

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, APPROVING AND AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO EXECUTE AN AUTHORIZATION TO PROCEED FOR WORK ORDER NUMBER H&S 26-06 WITH HAZEN AND SAWYER, P.C. TO PROVIDE PROFESSIONAL ENGINEERING CONSULTING SERVICES FOR CAPACITY EVALUATION AND PRELIMINARY DESIGN PHASE 1 FOR THE LIFT STATION E-03 UPGRADE PROJECT IN AN AMOUNT UP TO \$291,078.00.

WHEREAS, the Department of Public Utilities (“Department”) is responsible for planning, regulating, designing, constructing, operating, and maintaining a wastewater collection system that includes 86 sewer lift stations; and

WHEREAS, the Department seeks to engage professional engineering consulting services to support the capacity evaluation and preliminary design of the Lift Station E-03 Upgrade project; and

WHEREAS, lift station E-03, constructed in 1957 and upgraded in 1982, is currently experiencing challenges managing peak flows during storm events without relying on the standby pumping unit; and

WHEREAS, to address these issues, complete rehabilitation of lift station E-03 is planned to take place within the next five to ten years; and

WHEREAS, proposed development within the service area is projected to result in a substantial increase in influent flow over the next few years; and

WHEREAS, to effectively accommodate anticipated beach development, the Department will implement necessary adjustments during the interim period leading up to rehabilitation; and

WHEREAS, this approach is designed to ensure the Department can manage the increased capacity efficiently and sustainably; and

WHEREAS, on August 30, 2023, the City Commission adopted Resolution No. R-2023-251, which authorized the execution of Continuing Professional Engineering Services Agreements with five firms for water, sewer, reuse, and stormwater infrastructure projects, including Hazen and Sawyer, P.C. (“H&S”); and

WHEREAS, Department staff requested a proposal from H&S for these professional engineering support services, and H&S submitted a proposal in an amount up to \$291,078.00; and

WHEREAS, Department staff evaluated the scope and fee of the proposal, and determined that the negotiated fee is fair, reasonable, and in accordance with industry standards; and

WHEREAS, the Department Director and Chief Procurement Officer recommend that the City Commission approve and authorize the appropriate City officials to execute an Authorization to Proceed (“ATP”) for Work Order Number H&S 26-06 with H&S for professional engineering services related to Lift Station E-03 Upgrade project, in an amount up to \$291,078.00, based upon the project scope, fees, terms, and conditions of the existing Continuing Services Agreement; and

WHEREAS, the FY 2026 Capital Improvement Plan was adopted and approved by the City Commission pursuant to Resolution R-2025-336 at the second Public Budget Hearing on September 26, 2025; and

WHEREAS, it is necessary to amend the approved FY 2026 Capital Improvement Plan as set forth in the attached Exhibit “1.”

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA:

Section 1: That the foregoing “WHEREAS” clauses are ratified and confirmed as being true and correct and are incorporated in this Resolution.

Section 2: That approves and authorizes the appropriate City officials to execute an ATP for Work Order Number H&S 26-06 with H&S, together with such non-material changes as may be subsequently agreed to by the City Manager and approved as to form and legal sufficiency by the City Attorney.

Section 3: That these amendments to the FY 2026 Capital Improvement Plan for the Fiscal Year beginning October 1, 2025, and set forth in detail in the attached Exhibit “1,” are adopted and authorized as Amendments and/or Adjustments to the Capital Improvement Plan of the City of Hollywood, Florida, for the Fiscal Year 2026.

Section 4: That this resolution shall be in full force and effect immediately upon its passage and adoption.

PASSED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
JOSH LEVY, MAYOR

ATTEST:

\_\_\_\_\_  
PATRICIA A. CERNY, MMC  
CITY CLERK

APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY:

\_\_\_\_\_  
DAMARIS HENLON  
CITY ATTORNEY