,000.00 annually.

DocuSigned by:
George R. Keller Jr., CPPT
BB25DD053647405...

1/22/2025

APPROVED BY: George R. Keller, Jr. CPPT
City Manager

Date:

Attachments: Executed Renewal Request from Public Works, Joseph S. Kroll, Director

Supporting Documentation (i.e., Copy of BPA/PO or Agreement, Approved City Manager Memo/Resolution, etc.)

Approved Certificate of Insurance



CITY OF HOLLYWOOD, FLORIDA
PROCUREMENT SERVICES DIVISION

Department/Office
Contract Renewal Evaluation

Date: 10/07/2024	
Department/Office: 5100	Division/Area: 5174
Contact Person: William Clift	Title: PWFM Superintendent
Contact phone number: 954-967-4550	Contact Email wclift@hollywoodfl.o
Purchase Order/Blanket Purchase Order #: B003113	
Contract Expiration Date: 01/31/2029	
Vendor: Graybar	Contact Person: David Michaud
Contact phone number: 954-633-6340	Contact Email: David.Michaud@grsyba
Good/Service: Electrical componen	Solicitation #: R-2018-104

1. How would you rate the quality of goods/services?

Excellent Good Satisfactory Poor

2. How would you rate the courteousness vendor's personnel?

Excellent Good Satisfactory Poor

3. With regards to the goods or services provided, how satisfied are you with the following items?
 (Please check one per category)

	Excellent	Good	Satisfactory	Poor
Overall Quality	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Value	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Frequency of Contact	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Responsiveness to request	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

4. Are all goods/services on the contract being performed at the agreed upon time and manner?

Yes No

If no, please explain?

5. If you contacted the vendor, were all your questions answered or any issues resolved to your complete satisfaction?

Yes No Did not need to contact

If no, please explain?



CITY OF HOLLYWOOD, FLORIDA
PROCUREMENT SERVICES DIVISION

Department/Office
Contract Renewal Evaluation

6. Has the invoicing been timely, accurate and in accordance with the contract?

Yes No

If no, please explain?

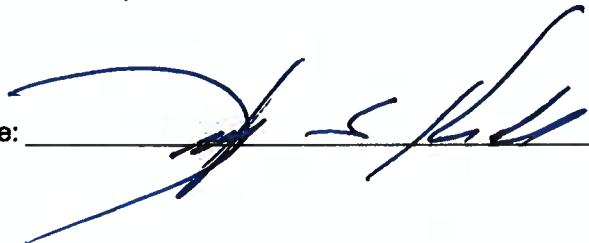
7. Does the Department/Office recommend renewing a contract based upon the available renewal options when the current agreement expires?

Yes No

If no, please explain?

8. Please state any additional comments about your experience with this vendor and the goods/services provided:

Department/Office Director's Name: Joseph Kroll

Department/Office Director's Signature: 

JMK
10-7-24

October 7, 2024

tel: 954.967.4526
fax: 954.967.4510

Graybar Electric Company, Inc.

1255 N.W. 21st street

Pompano Beach, Fl. 33069

Dear Vendor:

Our agreement for Electrical, Lighting, Data Communications and Security Related Products, Services and Solutions based upon blanket purchase order PA600873 expires on 01/31/2025

Public Works would like to renew the agreement for a two (2) year renewal period under the terms and conditions of our current agreement. New Start date 02/01/2025 End date 01/31/2027.

Please advise your interest in renewing this agreement by marking the appropriate response, signing and returning this correspondence.

If you were unable to renew this agreement, please explain the reason(s) in a separate letter.

Thanks for your help with this matter and as always, please call me at: (954) 967-4509 if you have any questions.

A response as soon as possible would be appreciated.

Sincerely,

Robert Delorimiere

Special Projects Manager

Public Works Department

City of Hollywood Florida

Graybar representative to sign below:

I agree: Miguel Portu Jr

I disagree: _____

Name: (Printed) Miguel Portu

Date: 10/17/2024

2600 Hollywood Boulevard
P.O. Box 229045
Hollywood, Florida
33022-9045
hollywoodfl.org



Blanket Purchase Agreement PA600873

Supplier Details:

Company Graybar Electric Company, Inc
Contact Dale Gates
Address 1255 N.W. 21st Street
Pompano Beach, FL 33069

Submit your response to:

Company City of Hollywood, FL - Public Works Administration
Contact Clift, William
Address 1600 South Park Road
Hollywood FL 33020
Phone 1-954-967-4526
Fax
E-mail wclift@hollywoodfl.org

Dear Vendor:

This is to inform you that the City of Hollywood, Florida is entering a Blanket Purchase Agreement with your Company based on the following:

Piggyback The City of Kansas City, Missouri Contract Number EV2370



Blanket Purchase Agreement PA600873

Agreement	PA600873
Creation Date	10-APR-2024
Revision	0
Agreement Amount	48,000.00 USD

VENDORS MUST INCLUDE THE CITY'S PURCHASE ORDER NUMBER ON ALL INVOICES. PLEASE SUBMIT ALL INVOICES TO ACCOUNTSPAYABLE@HOLLYWOODFL.ORG.

OR
Mail To
City of Hollywood
Accounts Payable, Room 119
P.O. Box 229045
Hollywood, FL 33022-9045

Supplier **Graybar Electric Company, Inc**
1255 N.W. 21st Street
Pompano Beach, FL 33069

Notes The City of Kansas City, Missouri Contract Number EV2370 terms and conditions prevail over the City's Purchase Order terms and conditions.

Customer Account Number	Supplier Number	Payment Terms	Freight Terms	FOB
	00283	Net 30	None	Destination
	Start Date	End Date	Shipping Method	
	03/05/2024	01/31/2025		
Initial Award Term				
First Renewal Period	03/05/2024	01/31/2025		
Second Renewal Period	02/01/2025	01/31/2027		
Third Renewal Period	02/01/2027	01/31/2029		
Fourth Renewal Period				

Attachments			
Type	File Name or URL	Title	Description
File	PR-24-097 Graybar Electric.pdf	PR-24-097 Graybar Electric.pdf	First Renewal Term

Line	Item	UOM	Price	Expiration Date
1	Per the pricing and services on City of Kansas City, Missouri Contract Number EV2370 for Electrical, Lighting, Data Communications, and Security Products and Related Products, Services and Solutions		0.00	
Attachments				
Type	File Name or URL	Title	Description	