

**CITY OF HOLLYWOOD  
INTEROFFICE MEMORANDUM**

**TO:** Mayor and Commissioners                   **DATE:** June 17, 2026

**FROM:** Damaris Henlon, City Attorney

**SUBJECT:** Authorization to Proceed for Work Order Number H&S 26-09 with Hazen And Sawyer, P.C., In An Amount Up To \$298,981.00 For Construction Administration Services Related To The Temporary Sodium Hypochlorite System At The Southern Regional Wastewater Treatment Plant

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I have reviewed the above referenced Agreement with the participating Department, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Department of Public Utilities
- 2) Type of Agreement – Authorization to Proceed for Work Order
- 3) Method of Procurement (RFP, bid, etc.) – RFP
- 4) Term of Contract: 360 days from the Notice to Proceed date
- 5) Contract Amount – in an amount up to \$298,981.00
- 6) Termination Rights –
- 7) Indemnity/Insurance Requirements – Consultant shall comply with applicable City requirements.
- 8) Scope of Services – construction management services for the temporary hypochlorite system for the Southern Regional Wastewater Treatment Plant
- 9) Other Significant Provisions:

cc: Raelin Storey, City Manager