

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** June 3, 2026

FROM: Damaris Henlon, City Attorney

SUBJECT: Proposed Change Order to Increase the Contract Amount for
Citywide Stormwater Improvements Construction Services With
Southeastern Engineering Contractors, Inc., From \$1,000,000.00
To \$2,500,000.00

I have reviewed the above referenced Agreement with the participating Department, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Department of Public Utilities
 - 2) Type of Agreement – change order
 - 3) Method of Procurement (RFP, bid, etc.) – bid
 - 4) Term of Contract: Until October 28, 2027
 - 5) Contract Amount – Change Order from \$1,000,000.00 To \$2,500,000.00
 - 6) Termination Rights – termination for convenience and suspension of work in section 1.62
 - 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
 - 8) Scope of Services – stormwater repair services
 - 9) Other Significant Provisions:
- cc: Raelin Storey, City Manager