

**CITY OF HOLLYWOOD  
INTEROFFICE MEMORANDUM**

**TO:** Mayor and Commissioners                   **DATE:** June 3, 2026  
**FROM:** Damaris Henlon, City Attorney  
**SUBJECT:** Renewal of contract with Ric-Man for On-Call and Emergency Water and Sewer Utility Repair Services.

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I have reviewed the above referenced Agreement with the participating Department, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Department of Public Utilities
  - 2) Type of Agreement – Contract for services
  - 3) Method of Procurement (RFP, bid, etc.) – Bid No. IFB-4730-22-OT
  - 4) Term of Contract: from January 12, 2026, to January 12, 2027
    - a) initial – November 2, 2022 – November 2, 2024 with three additional one-year renewal terms
    - b) renewals (if any) – January 12, 2026, to May 12, 2026 (PU-26-036)
    - c) who exercises option to renew – at the option of the City and under the same terms and conditions
  - 5) Contract Amount – \$486,500.00
  - 6) Termination Rights – City reserves the right to terminate.
  - 7) Indemnity/Insurance Requirements – Seller shall comply with applicable City requirements.
  - 8) Scope of Services – On-Call and Emergency Water and Sewer Utility Repair Services.
  - 9) Other Significant Provisions:
- cc: Raelin Storey, City Manager