



City of Hollywood
Procurement Services
Otis Thomas, Director/Chief Procurement Officer
2600 Hollywood Boulevard, Hollywood, FL 33020

EVALUATION TABULATION
RFP No. RFP-331-25-SA
State & Federal Grant Technical Assistance Consultant
RESPONSE DEADLINE: September 24, 2025 at 3:00 pm
Report Generated: Wednesday, October 29, 2025

PHASE 1

EVALUATION CRITERIA

Criteria	Scoring Method	Weight (Points)
Relevant Experience and Expertise	Points Based	30 <i>(30% of Total)</i>

Description:
Demonstrated experience working with HUD programs (CDBG, HOME, CV, etc.) and federal compliance.

Criteria	Scoring Method	Weight (Points)
Qualifications of Key Personnel	Points Based	20 <i>(20% of Total)</i>

Description:
Education, certifications, and HUD-specific training of proposed staff, including resumes.

Criteria	Scoring Method	Weight (Points)
Approach and Methodology	Points Based	25 <i>(25% of Total)</i>

Description:
Clear understanding of scope, work plan, innovative methods, and problem-solving capabilities.

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Criteria	Scoring Method	Weight (Points)
References and Past Performance	Points Based	10 (10% of Total)

Description:

The proposer shall provide three (3) professional references, including at least one (1) reference from a local government agency, that can verify the proposer's experience and past performance in providing services similar in scope and complexity to those described in this solicitation. Other support services to be evaluated include, but are not limited to, compliance concerns, timeliness, and related performance matters.

Criteria	Scoring Method	Weight (Points)
Cost Proposal	Points Based	15 (15% of Total)

Description:

Reasonableness and competitiveness of the proposed fee structure and total cost.

AGGREGATE SCORES SUMMARY

Vendor	Evaluator 1	Evaluator 2	Evaluator 3	Evaluator 4	Total Score (Max Score 100)
Civitas, LLC	97	78	88	96	89.75
GrantWorks, Inc.	86.1	89.1	75.1	92.1	85.55
Accenture Infrastructure and Capital Projects, LLC (I&CP)	85.6	76.6	72.6	83.1	79.52

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Vendor	Evaluator 1	Evaluator 2	Evaluator 3	Evaluator 4	Total Score (Max Score 100)
Housing and Community Development Associates LLC	75.8	64.8	63.8	78.8	70.8
Booth Management Consulting, LLC	58.3	66.3	64.3	80.3	67.3
Kimley-Horn and Associates, Inc.	57.9	61.9	69.9	74.9	66.12
Metric Consulting LLC	50.3	70.3	61.3	77.3	64.8
AG Urban LLC	71.6	53.6	79.6	39.6	61.09
GrantPro Consult	54	61	68	61	61.02
Ecostrata Services, Inc.	70.1	51.1	64.1	52.1	59.39

VENDOR SCORES BY EVALUATION CRITERIA

Vendor	Relevant Experience and Expertise Points Based 30 Points (30%)	Qualifications of Key Personnel Points Based 20 Points (20%)	Approach and Methodology Points Based 25 Points (25%)	References and Past Performance Points Based 10 Points (10%)	Cost Proposal Points Based 15 Points (15%)	Total Score (Max Score 100)
Civitas, LLC	28	18.3	19.3	9.3	15	89.75
GrantWorks, Inc.	28	18.8	22.5	6.3	10.1	85.55
Accenture Infrastructure and Capital Projects, LLC (I&CP)	27.3	17.3	20.8	8.6	5.6	79.52
Housing and Community Development Associates LLC	22.5	17.3	19.3	6	5.8	70.8

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Vendor	Relevant Experience and Expertise Points Based 30 Points (30%)	Qualifications of Key Personnel Points Based 20 Points (20%)	Approach and Methodology Points Based 25 Points (25%)	References and Past Performance Points Based 10 Points (10%)	Cost Proposal Points Based 15 Points (15%)	Total Score (Max Score 100)
Booth Management Consulting, LLC	22.5	16.3	17.3	5	6.3	67.3
Kimley-Horn and Associates, Inc.	23	13.8	20.3	7.3	1.9	66.12
Metric Consulting LLC	20.3	16.5	17.5	8.3	2.3	64.8
AG Urban LLC	19.8	8.5	13.8	6.5	12.6	61.09
GrantPro Consult	21.5	13	15	7.5	4	61.02
Ecostrata Services, Inc.	23	14.5	13.3	7.5	1.1	59.39

INDIVIDUAL PROPOSAL SCORES

Accenture Infrastructure and Capital Projects, LLC (I&CP)	
Relevant Experience and Expertise Points Based 30 Points (30%)	
Evaluator 1: 30	
Evaluator 2: 28	
Evaluator 3: 23	
Evaluator 4: 28	
Qualifications of Key Personnel Points Based 20 Points (20%)	
Evaluator 1: 19	

