

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, APPROVING AND AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO EXECUTE AN AUTHORIZATION TO PROCEED FOR WORK ORDER NUMBER B&C 26-03 WITH BROWN AND CALDWELL, IN AN AMOUNT UP TO \$206,457.00 FOR CONSTRUCTION ADMINISTRATION SERVICES TO ACCOMMODATE THE ONE-YEAR EXTENSION FOR THE SOUTHERN REGIONAL WASTEWATER TREATMENT PLANT 2023 MAINTENANCE WORK PROJECT; AMENDING THE FISCAL YEAR 2026 CAPITAL IMPROVEMENT PLAN.

WHEREAS, the Department of Public Utilities (“Department”) operates the 55.5 million gallons per day Southern Regional Wastewater Treatment Plant (“SRWWTP”), which uses multiple processes to treat wastewater and produce high-quality effluent; and

WHEREAS, on September 6, 2023, pursuant to Resolution No. R-2023-280, the City Commission authorized the appropriate City officials to execute a contract with PSC-Cardinal Contractors, Inc. (“Cardinal”) for construction services related to the SRWWTP 2023 Maintenance Work Project, which included five urgent work packages totaling up to \$10,849,710.00 and required fast-tracked completion within 365 days, and to execute an authorization to proceed with Brown and Caldwell for construction administration services totaling up to \$371,853.00; and

WHEREAS, on December 5, 2024, the City Manager approved Change Order No. 1 to extend the contract completion date with Cardinal by 90 days to March 6, 2025; and

WHEREAS, on February 5, 2025, pursuant to Resolution No. R-2025-035, the City Commission authorized the appropriate officials to execute Change Order No. 2 with Cardinal to extend the project by 365 days and to authorize the City Manager or designee to use available contingency and remaining contract funds to complete other urgent SRWWTP repairs, as included in Change Orders No. 3 through No. 6; and

WHEREAS, the Department desires to extend the contract for an additional 365 days via a separate resolution, to utilize remaining contract funds to complete critical SRWWTP repair items identified under Consent Order and to complete SRWWTP urgent repairs as identified by plant operations staff, including the replacement of the Grit Chamber No. 1 mechanism, which has a long lead time; and

WHEREAS, on August 30, 2023, the City Commission passed and adopted Resolution No. R-2023-251 authorizing the execution of five-year continuing consulting engineering services contracts with five firms for Water Treatment Plant and SRWWTP projects, one of the firms being Brown and Caldwell (“B&C”); and

WHEREAS, the Department requested a proposal from B&C to provide construction administration services for the 1-year extension; and

WHEREAS, B&C submitted a proposal to provide these services in an amount up to \$206,457.00; and

WHEREAS, the Department evaluated the scope and fee proposal, and has determined that the negotiated fee is fair and reasonable and in accordance with industry standards; and

WHEREAS, the Department Director and the Director of Procurement and Performance Management recommend that the City Commission approve and authorize the appropriate City officials to execute an authorization to proceed for work order number B&C 26-03 with Brown and Caldwell in an amount up to \$206,457.00 for construction administration services for this project; and

WHEREAS, the FY 2026 Capital Improvement Plan was adopted and approved by the City Commission pursuant to Resolution R-2025-336 at the second Public Budget Hearing on September 25, 2025; and

WHEREAS, it is necessary to amend the approved FY 2026 Capital Improvement Plan as set forth in the attached Exhibit “1.”

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA:

Section 1: That the foregoing “WHEREAS” clauses are ratified and confirmed as being true and correct and are incorporated in this Resolution.

Section 2: That it approves and authorizes the execution, by the appropriate City officials, of the attached Authorization to Proceed for Work Order Number B&C 26-03 with Brown and Caldwell, together with such non-material changes as may be subsequently agreed to by the City Manager and approved as to form and legal sufficiency by the City Attorney.

Section 3: That these Amendments to the FY 2026 Capital Improvement Plan for the Fiscal Year beginning October 1, 2025, and set forth in detail in the attached Exhibit “1” are adopted and authorized as Amendments and/or Adjustments to the Capital Improvement Plan of the City of Hollywood, Florida, for Fiscal Year 2026.

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Section 4: That this Resolution shall be in full force and effect immediately upon its passage and adoption.

PASSED AND ADOPTED this _____ day of _____, 2026.

JOSH LEVY, MAYOR

ATTEST:

PATRICIA A. CERNY, MMC
CITY CLERK

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY:

DAMARIS HENLON
CITY ATTORNEY