

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, AWARDED THE INVITATION FOR BID IFB-351-26-WV TO ADVANCED ROOFING, INC.; AND APPROVING AND AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO EXECUTE A CONTRACT WITH ADVANCED ROOFING, INC. FOR CONSTRUCTION OF THE FIRE STATION 40 HVAC UNIT REPLACEMENT PROJECT, IN AN AMOUNT UP TO \$599,660.00.

WHEREAS, Fire Station 40 requires the replacement of multiple HVAC air handling units and associated components; and

WHEREAS, SGM Engineering, Inc. ("SGM"), previously procured through RFQ-4666-21-DCM for Various Engineering Services Disciplines and authorized under the City's Continuing Services Contracts via R-2021-208, was selected to develop the HVAC construction documents; and

WHEREAS, the Authorization to Proceed for the development of the construction documents was issued to SGM on March 31, 2025; and

WHEREAS, it is in the best interest of the City to retain construction services for the removal and replacement of the HVAC system at Fire Station 40; and

WHEREAS, Section 38.43 of the Procurement Code states that when the estimated annual cost of goods, supplies, materials, equipment, or services exceeds \$50,000.00, a formal solicitation process shall be completed that may result in a written contract(s) and/or purchase order(s) after due public notice inviting bids or proposals; and

WHEREAS, on November 10, 2025, Invitation for Bid Number IFB-351-26-WV ("IFB") was electronically advertised on OpenGov.com, utilizing the construction documents prepared by SGM Engineering, Inc., to solicit the desired services in accordance with Section 38.43(A) of the Procurement Code; and

WHEREAS, the IFB resulted in bids from the following three firms by the response due date of December 17, 2025:

Advanced Roofing, Inc.	\$399,660.00
Advanced AC LLC	\$473,703.21
Blizzard Air Conditioning	\$624,283.00

; and

WHEREAS, the Department of Design and Construction Management (“DCM”) and the then-titled Office of Procurement and Contract Compliance reviewed and evaluated the submitted bids in accordance with Section 38.43(F) of the City’s Procurement Code, and determined that Advanced Roofing, Inc. submitted the lowest responsive and responsible bid and offered the best overall value to the City; and

WHEREAS, on January 22, 2026, a Notice of Intent to Award was posted on the City’s website and www.Opengov.com, and no bid protests were received within the protest period; and

WHEREAS, the requested amount includes an additional \$129,200.00 for Variable Air Volume Units and ancillary work, and \$70,800.00 for Owner’s Contingency to cover unforeseen conditions or necessary adjustments that may arise during construction, which is not accounted for in the base bid, in order to ensure timely completion without delays; and

WHEREAS, the Owner’s Contingency shall only be used as requested by City staff, with the remaining value to be returned to the City; and

WHEREAS, the Director of DCM and the Director of the Office of Procurement and Performance Management recommend that the City Commission authorize the execution of a contract in an amount up to \$599,660.00 with Advanced Roofing, Inc., to provide services for the removal and replacement of the HVAC system at Fire Station 40; and

WHEREAS, funding for the project was included in the amended FY 2026 Capital Improvement Plan, and is available in account numbers 334.219901.51900.564530.001662.000.000 and 334.179901.52200.564530.002000.000.000.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA:

Section 1: That the foregoing “WHEREAS” clauses are ratified and confirmed as being true and correct and are incorporated in this Resolution.

Section 2: That it awards IFB-351-26-WV to the lowest responsive, responsible bidder, Advanced Roofing, Inc., in the base bid amount of up to \$399,660.00, with an additional \$200,000.00 in allowances and Owner’s Contingency for a total amount up to \$599,660.00.

Section 3: That it approves and authorizes the execution, by the appropriate City officials, of a contract with Advanced Roofing, Inc. for the Fire Station 40 HVAC Unit Replacement Project, together with such non-material changes as may subsequently be agreed to by the City Manager and approved as to form and legal sufficiency by the City Attorney.

Section 4: That this Resolution shall be in full force and effect immediately upon its passage and adoption.

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, AWARDED THE INVITATION FOR BID IFB-351-26-WV TO ADVANCED ROOFING, INC.; AND APPROVING AND AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO EXECUTE A CONTRACT WITH ADVANCED ROOFING, INC. FOR CONSTRUCTION OF THE FIRE STATION 40 HVAC UNIT REPLACEMENT PROJECT, IN AN AMOUNT UP TO \$599,660.00.

PASSED AND ADOPTED this _____ day of _____, 2026.

JOSH LEVY, MAYOR

ATTEST:

PATRICIA A. CERNY, MMC
CITY CLERK

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY:

DAMARIS HENLON
CITY ATTORNEY