

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO EXECUTE APPLICABLE DOCUMENTS WITH CBIZ CPAS P.C. FOR EXTERNAL AUDITING SERVICES FOR THE SECOND OPTIONAL RENEWAL AND TO INCREASE THE CONTRACT AMOUNT FROM \$1,322,700.00 TO \$1,998,350.00 IN ACCORDANCE WITH SECTION 38.48 AND SECTION 38.49(C)(1) OF THE PROCUREMENT CODE.

WHEREAS, on July 7, 2021, the City Commission passed and adopted Resolution No. R-2021-172, authorizing the appropriate City officials to negotiate and execute an agreement with Marcum LLP for an estimated amount of \$674,250.00 for external auditing services for the period from November 1, 2021, to October 31, 2024 (Fiscal Years 21 – 23 audits) with two additional two-year renewals; and

WHEREAS, on January 17, 2023, the City Commission passed and adopted Resolution No. R-2024-023, authorizing a change order increasing the contract amount to \$1,322,700.00 and approving the First Optional Renewal of the agreement with Marcum LLP from November 1, 2024, to October 31, 2026 (Fiscal Years 24 - 25 audits); and

WHEREAS, on November 1, 2024, Marcum LLP was acquired by CBIZ CPAs P.C., and pursuant to the agreement the appropriate City officials acknowledged and consented to the assignment; and

WHEREAS, the Department of Financial Services desires to issue the Second Optional Renewal of the agreement with CBIZ CPAs P.C., for the period from November 1, 2026, to October 31, 2028 (Fiscal Years 26 - 27 audits); and

WHEREAS, the Department of Financial Services desires a change order to the agreement increasing the contract amount up to \$1,998,350.00; and

WHEREAS, Section 38.48 of the Procurement Code states that all change orders that the City Manager is not authorized to approve must be formally approved by the City Commission, which includes this desired change order; and

WHEREAS, Section 38.49(C)(1) of the Procurement Code states that when a contract entered into by the City pursuant to City Commission approval provides for one or more renewals by affirmative action of the City and the estimated annual cost of a renewal exceeds \$250,000.00, only the City Commission is authorized to approve such renewals, which includes this desired renewal; and

WHEREAS, the Director of the Department of Financial Services recommends that the City Commission approve and authorize the execution of applicable documents with CBIZ CPAs P.C., for the Second Optional Renewal with an increased contract amount up to \$1,998,350.00 for the contract term from November 1, 2026, to October 31, 2028; and

WHEREAS, funding for this change order to the agreement is available in account numbers 001.120201.51300.532400.000000.000.000, 442.400101.53600.532400.000000.000.000, 445.520101.53400.532400.000000.000.000, 446.150101.54500.532400.000000.000.000, 557.510101.51900.532400.000000.000.000, 558.112004.51900.532400.000000.000.000, and will be budgeted in subsequent fiscal years' operating budgets subject to approval and adoption by the City Commission.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA.

Section 1: That the forgoing "WHEREAS" clauses are ratified and confirmed as being true and correct and incorporated in this Resolution.

Section 2: That it approves and authorizes the appropriate City officials to execute all applicable documents with CBIZ CPAs P.C., together with such non-material changes as may be subsequently agreed to by the City Manager and approved as to form and legal sufficiency by the City Attorney.

Section 3: That this Resolution shall be in full force and effect immediately upon its passage and adoption.

PASSED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

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JOSH LEVY, MAYOR

ATTEST:

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PATRICIA A. CERNY, MMC  
CITY CLERK

APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY:

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DAMARIS Y. HENLON  
CITY ATTORNEY