

City of Hollywood

Project Title: Washington Park Community Center

Grant Number: 28.c.cf.200.240

Request Amount: \$200,000.00

A. Applicant Profile Page 1 of 13

Applicant Information

- a. Organization Name: City of Hollywood 
- b. FEID: 59-6000338
- c. Phone number (with extension if applicable): 954.921.3404
- d. Principal Address: 2600 Hollywood Blvd Hollywood, 33020
- e. Mailing Address: 2600 Hollywood Blvd. PO Box 229045 Hollywood, 33022-9045
- f. Website: www.hollywoodfl.org
- g. Organization Type: Municipal Government
- h. Organization Category: Government: Other
- i. County: Broward
- j. UEI number: KDM1AK6B6JM9
- k. Fiscal Year End Date: 09/30

1. Grant Contact *

First Name

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Last Name

Mack

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2. Chief Financial Officer for the Applicant *

First Name

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3. Official with Authority to contract for the Applicant *

First Name

Raelin

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4. Official with Authority to contract for the Property Owner *

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5. National Endowment for the Arts Descriptors

5.1. Applicant Status

Government - Municipal

5.2. Institution Type

Government - Executive

5.3. Applicant Discipline

Multidisciplinary

B. Introduction Page 2 of 13

1. What is the legal status of the applicant *

Select the legal status of the applicant. Applicants must be either a Florida public entity or a Florida nonprofit, tax exempt corporation to be eligible. See Guidelines for details.

- ☒ Public Entity
- ☐ Florida Nonprofit, Tax-Exempt
- ☐ Other (not an eligible response)

2. Applicant Mission Statement *

Vision: To be a thriving City True to its Founding Principles of Economic Opportunity, Diversity and Innovation

Mission: To provide a resilient and sustainable City that nurtures quality living and fosters a healthy environment where everyone can prosper

3. Describe the facility that you will acquire, renovate or build:

3.1. Is the cultural facility?: *

☐ A purpose-built or single use facility that will solely be used for the programming, production, presentation, exhibition of any of the arts and cultural disciplines (Section 265.283(1), Florida Statutes) at least 85% of the time. These disciplines include music, dance, theatre, creative writing, literature, architecture, painting, sculpture, folk arts, photography, crafts, media arts, visual arts, and programs of museums. You must provide documentation of your organization's mission and arts and cultural programming as an attachment. See Guidelines: Attachments and Support Materials. This type of facility includes theatres, performance centers, museums (including, aquariums, botanical gardens, history centers, zoos, etc.) and art centers. The maximum request amount for this type of facility is \$500,000.

☒ A multi-purpose facility that will be used for the programming, production, presentation, exhibition of any of the arts and cultural disciplines (Section 265.283(1), Florida Statutes) LESS than 85% of the time. These disciplines include music, dance, theatre, creative writing, literature, architecture, painting, sculpture, folk arts, photography, crafts, media arts, visual arts, and programs of museums. You must provide documentation of your organization's mission and arts and cultural programming as an attachment. See Guidelines: Attachments and Support Materials. This type of building includes community centers, recreation centers, civic centers and municipal buildings. The maximum request amount for this type of facility is \$200,000. Project costs must be directly related to the arts and cultural portion of the facility.

3.1.1. If the facility is a multi-purpose building, describe the OTHER activities that take place in the facility.

The Washington Park Community Center is a true multi-purpose community facility that serves residents of all ages through a broad range of recreational, educational, wellness, and community programs. While the gymnasium remains an important component of the facility, the Center also provides meeting rooms, multi-purpose classrooms, fitness space, technology resources, and gathering areas that support year-round programming.

The Center is home to the Children's Services Council (CSC)-funded Maximizing Out-of-School Time (MOST) After School and Summer Camp programs, serving more than 80 children during the school year and approximately 100 children during the summer. These programs provide academic tutoring, project-based learning, outdoor fitness, interpersonal development, swimming instruction, cultural field trips, and daily meals for participating youth.

Outside of childcare programming, the facility hosts a wide variety of recreational and community activities, including youth and adult fitness classes, salsa instruction, karate, basketball clinics, volleyball programs, yoga, gaming clubs, senior wellness activities, and open gym opportunities. The Community Center also serves as a

gathering place for neighborhood meetings, workforce development workshops, civic engagement activities, and educational outreach programs presented by City departments and community partners.

Washington Park Community Center is also the venue for numerous annual community events, including the Juneteenth Celebration Festival and Parade, Back-to-School and Family Fun Day, Taste of Washington Park, Thanksgiving Community Luncheon, Holiday toy distribution programs, and other neighborhood celebrations that bring residents together while strengthening community connections. These events are organized in partnership with local nonprofit organizations, civic groups, and community organizations, reflecting the Center's role as an important neighborhood hub.

The proposed renovation will significantly expand the Center's functionality by creating additional flexible multi-purpose spaces that support arts education, cultural programming, workshops, performances, community meetings, and lifelong learning opportunities while improving how people move through the building. The redesigned layout will also provide dedicated space for childcare operations, allowing cultural and community programming to occur simultaneously without competing for limited indoor space.

By increasing the amount of flexible programming space available, the Washington Park Community Center will better serve the evolving needs of the surrounding neighborhood while expanding opportunities for arts, cultural, educational, and community-based activities. The project will transform the facility into a more versatile community resource capable of supporting a wider range of programs and significantly increasing public access to cultural experiences throughout the year.

3.2. How many days per week/hours per day is this facility open to the public? *

The Washington Park Community Center is open to the public Monday through Thursday from 12:00 p.m. to 9:00 p.m. and Friday from 12:00 p.m. to 6:00 p.m. The facility is also open on weekends for rentals, special events, and community programming.

3.3. How many of the days per week/hours per day that the facility is open are arts and cultural programming, production, and administration taking place?* *

Arts and cultural programming takes place throughout the week during operating hours and during special events. The renovated facility will significantly expand programming by providing additional flexible spaces for arts, educational, and cultural activities.

3.4. Describe the types of arts and cultural programming, production, and administration that take place within the facility. *

The Washington Park Community Center serves as one of the City of Hollywood's most active neighborhood facilities, providing a diverse mix of arts, cultural, educational, recreational, and community programming throughout the year. The Center is more than a community facility; it is a gathering place where residents of all ages participate in cultural enrichment, lifelong learning, wellness activities, civic engagement, and community celebrations.

Current arts and cultural programming includes adult, youth, and special needs dance instruction, salsa classes, youth performance activities, yoga, cultural workshops, storytelling programs, and seasonal community celebrations that promote artistic expression and cultural awareness. The Center also hosts educational programming through the CSC-funded MOST After School and Summer Camp programs, which incorporate project-based learning, cultural enrichment activities, educational field trips, creative arts, and interpersonal development for children attending Title I schools.

The facility serves as the venue for numerous annual cultural and community events, including the Juneteenth Celebration Festival and Parade, Back-to-School and Family Fun Day, Taste of Washington Park, Thanksgiving Community Luncheon, holiday toy distribution events, and other neighborhood celebrations presented in partnership with local nonprofit organizations, civic groups, and community partners. These events celebrate the history, diversity, and cultural traditions of the Washington Park neighborhood while bringing residents together through shared cultural experiences.

