

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, APPROVING AND AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO EXECUTE CHANGE ORDER NO. 3 TO BLANKET PURCHASE AGREEMENT PA600663 WITH STANTEC CONSULTING SERVICES INC., FOR PROFESSIONAL SERVICES RELATED TO COMPREHENSIVE UTILITY RATES AND LARGE USER AGREEMENTS TO INCREASE THE CONTRACT ANNUAL AMOUNT FROM \$250,000.00 TO AN AMOUNT UP TO \$400,000.00.

WHEREAS, on April 19, 2023, the City Commission adopted Resolution No. R-2023-100, approving Blanket Purchase Agreement PA600663 (“PA600663”) with Stantec Consulting Services Inc. (“Stantec”) for Professional Financial Rate and Management Services for a five-year period, in an amount not to exceed \$250,000.00; and

WHEREAS, the Department of Public Utilities (“Department”) seeks to issue a third change order to PA600663 to increase the contract annual amount from \$250,000.00 to an amount up to \$400,000.00 in order to support the comprehensive five-year utility rate project for the City, which is aimed at evaluating, updating, and managing the City’s utility rate structure and large user agreements to ensure financial sustainability and effective service delivery; and

WHEREAS, this adjustment is necessary due to unforeseen professional services which required additional usage; and

WHEREAS, the remaining amount under the current agreement is not sufficient to cover the cost of the additional services required, making an increase in the contract amount essential to ensure continued support for the City’s utility rate and large user agreement needs; and

WHEREAS, Section 38.48 of the Procurement Code states that all change orders that the City Manager is not authorized to approve must be formally approved by the City Commission, which includes this desired change order; and

WHEREAS, the Director of the Department recommends that the City Commission approve and authorize a Change Order No. 3 to PA600663 with Stantec to increase the contract annual amount from \$250,000.00 to an amount up to \$400,000.00; and

WHEREAS, a portion of the funding for this contract is available in the FY 2026 Operating Budget in account number 442.400101.53600.531170.000000.000.000 and

will be budgeted in subsequent fiscal years' operating budgets subject to approval and adoption by the City Commission.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA.

Section 1: That the foregoing "WHEREAS" clauses are ratified and confirmed as being true and correct and are incorporated in this Resolution.

Section 2: That it approves and authorizes the execution, by the appropriate City officials, of Change Order No. 3 to PA600663 with Stantec Consulting Services Inc., together with such non-material changes as may be subsequently agreed to by the City Manager and approved as to form and legal sufficiency by the City Attorney.

Section 3: That this Resolution shall be in full force and effect immediately upon its passage and adoption.

PASSED AND ADOPTED this _____ day of _____, 2026.

JOSH LEVY, MAYOR

ATTEST:

PATRICIA A. CERNY, MMC
CITY CLERK

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY:

DAMARIS HENLON
CITY ATTORNEY