

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, APPROVING AND AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO EXECUTE A MASTER SERVICES AGREEMENT WITH MANSFIELD OIL COMPANY OF GAINESVILLE, INC. FOR FUEL DELIVERY WITH RELATED SERVICES IN AN ESTIMATED ANNUAL AMOUNT UP TO \$1,000,000.00 BASED UPON SOURCEWELL CONTRACT 121522-MNF IN ACCORDANCE WITH SECTION 38.41(C)(5) OF THE PROCUREMENT CODE. (PIGGYBACK)

WHEREAS, the Fleet Management Division of the Department of Public Works ("Public Works") desires to execute a Master Services Agreement ("MSA") to have a backup vendor for the purchase of unleaded gasoline and diesel fuel delivered to the Central Fueling Facility for City vehicles and equipment to ensure continuity of operations during unexpected disruptions; and

WHEREAS, the desired Fuel Delivery with Related Services were competitively bid by Sourcewell through RFP #121522 on October 27, 2022, and awarded to Mansfield Oil Company of Gainesville, Inc. ("Mansfield") under Contract #121522-MNF; and

WHEREAS, the current term of Contract #121522-MNF is from February 1, 2023, through February 10, 2028; and

WHEREAS, Mansfield has agreed to extend to the City the same pricing under the terms and conditions set forth in Contract #121522-MNF; and

WHEREAS, the period of performance during which the desired fuel delivery with related services will be acquired is from June 3, 2026, to February 10, 2028, for an annual amount up to \$1,000,000.00; and

WHEREAS, Section 38.41(C)(5) of the Procurement Code allows the Chief Procurement Officer to procure, without formal solicitation procedures, all goods, supplies, materials, equipment, and services that are the subject of contracts with the state, its political subdivisions, the United States government, other governmental entities, or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof ("piggyback"), provided that the goods, supplies, materials, equipment, or services are the subject of a price schedule negotiated by the entities listed above and is based strictly on competitive bids, quotations, or competitive proposals and not on any preference and such utilization of other governmental entities contracts shall be permitted only during the term of the other governmental entity's contract; and

WHEREAS, the Director of Public Works and the Director of Procurement and Performance Management recommend that the City Commission approve and authorize the execution of an MSA with Mansfield for Fuel Delivery with Related Services for the period from June 3, 2026, to February 10, 2028, for an annual amount up to \$1,000,000.00; and

WHEREAS, a portion of the funding for the Master Services Agreement is available in the FY 2026 Operating Budget in account number(s) 557.510101.51900.552110.000000.000.000, 442.400601.53600.552110.000000.000.000, 442.400602.53600.552110.000000.000.000, 001.300301.57500.552110.000000.000.000, 001.215101.52200.552110.000000.000.000, 557.510101.51900.552610.000000.000.000 and will be budgeted in subsequent fiscal years' operating budgets subject to approval and adoption by the City Commission.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA.

Section 1: That the foregoing "WHEREAS" clauses are ratified and confirmed as being true and correct and are incorporated in this Resolution.

Section 2: That it approves and authorizes the execution, by the appropriate City officials, of a Master Services Agreement with Mansfield Oil Company of Gainesville, Inc., together with such non-material changes as may subsequently be agreed to by the City Manager and approved as to form and legal sufficiency by the City Attorney.

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Section 3: That this Resolution shall be in full force and effect immediately upon its passage and adoption.

PASSED AND ADOPTED this _____ day of _____, 2026.

JOSH LEVY, MAYOR

ATTEST:

PATRICIA A. CERNY, MMC
CITY CLERK

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY:

DAMARIS HENLON
CITY ATTORNEY