In addition to public programming, the Center supports a variety of production and administrative activities necessary to deliver successful arts and cultural programming. City staff coordinates event scheduling, facility operations, community partnerships, marketing, volunteer coordination, program registration, and logistical support for performances, workshops, festivals, and educational activities. The facility also accommodates planning meetings, rehearsals, program preparation, and coordination with community organizations, artists, instructors, and cultural partners.

The proposed renovation will significantly expand the Center's ability to deliver arts and cultural programming by redesigning underutilized areas into flexible multi-purpose spaces that can accommodate simultaneous activities. The addition of new classrooms, meeting space, expanded lobby space, and improved circulation will allow the City to introduce new arts education classes, visual arts workshops, music instruction, cultural demonstrations, lectures, performances, exhibitions, and community programs that are currently limited by available space. The redesigned layout will also separate childcare operations from other facility users, improving safety, meeting licensing requirements, and allowing additional cultural programming to occur without competing for the same spaces.

Upon completion, the Washington Park Community Center will function as a true neighborhood cultural hub, supporting expanded arts education, cultural programming, community performances, creative workshops, wellness activities, and lifelong learning opportunities. The improved facility will provide the flexibility needed to respond to growing community demand while creating new opportunities for local artists, instructors, cultural organizations, and community partners to engage residents through accessible, high-quality cultural experiences.

3.5. Who is responsible for the programming, production, and administration of the arts and cultural activities of the facility? Is there a qualified professional expert in the subject matter on staff either paid or volunteer? What are their qualifications? *

The Washington Park Community Center programming is run by the City of Hollywood through its Department of Parks, Recreation and Cultural Arts, which is responsible for the planning, administration, production, and management of arts, cultural, educational, recreational, and community programming throughout the City's park and community center system. The Department has extensive experience developing and managing year-round programming that serves residents of all ages while providing safe, accessible, and engaging community spaces.

Programming at the Washington Park Community Center is coordinated by professional Parks, Recreation and Cultural Arts staff, who are responsible for developing program schedules, coordinating special events, managing facility operations, overseeing community partnerships, supervising instructors and contractors, promoting programs, and ensuring the successful delivery of cultural and educational activities. Staff also coordinates facility rentals, volunteer participation, event logistics, and community outreach to maximize public participation and use of the facility.

The Department employs experienced recreation professionals who possess expertise in program development, community engagement, event production, facility management, youth programming, and cultural services. Staff members regularly participate in professional development, continuing education, and industry training to remain current on best practices in recreation management, cultural programming, public safety, and community services. This ongoing training enables the Department to continually enhance programming while responding to the evolving needs of the community.

The City further strengthens its programming through partnerships with qualified instructors, teaching artists, nonprofit organizations, cultural groups, educational institutions, and community organizations that provide specialized classes, workshops, performances, and outreach activities. Current programs include dance instruction, fitness and wellness classes, youth enrichment activities, cultural workshops, storytelling programs, and educational initiatives, while major community events are presented in collaboration with organizations such as the Children's Services Council, Community Enhancement Collaboration (CEC), Juneteenth South Broward, neighborhood associations, and other local partners.

The proposed renovation will significantly enhance the Department's ability to administer arts and cultural programming by creating multiple flexible programming spaces that can accommodate simultaneous activities. Rather than relying primarily on the gymnasium and a limited number of meeting rooms, staff will be able to schedule multiple classes, workshops, performances, meetings, and educational programs at the same time, greatly increasing the Center's programming capacity. The redesigned facility will also improve operational efficiency by creating dedicated spaces for childcare, cultural programming, and community activities, allowing each program to operate more effectively while expanding opportunities for residents to participate in the arts.

Upon completion, the Washington Park Community Center will continue to be managed by the City of Hollywood's experienced Parks, Recreation and Cultural Arts professionals, whose expertise, community partnerships, and commitment to public service will ensure that the facility remains a vibrant and well-managed destination for arts, culture, education, and community engagement.

3.6. Accessibility for all is important to the programming, production, and administration of arts and cultural activities. Briefly describe the actions that your organization has taken to make activities

accessible to all audiences. Be sure to include efforts to provide programming welcoming and available for all members of your community.*

The City of Hollywood is committed to ensuring that arts and cultural opportunities at the Washington Park Community Center are welcoming, accessible, and available to all members of the community. Through its Department of Parks, Recreation and Cultural Arts, the City strives to remove barriers to participation by offering affordable programs, family-friendly events, and activities that serve residents of all ages, interests, and abilities.

The Washington Park Community Center serves as an important neighborhood gathering place, offering a wide variety of educational, cultural, wellness, and recreational programs throughout the year. Existing programming includes after-school and summer enrichment programs, dance instruction, fitness and wellness classes, cultural celebrations, workshops, community meetings, and special events that provide opportunities for residents to learn, create, and engage with one another. Many of these programs are offered at little or no cost, ensuring that cultural experiences remain accessible to families throughout the community.

The proposed renovation will significantly improve accessibility and functionality by creating additional flexible programming spaces that can accommodate multiple activities simultaneously. New multi-purpose rooms, expanded lobby space, improved circulation, upgraded restrooms, and enhanced interior layouts will allow the Center to serve more participants and offer a broader range of arts and cultural programming. The redesigned floor plan will also establish a dedicated area for the Children's Services Council-funded after-school program, creating a safer and more secure environment for participating children while helping the City meet childcare licensing requirements. By separating youth programming from other facility activities, the Center will be able to host cultural classes, workshops, performances, community meetings, and other programs concurrently without competing for the same limited space, significantly increasing the facility's programming capacity and overall community benefit.

The renovated facility will continue to meet applicable accessibility standards and will provide accessible entrances, interior routes, restrooms, and program spaces to ensure that visitors can comfortably participate in activities throughout the building. City staff works closely with instructors, community organizations, and program partners to accommodate participant needs and create an environment where everyone feels welcome.

Community partnerships play an important role in expanding access to programming. The City collaborates with organizations such as the Children's Services Council, neighborhood organizations, educational partners, and community nonprofits to provide youth enrichment programs, cultural events, educational workshops, and neighborhood celebrations that reflect the interests and needs of the Washington Park community. These partnerships help ensure that programming remains responsive, affordable, and relevant to local residents.

By expanding flexible programming space and improving the functionality of the facility, the Washington Park Community Center will significantly increase opportunities for residents to participate in arts, culture, education, and lifelong learning. The project will enable the City to respond to growing community demand while continuing its commitment to providing high-quality cultural programming in an accessible, welcoming, and inclusive community setting.

4. Cultural Facilities Grant Status *

Do you have a current Cultural Facilities grant that is not 100% complete?

☐ Yes

☒ No

4.1. If yes, list grant numbers for any open Cultural Facilities and Fixed Capital Outlay grants.

5. \$200,000.00

6. Project Type *

Only one project type may be selected. The Scope of Work may not include a combination of multiple project types.

