

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** March 10, 2026

FROM: Damaris Y. Henlon, City Attorney

SUBJECT: Issue a Purchase Order to ETR, LLC for the purchase of a 2027 Freightliner M2 Custom Horton Type 1 Advanced Life Support Ambulance

I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Fire Department
- 2) Type of Agreement – Purchase Order
- 3) Method of Procurement (RFP, bid, etc.) – **Piggyback of Florida Sheriff's Association Bid Number FSA25-VEF19.0.** Section 38.41(C)(5) of the City's Procurement Code allows the Chief Procurement Officer to procure, without formal solicitation procedures, all goods, supplies, materials, equipment, and services that are the subject of contracts with the state, its political subdivisions, the United States government, other governmental entities, or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof ("piggyback"), provided that the goods, supplies, materials, equipment, or services are the subject of a price schedule negotiated by the entities listed above and is based strictly on competitive bids, quotations, or competitive proposals and not on any preference and such utilization of other governmental entities contracts shall be permitted only during the term of the other governmental entity's contract.
- 4) Term of Contract
 - a) initial – April 1, 2025 through March 31, 2027
 - b) renewals (if any) – n/a
 - c) who exercises option to renew – n/a
- 5) Contract Amount – In the amount of \$530,000.00
- 6) Termination rights – n/a
- 7) Indemnity/Insurance Requirements – Vendor shall be fully liable for the actions of its agents and indemnify participating agencies, except for negligence or intentional acts.
- 8) Scope of Services – Purchase of a 2027 Freightliner M2 Custom Horton Type 1 Advanced Life Support Ambulance

TERM SHEET FOR ETR, LLC

9) Other significant provisions – n/a

cc: George Keller, Jr., CPPT, City Manager