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Evaluator 2: 14
Evaluator 3: 18
Evaluator 4: 18

Approach and Methodology | Points Based | 25 Points (25%)

Evaluator 1: 21
Evaluator 2: 20
Evaluator 3: 20
Evaluator 4: 22

References and Past Performance | Points Based | 10 Points (10%)

Evaluator 1: 10
Evaluator 2: 9
Evaluator 3: 6
Evaluator 4: 9.5

Cost Proposal | Points Based | 15 Points (15%)

Evaluator 1: 5.64
\$35,375
Evaluator 2: 5.64
\$35,375
Evaluator 3: 5.64
\$35,375
Evaluator 4: 5.64

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\$35,375

AG Urban LLC	
Relevant Experience and Expertise Points Based 30 Points (30%)	
	Evaluator 1: 23
	Evaluator 2: 23
	Evaluator 3: 23
	Evaluator 4: 10
Qualifications of Key Personnel Points Based 20 Points (20%)	
	Evaluator 1: 11
	Evaluator 2: 3
	Evaluator 3: 18
	Evaluator 4: 2
Approach and Methodology Points Based 25 Points (25%)	
	Evaluator 1: 17
	Evaluator 2: 5
	Evaluator 3: 20
	Evaluator 4: 13
References and Past Performance Points Based 10 Points (10%)	
	Evaluator 1: 8

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Evaluator 2: 10

Evaluator 3: 6

Evaluator 4: 2

Cost Proposal | Points Based | 15 Points (15%)

Evaluator 1: 12.59

\$15,840

Evaluator 2: 12.59

\$15,840

Evaluator 3: 12.59

\$15,840

Evaluator 4: 12.59

\$15,840

Booth Management Consulting, LLC

Relevant Experience and Expertise | Points Based | 30 Points (30%)

Evaluator 1: 14

Evaluator 2: 28

Evaluator 3: 18

Evaluator 4: 30

Qualifications of Key Personnel | Points Based | 20 Points (20%)

Evaluator 1: 18

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Evaluator 2: 13
Evaluator 3: 18
Evaluator 4: 16

Approach and Methodology | Points Based | 25 Points (25%)

Evaluator 1: 12
Evaluator 2: 15
Evaluator 3: 17
Evaluator 4: 25

References and Past Performance | Points Based | 10 Points (10%)

Evaluator 1: 8
Evaluator 2: 4
Evaluator 3: 5
Evaluator 4: 3

Cost Proposal | Points Based | 15 Points (15%)

Evaluator 1: 6.3
\$31,674
Evaluator 2: 6.3
\$31,674
Evaluator 3: 6.3
\$31,674
Evaluator 4: 6.3

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\$31,674

Civitas, LLC	
Relevant Experience and Expertise Points Based 30 Points (30%)	
	Evaluator 1: 30
	Evaluator 2: 26
	Evaluator 3: 26
	Evaluator 4: 30
Qualifications of Key Personnel Points Based 20 Points (20%)	
	Evaluator 1: 19
	Evaluator 2: 16
	Evaluator 3: 18
	Evaluator 4: 20
Approach and Methodology Points Based 25 Points (25%)	
	Evaluator 1: 23
	Evaluator 2: 11
	Evaluator 3: 22
	Evaluator 4: 21
References and Past Performance Points Based 10 Points (10%)	
	Evaluator 1: 10

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Evaluator 2: 10
Evaluator 3: 7
Evaluator 4: 10

Cost Proposal Points Based 15 Points (15%)
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Evaluator 1: 15
\$13,300 - Lowest Price
Evaluator 2: 15
\$13,300 - Lowest Price
Evaluator 3: 15
\$13,300 - Lowest Price
Evaluator 4: 15
\$13,300 - Lowest Price

Ecostrata Services, Inc.

Relevant Experience and Expertise Points Based 30 Points (30%)
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Evaluator 1: 25
Evaluator 2: 23
Evaluator 3: 20
Evaluator 4: 24

Qualifications of Key Personnel Points Based 20 Points (20%)
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Evaluator 1: 13

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Evaluator 2: 12

Evaluator 3: 18

Evaluator 4: 15

Approach and Methodology | Points Based | 25 Points (25%)

Evaluator 1: 21

Evaluator 2: 5

Evaluator 3: 20

Evaluator 4: 7

References and Past Performance | Points Based | 10 Points (10%)

Evaluator 1: 10

Evaluator 2: 10

Evaluator 3: 5

Evaluator 4: 5

Cost Proposal | Points Based | 15 Points (15%)