☐ Acquisition

Acquisition is the purchase of land or building for the purpose of using or building a cultural facility.

☒ Renovation

Renovation is the act or process of giving a property a state of increased utility or returning a property to a state of utility through repair, addition, or alteration that makes possible a more efficient use.

☐ New Construction

New Construction is constructing a Cultural Facility on property where no building previously existed.

7. Project Title

Washington Park Community Center

8. Project Synopsis *

Briefly summarize the project. Indicate how you will use grant funds, the major work items involved and the end product.

The City of Hollywood is seeking \$200,000 through the Florida Division of Arts and Culture's Cultural Facilities Program, with a \$400,000 local match, to renovate and reconfigure the Washington Park Community Center into a more functional and flexible cultural facility. The project will transform underutilized interior spaces into multi-purpose classrooms, meeting areas, and expanded community gathering spaces, allowing the City to significantly increase arts, cultural, educational, and community programming while improving the overall functionality of the facility.

Grant funds and matching funds will be used to renovate the existing facility through interior reconfiguration, construction of new multi-purpose program spaces, expansion of the lobby and community gathering areas, improvements to circulation, renovation of restrooms, upgrades to mechanical, electrical, and plumbing systems, and related building improvements. The redesigned layout will also create dedicated space for the Children's Services Council-funded after-school and summer programs, allowing childcare activities to operate independently while freeing additional space for arts and cultural programming throughout the building.

Upon completion, the Washington Park Community Center will provide a modern, accessible, and flexible cultural facility capable of supporting multiple activities simultaneously. The additional programming space will enable the City to expand classes, workshops, performances, cultural events, educational programs, and community meetings while accommodating growing demand from residents, neighborhood organizations, schools, and community partners. The project will strengthen the Center's role as a year-round cultural hub, expanding access to arts and cultural opportunities and enhancing quality of life within the Washington Park neighborhood and the surrounding community.

9. Project Physical Location *

Street Address

5199 Pembroke Road

City

Hollywood

State

FL

Zip

33020

County

Broward

10. Will the acquisition, renovation, or construction of your project only occur between July 1 of the first year of the grant period and June 1 of the second year of the grant period (23 months)? *

☒ Yes (required for eligibility)

☐ No

11. What was your Total Support and Revenue for the last completed fiscal year? *

Include the amount reported by a review, audit, or detailed operating budget that provides a statement of comprehensive income, revenue and expense. Documentation of this number must be provided as an attachment. See Guidelines: Total Support and Revenue for details.

\$4,036,456

C. Project Documents Page 3 of 13

1. Current Architectural Plans certified by a licensed architect or engineer (or contractor project proposals or working drawings if no architectural plans are required for the completion of the project) are... *

☒ Complete (required for eligibility)

☐ Not complete

2. Construction documents are... *

☐ Complete

☒ Not complete

Project Land and Building

3. Are you leasing the project land or building? *

If leasing, the owner(s) must be:

- a not-for-profit, tax-exempt Florida corporation or
- a public entity governed by a municipality or county
- facilities or property owned by an individual or for-profit entity are not eligible for a Cultural Facilities grant

☐ No (If NO, proceed to question 4.)

☒ Yes, the land and the building

☐ Yes, the building

☐ Yes, the land (If YES, skip question 3.2).

3.1. If leasing: How many years will remain on the land lease as of July 1 of the award year?

27

3.2. If leasing: How many years will remain on the building lease as of July 1 of the award year?

27

4. Who currently owns the land? *

School Board of Broward County

5. Who currently owns the building? *

School Board of Broward County

6. How old is the building in years? *

D. Scope of Work Page 4 of 13

1. Project Description

Describe what you are going to build, what you are doing to renovate the building, or what are you acquiring. Indicate how grant funds and match will be spent. Provide a timeline of when grant funds and match will be expended. Discuss any grants applied for or received from the Division of Historical Resources for the grant period. The Cultural Facility Program is a bricks and mortar program. State funding is not to be used for the fabrication or design of exhibits, or for commercial projects. State funding may be used for parking facilities, sidewalks, walkways and trails, as long as those items do not comprise the entirety of the scope of work.

1.1. Construction/Renovation/Acquisition *

Only one of these categories may be funded through a single Cultural Facilities application.

What are you constructing, renovating, or acquiring? Be specific. (Example: 500 sq ft Visitor Center)

The City of Hollywood is proposing the renovation of the approximately 43-year-old Washington Park Community Center, an existing multi-purpose community facility leased by the City from the School Board of Broward County under a long-term lease extending through 2054. The project will modernize and reconfigure the existing interior spaces to create a more functional, flexible, and accessible cultural facility capable of supporting expanded arts, cultural, educational, and community programming.

Grant funds and the required local match will be used to renovate the existing building through interior demolition and reconstruction, creating new multi-purpose classrooms, meeting rooms, and flexible programming spaces while improving circulation throughout the facility. Planned improvements include expansion of the lobby and community gathering areas, renovation of restrooms, upgraded storage areas, improvements to mechanical, electrical, and plumbing systems, interior finishes, lighting, flooring, ceilings, doors, and other building systems necessary to support long-term facility operations. The project will also improve accessibility and functionality by creating dedicated program areas that better accommodate multiple activities occurring simultaneously.

A key component of the renovation is the reconfiguration of underutilized interior space to significantly increase the Center's programming capacity. The redesigned layout will provide dedicated space for the Children's Services Council-funded after-school and summer programs while creating additional multi-purpose rooms that can accommodate arts education classes, cultural workshops, music and dance instruction, community meetings, exhibitions, lectures, and other cultural activities without competing for the same space.

The City is requesting \$200,000 in Cultural Facilities Program funding and will provide a \$400,000 local cash match toward the estimated \$600,000 renovation project. Grant and matching funds will be expended for eligible construction activities, including demolition, interior renovations, building systems upgrades, finishes, accessibility improvements, construction administration, and other eligible project costs. Following completion of final design and procurement, construction is anticipated to begin in 2027, with expenditures occurring throughout the construction period until the renovated facility is completed and fully operational.

The proposed renovation represents far more than an expansion of the fitness area; it is a strategic investment in the Washington Park Community Center that will significantly increase its capacity to serve the community. The project includes an expanded lobby and flexible multi-purpose space, creating new opportunities to offer arts and cultural programs, educational workshops, wellness classes, community meetings, and other activities that are currently limited by the facility's existing layout.

The completed project will transform the Washington Park Community Center into a modern, flexible cultural facility that better serves the growing needs of the surrounding community. By increasing the amount of functional programming space, the renovation will enable the City to substantially expand arts and cultural programming while improving the overall experience for residents, instructors, artists, community organizations, and visitors.

1.2. Spending Plan *

Indicate how grant funds and match will be spent. (Examples: permitting, site preparation, flooring, windows, HVAC, signage, lighting). Discuss any grants applied for or received from the Division of Historical Resources for the grant period.

The City of Hollywood is requesting \$200,000 in funding through the Florida Division of Arts and Culture's Cultural Facilities Program and will provide a \$400,000 local cash match, for a total project cost of \$600,000. Grant funds and matching funds will be combined to complete the renovation and modernization of the Washington Park Community Center, creating additional flexible spaces for arts, cultural, educational, and community programming.

