

RESOLUTION NO. R-2025-400

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, RANKING PROFESSIONAL ENGINEERING CONSULTING FIRMS TO PROVIDE DESIGN, CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES RELATED TO THE SOUTHERN REGIONAL WASTEWATER TREATMENT PLANT INFLUENT PUMP STATION UPGRADE; AND AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO NEGOTIATE AN AGREEMENT WITH HAZEN AND SAWYER, P.C., THE HIGHEST RANKED FIRM.

WHEREAS, the City has the responsibility for planning, regulating, designing, constructing, operating, and maintaining a wastewater collection system, including 85 sewer lift stations; and

WHEREAS, the Southern Regional Wastewater Treatment Plant ("SRWWTP") Influent Pump Station was installed in 1968 and updated in 1999; and

WHEREAS, the SRWWTP Influent Pump Station requires complete rehabilitation and upgrade; and

WHEREAS, the Department of Public Utilities ("Department") intends to retain professional engineering consultants for Design, Construction Management, and Inspection Services related to the rehabilitation and upgrade of SRWWTP Influent Pump Station; and

WHEREAS, on September 23, 2024, the Department and the Office of Procurement and Contract Compliance ("Procurement") followed procedures established in Florida Statute 287.055, Consultants' Competitive Negotiation Act ("CCNA"), and the City's Procurement Ordinance, to advertise for statements of qualifications via RFQ-238-25-JJ for Design, Construction Management and Inspection Services for the Influent Pump Station Upgrade; and

WHEREAS, on December 12, 2024, RFQ-238-25-JJ was opened at 3:00 p.m., and Procurement received statements of qualification packages from the following three firms:

|    |                            |
|----|----------------------------|
| 1. | Hazen and Sawyer, P.C.     |
| 2. | R.J. Behar & Company, Inc. |
| 3. | Tetra Tech, Inc.           |

; and

WHEREAS, Procurement assembled a Selection Committee comprised of four professionals, which was assigned the task of evaluating the statements of qualifications and ranking the responses; and

WHEREAS, on April 30, 2025, members of the Selection Committee met for the first time, evaluated the three proposals, ranked the firms based on the stipulated evaluation criteria, and arrived at the following rankings, with the highest score being the highest ranked:

|    |                            |              |
|----|----------------------------|--------------|
| 1. | Hazen and Sawyer, P.C      | 87.50 points |
| 2. | Tetra Tech, Inc.           | 84.75 points |
| 3. | R.J. Behar & Company, Inc. | 77.00 points |

; and

WHEREAS, all three ranked firms were shortlisted and invited to provide oral presentations for further consideration by the Selection Committee in its evaluation and ranking of the firms; and

WHEREAS, on June 3, 2025, oral presentations were provided by the three firms, followed by a public Selection Committee meeting during which the Selection Committee ranked the shortlisted firms; and

WHEREAS, scores were compiled to arrive at the following rankings, with the lowest score being the highest ranked:

|    |                            |           |                 |
|----|----------------------------|-----------|-----------------|
| 1. | Hazen and Sawyer, P.C      | 5 points  | 1 <sup>st</sup> |
| 2. | Tetra Tech, Inc.           | 7 points  | 2 <sup>nd</sup> |
| 3. | R.J. Behar & Company, Inc. | 12 points | 3 <sup>rd</sup> |

; and

WHEREAS, the Committee determined that it is in the City's best interest to select one firm to provide Design, Construction Management, and Inspection services for the project; and

WHEREAS, the Director of the Department and the Chief Procurement Officer recommend that the City Commission authorize the appropriate City officials to execute the attached continuing consulting engineering agreement with the highest-ranked firm to provide the services for the project set forth above; and

WHEREAS, the account funding the agreement will be determined upon completion of negotiations.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA:

Section 1: That the foregoing "WHEREAS" clauses are ratified and confirmed as being true and correct and are incorporated in this Resolution.

Section 2: That the City Commission ranks the three consulting engineering companies as follows:

1. Hazen and Sawyer, P.C.
2. Tetra Tech, Inc.
3. R.J. Behar & Company, Inc.

Section 3: That it approves and authorizes the appropriate City officials to execute the attached Professional Services Agreements with the highest-ranked firm, together with such non-material changes as may be subsequently agreed to by the City Manager and approved as to form and legal sufficiency by the City Attorney.


Section 4: That if the negotiated agreement amount falls within the City Manager's authority pursuant to Section 38.38 of the Procurement Code, the City Manager is authorized to execute the negotiated agreement. If the contract amount is above the City Manager's authority, the agreement will be brought back to the City Commission at a later date for consideration of approval.

Section 5: That if the appropriate City officials are unable to negotiate an agreement with the highest-ranked firm, they are authorized to terminate negotiations with that firm and commence negotiations with the next highest-ranked firm, and execute an agreement, if possible, in accordance with Sections 3 and 4.

Section 6: That this Resolution shall be in full force and effect immediately upon its passage and adoption.

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PASSED AND ADOPTED this 5 day of November, 2025.

ATTEST  
  
Patricia A. Cerny  
PATRICIA A. CERNY, MMC  
CITY CLERK

Josh Levy  
JOSH LEVY, MAYOR

APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY:

Damaris Henlon  
DAMARIS HENLON  
CITY ATTORNEY