

**CITY OF HOLLYWOOD  
INTEROFFICE MEMORANDUM**

**TO:** Mayor and Commissioners

**DATE:** 6/26/26

**FROM:** Damaris Henlon, City Attorney

**SUBJECT:** Proposed Agreement With T2 Systems, Inc. For T2 UPSafety Permits And Enforcement Software Solution For Parking And Police Beach Enforcement Services, In An Amount Up To \$296,134.00, Over A Three-Year Period, In Accordance With Section 38.41 (11) (C)(a) Of The Procurement Code. (Software and Hardware Exception)

---

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Parking and Code Compliance
- 2) Type of Agreement – Service Agreement
- 3) Method of Procurement (RFP, bid, etc.) – n/a
- 4) Term of Contract:
  - a) initial – 3 years
  - b) renewals (if any) – n/a
  - c) who exercises option to renew – n/a
- 5) Contract Amount – up to \$296,134.00
- 6) Termination Rights –
  7. The City, at its sole discretion, reserves the right to terminate this Agreement, with or without cause, upon providing seven (7) calendar days written notice to Contractor. Upon receipt of such notice, the Contractor shall not incur any additional costs under the Agreement. The City shall be liable only for the reasonable costs incurred by Contractor prior to the date of the notice of termination.
- 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
- 8) Scope of Services –

Contractor shall provide the software and hardware services to the City pursuant to the T2 Systems Parking Solution
- 9) Other Significant Provisions:

21. T2 is committed to compliance with all applicable accessibility laws and standards, including the Americans with Disabilities Act, WCAG 2.1, Section 508, and Section 504 of the Rehabilitation Act. T2 acknowledges the importance of accessibility and intends to work collaboratively with the City to meet its accessibility objectives. However, in the event T2 is selected for award, T2 seeks to discuss a commercially reasonable framework that accounts for the complexity of achieving and maintaining full accessibility conformance across all system components. T2's request does not diminish its commitment to accessibility but rather reflects its desire to align the contractual terms with a realistic and good-faith compliance roadmap. Included

***Accessibility Conformance Report (ACR) Requirement***

- i. T2 shall provide a **current Accessibility Conformance Report (ACR)**, prepared using the **most recent ITI VPAT® template**, for any Information and Communication Technology (“ICT”) UPSafety Patron Portal under this Contract by April 26, 2027.
- ii. The ACR must:
  - a. Be **product-specific** and **version-specific**, covering the exact configuration, modules, and features proposed for City patron use.
  - b. Be **no more than twelve (12) months old** at the time of submission, unless otherwise approved in writing by the City.
  - c. Include results from both **manual and automated accessibility testing**, including testing with assistive technologies such as screen readers and keyboard-only navigation.
  - d. Identify each criterion as **Supports, Partially Supports, Does Not Support, or Not Applicable**, with **specific, non-boilerplate remarks**.
  - e. Clearly disclose any known accessibility limitations, workarounds, and planned remediation.
  - f. Cover all patron facing systems.
  - g. Include a Warranty of Conformance to WCAG 2.1 AA. by April 26, 2027.
- iii. T2 shall submit the ACR: **Annually**, and **after each major release**, throughout the Contract Term. VPAT must occur upon each major release, or system change that materially affects accessibility.
- iv. If the ACR identifies any criteria marked “Partially Supports” or “Does Not Support,” Contractor shall upon request by the city, have thirty (30) business days:
  - a. Provide a **written Remediation Plan** with timelines of not more than six (6) months;

Accessibility remediation is a **material obligation** of this Contract. If remediation is not completed within the required timeframe and the updates provided do not demonstrate meaningful progress toward full remediation, as determined by the City, the City may enforce the provisions of subsection vii below.

T2 bears independent responsibility to frequently test and verify system accessibility, proactively identify issues, and remediate them without waiting for City identification or reporting. Notwithstanding the foregoing, with respect to any issue that T2 has not independently identified through its own testing and monitoring, the applicable six (6) month and thirty (30) day remediation periods shall not commence until the City notifies T2 in writing of such issue. For clarity, nothing in this provision relieves T2 of its ongoing obligation to proactively test, monitor, identify, and remediate issues; rather, this provision addresses only the commencement of the specified remediation periods for issues first identified and reported by the City.

If WCAG 2.1 AA accessibility standards change during the Contract Term, T2 shall ensure full conformance to the updated standard before its effective compliance deadline.

T2 will make changes to the software to test new functionality and user workflows. The software testing and “Non-Generally Available” features may not meet the WCAG 2.1 guidelines and are not to be subject

to the guidelines since we expect the functionality to change several times to meet the ideal workflow and condition. The City will need to “turn on” these features once the software is generally available.

v. **No Regression:**

T2 shall ensure that updates, patches, releases, or configuration changes do not reduce accessibility. A refreshed ACR must accompany any update that materially affects functionality.

T2 must ensure conformance to the WCAG 2.1 standard for all patron facing software is maintained throughout the Contract Term, including proactive monitoring and re-verification.

vi. **Failure to Comply:**

The City may withhold payment, decline acceptance, require remediation at T2’s expense, or terminate the Contract for cause if T2 fails to provide a current, accurate ACR or fails to maintain required accessibility standards after notification by the City and in line with the terms above.

cc: Raelin Storey, City Manager