The budget is based on a professional cost estimate and includes eligible renovation expenses such as architectural and engineering services, permitting, interior demolition, construction of new multi-purpose spaces, HVAC, electrical and plumbing upgrades, accessibility improvements, flooring, ceilings, lighting, interior finishes, and related construction costs. The City has also included a contingency allowance to address unforeseen conditions and is committed to providing any additional funding necessary to ensure the successful completion of the project.

Project expenditures will include eligible construction and renovation costs associated with the interior reconfiguration of the existing facility. Major work items include interior demolition; framing and construction of new multi-purpose classrooms and meeting spaces; renovations to the lobby and community gathering areas; flooring; ceilings; interior doors; painting and finishes; accessibility improvements; lighting; electrical upgrades; mechanical (HVAC) improvements; plumbing modifications; restroom renovations; fire protection improvements; technology and communications infrastructure; and other building system improvements necessary to support long-term operation of the facility.

Funding will also support construction administration, permitting, architectural and engineering services directly related to construction, inspections, and other eligible project costs required to successfully complete the renovation. All design and construction services will be procured in accordance with the City's purchasing policies and applicable state procurement requirements.

The City anticipates completing final design, permitting, and procurement following grant award, with construction commencing thereafter. Grant funds and the required local match will be expended throughout the construction phase as work is completed and project milestones are achieved. The City is committed to providing any additional funding necessary to complete the project should construction costs exceed current estimates.

The City of Hollywood has not applied for nor received funding from the Florida Division of Historical Resources for this project during the grant period. The project is funded through the requested Cultural Facilities grant and the City's local matching funds.

Upon completion, the renovated Washington Park Community Center will provide modern, flexible programming spaces that significantly expand the City's ability to offer arts education, cultural programming, workshops, performances, community meetings, and neighborhood events while extending the useful life of this important community facility.

1.3. Project Timeline *

Provide a timeline. The timeline should include permitting, site preparation, and actual construction. The grant period is 23 months.

Task/Activity Description	Duration	Deliverable
Grant Agreement Execution & Project Initiation	Month 1	Executed grant agreement; project kickoff
Final Design, Construction Documents & Permitting	Months 1–5	Final plans, permits, bid-ready documents
Procurement & Contractor Selection	Months 6–8	Competitive bid process completed; construction contract awarded
Site Preparation & Interior Demolition	Months 9–10	Site prepared; demolition completed
Building Renovation & Interior Construction	Months 11–19	Construction of multi-purpose rooms, lobby improvements, restroom renovations, MEP upgrades, finishes, and accessibility improvements
Final Inspections, Punch List & Project Closeout	Months 20–22	Final inspections completed; certificate of completion/ occupancy (as applicable); punch list completed

Task/Activity Description	Duration	Deliverable
Facility Activation & Grant Closeout Month 23		Renovated Washington Park Community Center open for expanded arts and cultural programming; final grant reports submitted

E. Proposal Budget Page 5 of 13

1. Proposal Budget Summary *

Request Amount	\$200,000.00
Confirmed Matching Funds	\$400,000.00
Project Cost	\$600,000.00
Contingency	\$60,000.00

2. Are you requesting REDI match reduction? *

Applicants in Rural Economic Development Initiative counties or communities may be eligible for a reduction in match. See Guidelines: REDI Waiver for more information. The State of Florida cannot waive all matching for this program; the match must be at least a one to one match.

☐ Yes

☒ No

3. Have you requested or received funding from the Division of Historical Resources for this project? *

☐ Yes (not an eligible response)

☒ No

4.

What other state dollars will go into the project?

#	Source	Amount
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5. Proposal Expense Details*

List your estimated expenses and how they will be paid (from match, grant funds, or both). Only include expenses that are specifically related to the project. Expenses may include an actual amount to be paid or the value of an in-kind contribution. See Help: Proposal Budget Terms for expense category descriptions and columns. Round amounts to the nearest dollar. Rows must have a value in State, or Cash Match, or In-Kind Match. If all three columns are 0 or blank, the row will not be saved.

5.1. Land Acquisition

5.2. Building Acquisition

5.3. Architectural Services

5.4. General Requirements

#	Description	Grant Funds	Cash Match	In-Kind Match	Total
1	Permits, Bonds, Mobilization, Insurance	\$20,000	\$40,000	\$0	\$60,000
Totals:		\$20,000	\$40,000	\$0	\$60,000

5.5. Site Construction

5.6. Concrete

#	Description	Grant Funds	Cash Match	In-Kind Match	Total
1	Slab Modifications, Repairs	\$13,000	\$27,000	\$0	\$40,000
Totals:		\$13,000	\$27,000	\$0	\$40,000

5.7. Masonry

#	Description	Grant Funds	Cash Match	In-Kind Match	Total
1	New Structural CMU Walls (Addition/Renovation Structural Shell)	\$25,000	\$50,000	\$0	\$75,000
Totals:		\$25,000	\$50,000	\$0	\$75,000

5.8. Metals

#	Description	Grant Funds	Cash Match	In-Kind Match	Total
1	Framing, Supports	\$10,000	\$20,000	\$0	\$30,000
Totals:		\$10,000	\$20,000	\$0	\$30,000

5.9. Wood And Plastic

#	Description	Grant Funds	Cash Match	In-Kind Match	Total
1	Millwork, Carpentry	\$17,000	\$33,000	\$0	\$50,000
Totals:		\$17,000	\$33,000	\$0	\$50,000

5.10. Thermal And Moisture Protection

5.11. Doors And Windows

#	Description	Grant Funds	Cash Match	In-Kind Match	Total
1	Doors and Windows	\$10,000	\$20,000	\$0	\$30,000
Totals:		\$10,000	\$20,000	\$0	\$30,000

5.12. Finishes

#	Description	Grant Funds	Cash Match	In-Kind Match	Total
1	Flooring, Ceilings, Paint	\$30,000	\$60,000	\$0	\$90,000
Totals:		\$30,000	\$60,000	\$0	\$90,000

5.13. Specialties

#	Description	Grant Funds	Cash Match	In-Kind Match	Total
1	Signage, Bathroom Accessories, Partitions	\$6,000	\$12,000	\$0	\$18,000
Totals:		\$6,000	\$12,000	\$0	\$18,000

5.14. Equipment

5.15. Furnishings

5.16. Special Construction

5.17. Conveying Systems

5.18. Mechanical

#	Description	Grant Funds	Cash Match	In-Kind Match	Total
1	HVAC	\$23,000	\$47,000	\$0	\$70,000
2	Plumbing	\$14,000	\$26,000	\$0	\$40,000
3	Fire Suppression	\$2,000	\$5,000	\$0	\$7,000
Totals:		\$39,000	\$78,000	\$0	\$117,000

5.19. Electrical

#	Description	Grant Funds	Cash Match	In-Kind Match	Total
1	Electrical	\$30,000	\$60,000	\$0	\$90,000
Totals:		\$30,000	\$60,000	\$0	\$90,000

State Total :

\$200,000

Match Total (Cash + InKind) :

\$400,000

6. How were your proposal expenses determined?

Explain how the estimated expenses in the Proposal Expense Details were derived, i.e. from an architect or engineer budget estimate, contractor quote, etc. You must provide documentation of the source of your proposal expenses as an attachment. See Guidelines: Attachments and Support Materials.

