

**CITY OF HOLLYWOOD  
INTEROFFICE MEMORANDUM**

**TO:** Mayor and Commissioners **DATE:** 4.27.26

**FROM:** Damaris Henlon, City Attorney

**SUBJECT:** Proposed Construction Management At Risk Phase II Construction Services Agreement with Lebolo Construction Management, Inc.s for the Fire Station 74 HVAC System Replacement Project, Phase A, for a Total Guaranteed Maximum Price in an Amount Up to \$1,900,000.00

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I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Design and Construction Management
- 2) Type of Agreement – CMAR Professional Services Agreement
- 3) Method of Procurement (RFP, bid, etc.) – RFQ
- 4) Term of Contract:
  - a) initial –  
The PROJECT shall be SUBSTANTIALLY COMPLETED within **275 calendar days** from the date of the second NOTICE TO PROCEED. The total PROJECT shall be completed and ready for final payment within **30 calendar days** from the date certified by CONSULTANT as the date of SUBSTANTIAL COMPLETION in accordance with Article 8.
  - b) renewals (if any) – n/a
  - c) who exercises option to renew – n/a
- 5) Contract Amount – up to \$1,900,000.00
- 6) Termination Rights – City’s standard provision.
- 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
- 8) Scope of Services – Contractor will provide construction management services for the Fire Station 74 HVAC replacement project.

cc: Raelin Storey, City Manager