




Department of Public Utilities
Public Utilities Administration
Inter-Office Memorandum



DATE: November 3, 2025



FILE: PU-26-9

TO: George R. Keller, Jr. CPPT
City Manager

VIA: ^{DS}
 AR Assistant City Manager

VIA: ^{DS}
 CO Director, Public Safety

^{DS}
 **THRU:** ^{DS}
 OT Director, Procurement and Contract Compliance

^{DS}
 **FROM:** ^{DS}
 VM Director, Public Utilities

SUBJECT: Recommendation to Approve the Issuance of a Blanket Purchase Agreement to Sunbelt Rentals for the rental of low, regular, and heavy equipment in preparation for hurricane season, King Tide, and flash flooding; in an annual amount up to \$85,000.00 from November 28, 2025, to June 11, 2028. The Procurement Method used is Piggyback.

ISSUE:

The Department of Public Utilities (Department) requires the rental of low, regular, and heavy equipment in preparation for the hurricane season, King Tides, and flash flooding. The rental supplies are critical for the Department and citywide, in preparation for any emergencies during the rainy and high tide season. Rentals are also vital to replace defective or malfunctioning machinery and facilitate rapid response to the needs of the City's community.

A competitive process was done through Sourcwell RFP #040924 for the rental of low, regular, and heavy equipment. Sourcwell issued a contract number 040924 to Sunbelt Rentals from September 10, 2024, to June 11, 2028. Sunbelt Rentals has agreed to allow the City of Hollywood to piggyback RFP #040924 under the same terms, conditions, and pricing.

AUTHORITY:

§ 38.41 COMPETITIVE SOLICITATIONS REQUIRED; EXCEPTIONS

(C)(5) Piggyback purchases:

The CPO may procure, without following formal solicitation procedures, all goods, supplies, materials, equipment, and services that are the subject of contracts with the state, its political subdivisions, the United States government, other governmental entities, or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof ("piggyback"), provided that the goods, supplies, materials, equipment, or services are the subject of a price schedule negotiated by the entities and is based strictly on competitive bids, quotations, or competitive proposals and not on any preference. Utilization of other governmental entities' contracts shall be permitted only during the term of the other governmental entity's contract.

Pursuant to Section 38.38 of the Procurement Code, the City Manager or designee will have authority to approve and execute contracts up to \$100,000.

Funding has been provided in the fiscal year 2026 budget for the Department of Public Utilities in Account Numbers 442.400201.53600.552250.000000.000.000; 442.400202.53600.552250.000000.000.000; and 443.410101.53800.552250.000000.000.000

RECOMMENDATION:

Authorize the issuance of a Blanket Purchase Agreement with Sunbelt Rentals for the rent of low, regular, and heavy equipment in preparation for Hurricane season, King Tides, and Flash Flooding, in an annual amount up to \$85,000.00.

Signed by:

George R. Keller, Jr. CPPT

11/12/2025

APPROVED BY: George R. Keller, Jr. CPPT
City Manager

Date:

- Attachments: Executed Sunbelt Combined Piggyback Form
- Sunbelt Contract 040924
- Prop. Eval Rental Equipment 040924
- Proof of Publication Rental Equipment
- Vendor Piggyback Approved Email
- Risk Approved Certificate of Insurance