The proposal budget is based on a professional construction cost estimate prepared for the renovation of the Washington Park Community Center. The estimate reflects the anticipated costs associated with the proposed interior renovations, building systems improvements, accessibility upgrades, and related construction activities necessary to modernize the facility and expand its capacity for arts, cultural, educational, and community programming.

The cost estimate was developed using the proposed floor plan and project scope, incorporating current construction costs for labor, materials, equipment, and building systems. Major cost categories include interior demolition, construction of new multi-purpose classrooms and meeting spaces, lobby improvements, restroom renovations, flooring, ceilings, lighting, mechanical, electrical, and plumbing improvements, accessibility enhancements, finishes, construction administration, and appropriate contingency.

The City has carefully reviewed the estimate to ensure that the proposed budget accurately reflects the anticipated cost of completing the project. Should construction costs exceed the current estimate, the City of Hollywood is committed to providing any additional funding necessary to successfully complete the renovation.

7. Proposal Income (Match) Details*

List your confirmed matching funds (resources presently available or pledged and designated to the project). You must provide documentation for matching funds at time of application. See Guidelines: Matching Funds Documentation. Include cash on hand, irrevocable pledges, and in-kind or donated services and materials. See See Help: Proposal Budget Terms for descriptions of income categories and columns. Round amounts to the nearest dollar.

Rows must have a value in Cash Match or In-Kind Match. If both columns are 0 or blank, the row will not be saved.

7.1. Private Support

Donations by individuals and non-corporate, non-government parties. Includes foundation grants awarded for this project (or a proportionate share of such grants allocated to this project), cash donations and the fair market value of donated goods or services (in-kind).

7.2. Corporate Support

Contributions to this project by businesses, corporations, and corporate foundations, or a proportionate share of such contributions allocated to this project.

7.3. Local Government Support

Contributions for this project by city, county, or other local government agencies, or a proportionate share of such grants or appropriations allocated to this project. Includes in-kind and cash derived from grants and appropriations. Note: If the applicant is a city, county, or other local government agency, then their cash support should be shown under Applicant Cash and explained in the Budget Detail.

7.4. Federal Government

Support for this project by agencies of the federal government, or a proportionate share of such grants or appropriations allocated to this project. Includes in-kind and cash derived from grants and appropriations.

7.5. Applicant Cash

For the proposal budget, these are temporarily restricted funds and irrevocable pledges the applicant will dedicate to the project. Applicant cash must be documented with copies of financial statements from financial institutions, copies of grants and signed irrevocable pledges.

#	Source	Amount
1	City of Hollywood Funds	\$400,000.00

8. Contingency Details

If your project is not fully funded or incurs cost overruns explain how you will pay for the remainder of the project or any overages.

The City of Hollywood has included a \$60,000 contingency within the project budget to address unforeseen conditions, material cost fluctuations, and other construction-related expenses that may arise during renovation. This contingency was established as part of the professional cost estimate to help ensure successful project completion.

Should project costs exceed the available contingency or if the project is not fully grant funded, the City is committed to providing the additional local funding necessary to complete the renovation. As the operator of the Washington Park Community Center, the City recognizes the importance of this project in expanding arts and cultural programming and has made its successful completion a priority.

Additional funding, if needed, will be provided through available municipal funding sources, including the City's Capital Improvement Program (CIP), annual budget appropriations, or other legally available local funds. The City has a proven track record of successfully completing capital improvement projects and is committed to ensuring that the Washington Park Community Center renovation is completed as planned.

This commitment ensures that the project will be completed regardless of unforeseen cost increases, allowing the renovated facility to provide expanded arts, cultural, educational, and community programming for Washington Park residents and the surrounding community for many years to come.

F. Matching Funds

Page 6 of 13

1.

Match Summary *

#	Match Type	Amount	% of confirmed match
1	Cash	\$400,000.00	100 %

2. Are these matching funds being used to match any other Department of State grants? *

You are not allowed to use the same dollars to match more than one Department of State grant.

- ☐ Yes (not an eligible response)
- ☒ No

Donor Profile

3. How many donors are supporting the project? *

1

4. What is the smallest contribution received for the project? *

\$400,000

5. What is the largest contribution received for the project? *

\$400,000

6. What is the population size of the community the project serves? *

153,067

7. Donor Profile: Description of Donors *

Describe your donors (individual, local artist guild, parent teacher association, etc.). Additional donor information (including names) may be provided at your discretion. All information provided will become a part of public record. The Division must provide this information to the public on request.

The City of Hollywood receives support for its parks, recreation, and cultural programming through a combination of municipal funding, grants, sponsorships, community partnerships, and in-kind contributions. While the City does not rely on traditional individual donors to support the Washington Park Community Center, it actively collaborates with public agencies, nonprofit organizations, educational institutions, local businesses, and community organizations to enhance programming and services.

Key community partners include the CSC of Broward County, which supports the MOST After School and Summer Camp programs operating within the Community Center. The City also partners with neighborhood organizations, schools, cultural organizations, civic groups, and nonprofit agencies that contribute programming, volunteer support, educational opportunities, and community engagement activities.

Additional support is provided through sponsorships and partnerships with local businesses and community organizations for neighborhood festivals, cultural celebrations, youth activities, wellness programs, and special events. These collaborations help expand programming opportunities while strengthening community involvement and increasing access to arts and cultural experiences.

The City will continue to pursue grant opportunities, sponsorships, philanthropic partnerships, and community collaborations to enhance programming at the renovated Washington Park Community Center. As the facility's flexible programming space expands, the City anticipates additional opportunities for partnerships with artists, arts organizations, educational institutions, cultural groups, and private-sector supporters interested in investing in community-based arts and cultural initiatives.

The primary financial investment in the proposed renovation is being provided by the City of Hollywood through its local matching funds, demonstrating the City's long-term commitment to maintaining and expanding cultural opportunities for residents of the Washington Park neighborhood and the surrounding community.

8. Donor Profile: Percentage of Community Support *

Support Type	Percentage
Corporations	0 %
Foundations	0 %
Individuals	0 %
State	0 %
Other	100 %
Total:	100 %

G. Need for Project and Operating Forecast Page 7 of 13

1. Need for Project *

Describe your need for the project (or portion of the project on which grant funds will be spent). Discuss need for additional space (performance, exhibition, office, work, or storage) and your history of organization growth. Discuss increased square footage or increased utility. Reference long term construction or renovation needs documented in a long-range plan.

The Washington Park Community Center has served the surrounding neighborhood for more than four decades and remains one of the City of Hollywood's most important community facilities. Constructed in 1984, the approximately 43-year-old building has evolved into a year-round destination for educational, recreational, cultural, and community programming. As participation has increased over time, the existing building configuration has become a significant limitation to the Center's ability to meet the growing demand for arts and cultural programming. Rather than lacking interest or participation, the facility lacks the flexible interior space necessary to accommodate multiple programs simultaneously.

