

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, APPROVING AND RATIFYING THE ISSUANCE OF A PURCHASE ORDER TO CRAVEN THOMPSON & ASSOCIATES, INC. IN AN AMOUNT UP TO \$81,120.00 FOR DESIGN SERVICES RELATED TO EMERGENCY REPAIRS TO STORMWATER PUMP STATION SW-2 DUE TO UNFORESEEN CIRCUMSTANCES, PURSUANT TO SECTION 38.41(C)(1) OF THE PROCUREMENT CODE. (“EMERGENCY PURCHASES”)

WHEREAS, in February 2025, the Department of Public Utilities (“Department”) identified cracks in the top slab of the wet well and erosion around the sides of the building at Stormwater Pump Station SW-2 (“SW-2”); and

WHEREAS, SW-2 is a permanent stormwater pumping station that is an important part of the Department-operated stormwater management system; and

WHEREAS, on September 6, 2023, the City Commission passed and adopted Resolution No. R-2023-277, which authorized the execution of continuing professional consulting engineering services contracts with eight firms for water, sewer, reuse, and stormwater infrastructure projects, with one of the firms being Craven, Thompson & Associates, Inc. (“CTA”); and

WHEREAS, per the Department’s request, CTA staff conducted extensive site evaluations, including below-surface inspections utilizing a team of divers; and

WHEREAS, CTA made several recommendations for emergency measures to ensure the safe operation of SW-2, including the installation of a bypass pumping system, replacement of the top slab of the pump station, and repairs to the seawall and drainage structures; and

WHEREAS, on February 3, 2025, CTA prepared a cost proposal for the design of the bypass pumping system and structural repairs to the pump station in an amount up to \$81,120.00; and

WHEREAS, Section 38.41(C) of the Procurement Code exempts from competitive bid and competitive proposals emergency purchases that receive prior administrative approval, except for the most urgent situations presenting a clear and present substantial threat to life or property where immediate action is required; and

WHEREAS, on February 6, 2025, pursuant to Section 38.41(C)(1) of the Procurement Code, an emergency approval was granted for the issuance of a Purchase Order to CTA in an amount up to \$81,120.00 for the design of the emergency bypass pumping system and the structural repairs to Stormwater Pump Station SW-2; and

WHEREAS, the Department Director and the Director of Procurement and Performance Management recommend that the City Commission approve and ratify the aforementioned Purchase Order ("PO") to CTA in a total amount up to \$81,120.00 for design of the emergency bypass pumping system and the structural repairs of SW-2; and

WHEREAS, funding for this project was included in the amended FY 2026 Capital Improvement Plan, and is available in account number 443.419901.53800.563013.001932.000.000.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA:

Section 1: That the foregoing "WHEREAS" clauses are ratified and confirmed as being true and correct and are incorporated in this Resolution.

Section 2: That it approves and ratifies the issuance of a Purchase Order to CTA in an amount up to \$81,120.00 for design services related to the Emergency Repair of SW-2, together with such non-material changes as may be subsequently agreed to by the City Manager and approved as to form and legal sufficiency by the City Attorney.

Section 3: That this Resolution shall be in full force and effect immediately upon its passage and adoption.

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PASSED AND ADOPTED this _____ day of _____, 2026.

JOSH LEVY, MAYOR

ATTEST:

PATRICIA A. CERNY, MMC
CITY CLERK

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY:

DAMARIS HENLON
CITY ATTORNEY