Evaluator 1: 1.14

\$175,000 - Highest Price

Evaluator 2: 1.14

\$175,000 - Highest Price

Evaluator 3: 1.14

\$175,000 - Highest Price

Evaluator 4: 1.14

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\$175,000 - Highest Price

GrantPro Consult	
Relevant Experience and Expertise Points Based 30 Points (30%)	
	Evaluator 1: 15
	Evaluator 2: 27
	Evaluator 3: 21
	Evaluator 4: 23
Qualifications of Key Personnel Points Based 20 Points (20%)	
	Evaluator 1: 8
	Evaluator 2: 10
	Evaluator 3: 18
	Evaluator 4: 16
Approach and Methodology Points Based 25 Points (25%)	
	Evaluator 1: 18
	Evaluator 2: 10
	Evaluator 3: 20
	Evaluator 4: 12
References and Past Performance Points Based 10 Points (10%)	
	Evaluator 1: 9

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Evaluator 2: 10
Evaluator 3: 5
Evaluator 4: 6

Cost Proposal Points Based 15 Points (15%)
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Evaluator 1: 4.02
\$49,656
Evaluator 2: 4.02
\$49,656
Evaluator 3: 4.02
\$49,656
Evaluator 4: 4.02
\$49,656

GrantWorks, Inc.

Relevant Experience and Expertise Points Based 30 Points (30%)
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Evaluator 1: 29
Evaluator 2: 30
Evaluator 3: 24
Evaluator 4: 29

Qualifications of Key Personnel Points Based 20 Points (20%)
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Evaluator 1: 17

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Evaluator 2: 20
Evaluator 3: 18
Evaluator 4: 20

Approach and Methodology Points Based 25 Points (25%)

Evaluator 1: 25
Evaluator 2: 22
Evaluator 3: 18
Evaluator 4: 25

References and Past Performance Points Based 10 Points (10%)
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Evaluator 1: 5
Evaluator 2: 7
Evaluator 3: 5
Evaluator 4: 8

Cost Proposal Points Based 15 Points (15%)
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Evaluator 1: 10.05
\$19,850
Evaluator 2: 10.05
\$19,850
Evaluator 3: 10.05
\$19,850
Evaluator 4: 10.05

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\$19,850

Housing and Community Development Associates LLC	
Relevant Experience and Expertise Points Based 30 Points (30%)	
	Evaluator 1: 26
	Evaluator 2: 19
	Evaluator 3: 18
	Evaluator 4: 27
Qualifications of Key Personnel Points Based 20 Points (20%)	
	Evaluator 1: 20
	Evaluator 2: 12
	Evaluator 3: 17
	Evaluator 4: 20
Approach and Methodology Points Based 25 Points (25%)	
	Evaluator 1: 18
	Evaluator 2: 20
	Evaluator 3: 18
	Evaluator 4: 21
References and Past Performance Points Based 10 Points (10%)	
	Evaluator 1: 6

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	Evaluator 2: 8
	Evaluator 3: 5
	Evaluator 4: 5

Cost Proposal Points Based 15 Points (15%)
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	Evaluator 1: 5.8
\$34,415	
	Evaluator 2: 5.8
\$34,415	
	Evaluator 3: 5.8
\$34,415	
	Evaluator 4: 5.8
\$34,415	

Kimley-Horn and Associates, Inc.

Relevant Experience and Expertise Points Based 30 Points (30%)
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	Evaluator 1: 19
	Evaluator 2: 24
	Evaluator 3: 24
	Evaluator 4: 25

Qualifications of Key Personnel Points Based 20 Points (20%)
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	Evaluator 1: 9
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Evaluator 2: 11

Evaluator 3: 18

Evaluator 4: 17

Approach and Methodology | Points Based | 25 Points (25%)

Evaluator 1: 21

Evaluator 2: 15

Evaluator 3: 20

Evaluator 4: 25

References and Past Performance | Points Based | 10 Points (10%)

Evaluator 1: 7

Evaluator 2: 10

Evaluator 3: 6

Evaluator 4: 6

Cost Proposal | Points Based | 15 Points (15%)

Evaluator 1: 1.87

\$106,470

Evaluator 2: 1.87

\$106,470

Evaluator 3: 1.87

\$106,470

Evaluator 4: 1.87

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\$106,470

Metric Consulting LLC	
Relevant Experience and Expertise Points Based 30 Points (30%)	
	Evaluator 1: 11
	Evaluator 2: 26
	Evaluator 3: 18
	Evaluator 4: 26
Qualifications of Key Personnel Points Based 20 Points (20%)	
	Evaluator 1: 15
	Evaluator 2: 15
	Evaluator 3: 18
	Evaluator 4: 18
Approach and Methodology Points Based 25 Points (25%)	
	Evaluator 1: 12
	Evaluator 2: 17
	Evaluator 3: 18
	Evaluator 4: 23
References and Past Performance Points Based 10 Points (10%)	
	Evaluator 1: 10

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	Evaluator 2: 10
	Evaluator 3: 5
	Evaluator 4: 8
Cost Proposal Points Based 15 Points (15%)	
\$86,635	Evaluator 1: 2.3
\$86,635	Evaluator 2: 2.3
\$86,635	Evaluator 3: 2.3
\$86,635	Evaluator 4: 2.3