The Washington Park Community Center currently hosts a wide variety of programs, including after-school and summer enrichment activities, dance classes, wellness programs, community meetings, cultural celebrations, educational workshops, youth activities, and neighborhood events. Many of these programs compete for the same limited spaces, reducing scheduling flexibility and limiting opportunities to introduce new classes, workshops, performances, and cultural activities. The gymnasium frequently serves multiple purposes, while other interior spaces were not designed to support the variety and volume of programming now taking place within the facility.

The proposed renovation directly addresses these challenges by reconfiguring underutilized areas of the building into flexible multi-purpose classrooms, meeting rooms, and community gathering spaces. The redesigned floor plan will create dedicated areas for the Children's Services Council-funded after-school and summer programs while freeing additional space for arts education, music instruction, dance classes, cultural workshops, exhibitions, lectures, neighborhood meetings, and lifelong learning opportunities. Rather than increasing the building's footprint, the project significantly increases the utility and functionality of the existing facility by making better use of available interior space.

The renovation will also modernize building systems, improve accessibility, enhance visitor flow, and create a more efficient and welcoming environment for residents and visitors. These improvements will extend the useful life of the Community Center while creating a flexible facility capable of adapting to changing community needs for decades to come.

The project reflects the City's long-term commitment to reinvesting in the Washington Park neighborhood and expanding access to quality arts and cultural opportunities. The need for these improvements has been identified through ongoing evaluation of facility operations, increasing program participation, and the City's continued investment in community infrastructure. The renovation represents a strategic investment that will allow the Washington Park Community Center to better serve residents of all ages while responding to the growing demand for cultural, educational, and community programming.

Upon completion, the project will transform the Community Center into a more functional and versatile cultural facility capable of supporting multiple activities at one time. By expanding programming capacity without expanding the building itself, the renovation will maximize the use of an existing public asset and significantly increase opportunities for residents to participate in arts, culture, education, and community life for many years to come.

2. Operating Forecast Detail *

Describe how the space will be used and the related costs. Incorporate budgetary figures where appropriate. You may reference a budget spreadsheet (provided as support material) or incorporate the revenue and expense figures into the narrative. Consider both staffing and programming needs. Include:

- New staff that will be needed
- Programs that will be added, expanded or improved
- Additional expenses to the organization
- New revenue sources that will be used to offset the added expense

The renovation of the Washington Park Community Center will significantly enhance the City's ability to deliver arts, cultural, educational, and community programming by transforming underutilized space into flexible multi-purpose rooms that can accommodate multiple activities simultaneously. The redesigned facility will support expanded arts education, cultural workshops, dance and music instruction, lectures, exhibitions, youth enrichment, wellness classes, community meetings, and neighborhood events while continuing to serve as an important gathering place for the Washington Park community.

A primary benefit of the renovation is the increased functionality of the building. Currently, many programs compete for the same limited spaces, reducing scheduling flexibility and limiting opportunities to expand programming. The new floor plan will create dedicated classrooms, meeting rooms, and programming areas while providing separate space for the Children's Services Council-funded after-school and summer programs. This improved layout will allow multiple arts and cultural activities to occur simultaneously, significantly increasing the Center's programming capacity without expanding the building's footprint.

The renovated facility will support the expansion of existing programs while creating opportunities to introduce new cultural offerings based on community demand. The City anticipates increasing the number of arts education classes, cultural workshops, music and dance instruction, visual arts activities, educational presentations, wellness programs, neighborhood meetings, and special events. The additional flexible space will also provide greater opportunities for partnerships with local artists, nonprofit organizations, schools, and community groups seeking accessible space for cultural programming.

The Community Center will continue to be operated by the City of Hollywood's Department of Parks, Recreation and Cultural Arts using its existing professional staff. Because the project focuses on improving the efficiency and flexibility of the existing facility, the City does not anticipate the immediate need for additional full-time personnel. Existing staff will be able to manage the expanded programming schedule more effectively due to the improved building layout and increased availability of functional programming space. As programming continues to grow over time, the City will evaluate future staffing needs through its annual budget process.

Following completion of the renovation, the City anticipates modest increases in operating expenses associated with utilities, routine maintenance, custodial services, and building systems. These costs will be incorporated into the Department's annual operating budget and are expected to be manageable within the City's long-term financial planning. Because the project modernizes the facility's interior and building systems, it is also expected to improve operational efficiency and reduce maintenance demands associated with the aging portions of the building.

The City will continue to support programming through its annual operating budget while pursuing grants, sponsorships, and partnerships with organizations such as the Children's Services Council, nonprofit organizations, educational institutions, and local businesses. The renovated Community Center will also create opportunities to increase revenue through expanded facility rentals, community events, workshops, and special programs. These funding sources will help offset programming and operational expenses while ensuring that arts and cultural opportunities remain affordable and accessible to the community.

3. Fiscal Stability *

Describe the fiscal condition of the organization as it relates to the successful completion of the proposal. Also describe plans to sustain the proposed acquisition/renovation/new construction after the grant period.

The City of Hollywood maintains a strong fiscal position and a long history of responsibly managing public funds while investing in facilities that enhance quality of life. Through its annual budgeting process and Capital Improvement Program (CIP), the City plans for projects that improve public infrastructure, parks, and community assets. The Washington Park Community Center renovation reflects the City's ongoing commitment to expanding arts and cultural opportunities.

The City is requesting \$200,000 from the Florida Division of Arts and Culture and has committed a \$400,000 local cash match, demonstrating a substantial investment in the project. Should costs exceed current estimates, the City is prepared to provide additional funding through legally available municipal resources to ensure successful completion.

Following construction, the Community Center will continue to be operated, and maintained by the Department of Parks, Recreation and Cultural Arts. Annual operating costs, including utilities, maintenance, custodial services, and programming support, will be incorporated into the City's operating budget. Because the project renovates an existing facility, long-term operating costs are expected to remain manageable.

The renovated Center will expand arts, cultural, educational, and community programming while creating opportunities for grants, sponsorships, partnerships, facility rentals, and special events that help support ongoing operations. The City will continue collaborating with organizations such as the Children’s Services Council, local schools, nonprofits, and community partners to enhance programming.

Through sound financial management, continued municipal investment, and strategic partnerships, the City is well positioned to sustain the renovated Washington Park Community Center as a vibrant cultural and community resource for years to come.

4. Changes in Operating Expenses* *

#	Description	Award Year Expenses	Project Completion Year Expenses	Expenses 1 Year After Completion
1	Personnel & Administrative	\$2,018,228.00	\$2,220,051.00	\$2,286,652.00
2	Outside Fees & Services: Programmatic	\$807,291.00	\$888,020.00	\$914,661.00
3	Remaining Operating Expenses	\$1,210,937.00	\$1,332,030.00	\$1,371,991.00

5. Changes in Operating Income* *

#	Description	Award Year Income	Project Completion Year Income	Income 1 Year After Completion
1	Revenue: Other		\$200,000.00	
2	Applicant Cash	\$3,836,456.00	\$4,440,101.00	\$4,573,304.00

H. Project Impact Page 8 of 13

1. Community Impact of Project *

Discuss how the project will serve the city, county, or region, especially regarding new or improved programming and community services. Include information on:

- organizations and local artists that will use the facility
- educational or research opportunities
- access for underserved groups
- economic, historical, environmental or architectural significance

If the matching funds for the proposed project are from a single source (i.e. County/Municipality Resolution, single donor, etc.), include information on efforts to include the community in the needs assessment and planning stages of the project.

The City of Hollywood has long recognized that arts and culture are essential to community development, economic vitality, and quality of life. Through its Department of Parks, Recreation and Cultural Arts, the City supports a diverse network of cultural facilities, public art, performances, educational programs, and community events. Signature destinations such as ArtsPark at Young Circle, the Art and Culture Center/Hollywood, the Downtown Hollywood ArtWalk, and the Downtown Hollywood Mural Project have established Hollywood as one of South Florida's leading arts communities. The renovation of the Washington Park Community Center will extend these opportunities into one of the City's historic neighborhoods, ensuring greater access to arts and cultural experiences.

The project will significantly expand the Community Center's capacity by transforming underutilized interior space into flexible multi-purpose classrooms, meeting rooms, and activity areas. These improvements will allow multiple programs to operate simultaneously, increasing the number and variety of arts, educational, and community activities available to residents of Washington Park, the City of Hollywood, and Broward County.

The renovated facility will accommodate visual arts classes, music instruction, dance programs, cultural workshops, lectures, exhibitions, performances, wellness activities, youth enrichment, neighborhood events, and civic meetings. The redesigned floor plan will also create a dedicated area for the Children's Services Council-funded MOST After School and Summer Camp programs, providing a safer environment for participating children while allowing cultural programming to occur concurrently throughout the building.

The Community Center serves as an important gathering place for neighborhood associations, nonprofit organizations, local artists, instructors, schools, and community groups. The renovated facility will provide modern, flexible space for classes, workshops, performances, exhibitions, and educational activities while strengthening partnerships with the Children's Services Council, local schools, neighborhood organizations, and other community partners.

Located within one of Hollywood's oldest neighborhoods, the Community Center has served residents for more than 40 years. Renovating this valued public facility preserves an important community asset while adapting it to meet changing community needs. By reinvesting in an existing building rather than constructing a new facility, the City is maximizing public resources, extending the building's useful life, and strengthening neighborhood identity.

The City of Hollywood is providing the entire \$400,000 local match, demonstrating its long-term commitment to the project. The need for the renovation has been identified through years of facility operations, increasing participation, evaluation of space limitations, and ongoing engagement with residents, program participants, community organizations, and City staff. Community feedback consistently identified the need for additional flexible programming space and improved functionality. The proposed renovation directly responds to those needs, expanding access to arts, culture, education, and community services while strengthening one of Hollywood's most important neighborhood assets.

2. Financial Impact of Project *

Discuss the financial impact the project will have on your operations, maintenance, and programming. Address plans for community development, fundraising campaigns, operational grants, and endowment opportunities.

The renovation of the Washington Park Community Center represents a long-term investment in the City's cultural infrastructure that will substantially expand programming opportunities while creating only a modest increase in operating and maintenance costs. By reconfiguring underutilized interior spaces into flexible multi-purpose classrooms, meeting rooms, and community gathering areas, the project will significantly increase the facility's capacity to host arts, cultural, educational, and community programming without increasing the building's footprint. The result will be a more efficient, functional, and adaptable facility that better serves the growing needs of the Washington Park neighborhood.

The renovated Community Center will enable the City to expand existing programming and introduce new arts education classes, cultural workshops, music and dance instruction, exhibitions, lectures, youth enrichment activities, wellness programs, and neighborhood events. The redesigned layout will allow multiple programs to occur simultaneously, increasing the number of participants the facility can accommodate while creating additional opportunities for partnerships with local artists, instructors, nonprofit organizations, educational institutions, and community groups.

Because the project renovates an existing facility, the City anticipates only modest increases in operating expenses associated with utilities, custodial services, routine maintenance, and building systems. These costs will be incorporated into the Department of Parks, Recreation and Cultural Arts' annual operating budget and are expected to be manageable within the City's existing financial framework. The renovation will also modernize building systems and improve operational efficiency, helping reduce long-term maintenance needs associated with the aging facility.

The City does not anticipate the immediate need for additional full-time staff as a result of the renovation. Existing Parks, Recreation and Cultural Arts personnel will continue to oversee programming, facility operations, scheduling, and community partnerships. As participation and programming continue to grow, future staffing needs will be evaluated through the City's annual budget process to ensure continued high-quality service delivery.

The City is committed to sustaining and expanding programming through a combination of municipal funding, community partnerships, sponsorships, and competitive grant opportunities. Existing partnerships with organizations such as the Children's Services Council, neighborhood organizations, educational institutions, and nonprofit agencies will continue to support youth enrichment, educational programming, and community engagement. The City will also pursue additional operational and programmatic grants that support arts education, cultural programming, and community services.

Although the City does not maintain a formal endowment for the Washington Park Community Center, it actively seeks sponsorships and collaborative partnerships with local businesses, philanthropic organizations, and community stakeholders to enhance programming and special events. The renovated facility will also create new opportunities for community room rentals, workshops, classes, and special events that can generate supplemental revenue to help offset programming and operational expenses while expanding public access to the arts.

By increasing programming capacity, improving operational efficiency, and creating flexible spaces that can adapt to changing community needs, the project will provide lasting cultural, educational, and economic benefits while remaining financially sustainable for many years to come.

3. Environmental Impact of Project *

Discuss the impact your project will have on Florida's environment. Describe any environmentally friendly/sustainable aspects of your facility (existing or planned). Consider:

- Impact on human health and the environment (light pollution, low emitting materials, etc.)
- LEED, Energy Star or green building certifications
- Water and energy efficiencies
- Site features (building reuse, habitat preservation, etc.)

The renovation of the Washington Park Community Center demonstrates the City of Hollywood's commitment to sustainable community investment through the adaptive reuse and modernization of an existing public facility. Rather than constructing a new building, the project will extend the useful life of the approximately 43-year-old Community Center by improving its functionality, efficiency, and long-term performance. Renovating an existing structure conserves natural resources, reduces construction waste, and minimizes the environmental impacts associated with new construction while preserving an important neighborhood asset.

The project includes the renovation and reconfiguration of interior spaces to create a more efficient building layout that better supports arts, cultural, educational, and community programming. As part of the renovation, the City will upgrade building systems, lighting, plumbing, and other infrastructure with modern, energy-efficient components that improve overall building performance while reducing long-term operating and maintenance costs.

Energy-efficient LED lighting will be incorporated throughout the renovated facility where appropriate, reducing electricity consumption and providing improved lighting quality for classrooms, meeting rooms, and community spaces. Mechanical and electrical improvements will enhance the efficiency and reliability of building systems while supporting a healthier and more comfortable indoor environment for staff, instructors, artists, and visitors.

The City will utilize durable, low-maintenance building materials and finishes designed to maximize the life of the renovated facility while minimizing future replacement needs. Where feasible, construction materials with low volatile organic compound (VOC) emissions and environmentally responsible products will be incorporated to support indoor air quality and create a healthier environment for building occupants.

The project will also improve water efficiency through the renovation of restroom facilities and replacement of aging plumbing fixtures with modern, water-conserving fixtures where appropriate. These improvements will reduce water consumption while improving the functionality and accessibility of the facility.

Because the project renovates an existing building, it avoids the environmental impacts associated with developing new sites and makes efficient use of existing public infrastructure, utilities, parking, and transportation access. By maximizing the utility of an established community facility, the City is promoting sustainable land use while preserving valuable public resources and minimizing construction-related impacts.

Beyond the physical improvements, the renovated Washington Park Community Center will continue to support environmental awareness through educational programming, community workshops, and neighborhood activities that encourage responsible stewardship and community engagement. By creating a more efficient, functional, and sustainable facility, the project will provide long-term environmental, economic, and social benefits while supporting the City's commitment to responsible public investment and resilient community development.

I. Project Team Page 9 of 13

1. Organization Staff - (Maximum characters 1655.) *

List the organization staff dedicated to the completion of the project and their project related responsibilities. How many paid staff will be dedicated to this project?

The City of Hollywood will dedicate approximately 8–10 paid staff members to the successful completion of the Washington Park Community Center renovation. Staff from multiple departments will collaborate to oversee project management, procurement, construction, financial administration, and facility operations.

The Department of Parks, Recreation and Cultural Arts will serve as the lead department and will be responsible for overall project coordination, operational planning, programming coordination, and ensuring that the renovated facility meets the community's arts and cultural needs.

The Department of Design and Construction Management will oversee project implementation, including consultant coordination, permitting, bidding, contract administration, construction oversight, inspections, and project closeout. This Department will work closely with the project architect and construction contractor to ensure the renovation is completed in accordance with approved plans, specifications, budget, and schedule.

The Department of Financial Services will provide financial oversight, grant administration, payment processing, budget monitoring, financial reporting, and compliance with all applicable grant requirements.

Additional support will be provided by the City Manager's Office, Procurement Services, Facilities Maintenance, and other City departments as needed to facilitate procurement, contract administration, inspections, and long-term operational planning.

Collectively, the City's professional staff bring extensive experience managing municipal capital improvement projects, grant-funded construction, public procurement, facility operations, and community programming.

2. Project Team

List the project team including the names of the architect, engineer, design consultants, and general contractor. A licensed contractor or architect must be hired to manage and certify the Scope of Work. A project team must be named to be considered for funding.

2.1. Project Architect/Engineer

Salutation Project Architect/Engineer 0

First Name

Zalmy

Last Name

Meyer

2.2. Project Contractor

Salutation Project Contractor 0

First Name

TBD

Last Name

TBD

2.3. Additional Project Team Information - (Maximum characters 1655.)

N/A

J. Attachments and Support Materials Page 10 of 13

1. Required Attachments

Attachments may be of any of the following formats:

- documents (.pdf, .txt, .doc, .docx, etc) up to 10 MB
- images (.jpg, .gif, .png, .tiff etc) up to 5MB
- audio/video files (.mp3, .mp4, .mov, or.wmv) up to 200 MB

MacOS productivity files such as Pages, Keynote, and Numbers are not acceptable formats. Please save these file types in .pdf format before submission.

1.1. Matching Funds Documentation (include a list or spreadsheet with totals with documentation) *

File Name	File Size	Uploaded On	View (opens in new window)
Washington Park Cultural Facilities Grant Resolution - Draft.pdf	132 [KB]	7/8/2026 1:09:37 PM	View file

1.2. Documentation of Unrestricted Use

File Name	File Size	Uploaded On	View (opens in new window)
Site Control - Lease - R-2014-240 - Hollywood.pdf	5299 [KB]	7/8/2026 1:09:37 PM	View file

1.3. Documentation of Total Support and Revenue *

File Name	File Size	Uploaded On	View (opens in new window)
2025 hollywood.pdf	7547 [KB]	7/8/2026 1:09:38 PM	View file

1.4. Current Architectural Plans certified by a licensed architect or engineer (or contractor project proposals or working drawings if no architectural plans are required for the completion of the project)

File Name	File Size	Uploaded On	View (opens in new window)
Design Plans - Hollywood.pdf	4103 [KB]	7/8/2026 1:09:38 PM	View file

1.5. Budget Estimates

File Name	File Size	Uploaded On	View (opens in new window)
Cost Estimate - Hollywood.pdf	131 [KB]	7/8/2026 1:09:38 PM	View file

1.6. Documentation of Arts and Cultural Programming *

File Name	File Size	Uploaded On	View (opens in new window)
Programming - Hollywood.pdf	16019 [KB]	7/8/2026 1:09:38 PM	View file

1.7. Documentation of Project Support *

File Name	File Size	Uploaded On	View (opens in new window)
Support Letters - Hollywood.pdf	603 [KB]	7/8/2026 1:09:38 PM	View file

1.8. Current Substitute W-9 *

File Name	File Size	Uploaded On	View (opens in new window)
Substitute W-9 - Hollywood.pdf	33 [KB]	7/8/2026 1:09:38 PM	View file

2. Optional Support Materials

2.1.

K. Notification of International Travel Page 11 of 13

In accordance with Section 15.182, Florida Statutes, the grantee shall notify the Department of State of any international travel at least 30 days before the date the international travel is to commence or, when an intention to travel internationally is not formed at least 30 days in advance of the date the travel is to commence, as soon as feasible after forming such travel intention. Notification shall include date, time, and location of each appearance.

1. Notification of International Travel

☒ I hereby certify that I have read and understand the above statement and will comply with Section 15.182, Florida Statutes, International travel by state-funded musical, cultural, or artistic organizations; notification to the Division of Arts and Culture.

L. Single Audit Act Page 12 of 13

1. Single Audit Act

☒ I hereby acknowledge that I have read and understand the above statement and will comply with: 2 CFR 200, Subpart F - Audit Requirements; Section 215.197, Florida Statutes, Florida Single Audit Act; and the policies and procedures established by the Division of Arts and Culture.

M. Review & Submit Page 13 of 13

1. Guidelines Certification

☒ I hereby certify that I have read and understand the guidelines and all application requirements for this grant program outlined under section 265.701, Florida Statutes and incorporated by reference into Rule 1T-1.039, Florida Administrative Code.

2. Review and Submit

☒ I hereby certify that I am authorized to submit this application on behalf of City of Hollywood and that all information indicated is true and accurate. I acknowledge that my electronic signature below shall have the same legal effect as my written signature. I am aware that making a false statement or representation to the Department of State constitutes a third-degree felony as provided for in s. 817.155, F.S., punishable as provided for by ss. 775.082, 775.083, and 775.084.

2.1. Signature (Enter first and last name)

Joaquin Arellano

