

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners

DATE: 3/30/26

FROM: Damaris Henlon, City Attorney

SUBJECT: Proposed Contract with Southeastern Engineering Contractors, Inc., in the Amount Up to \$4,699,873.00, for Construction Services Related to the Lift Station N-07 and N-08 Rehabilitation and Forcemain Replacement Project.

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Department of Public Utilities
- 2) Type of Agreement – Construction Contract
- 3) Method of Procurement (RFP, bid, etc.) – ITB
- 4) Term of Contract:
 - a) initial –commence work within 10 days after date of NTP
 - b) renewals (if any) – n/a
 - c) who exercises option to renew – n/a
- 5) Contract Amount – up to \$4,699,873.00
- 6) Termination Rights – City’s standard provision
- 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
- 8) Scope of Services – Contractor shall furnish all labor, materials and equipment and perform all work in the manner and form provided by contract documents for the Lift Station N-07 and N-08 Rehabilitation and Forcemain Replacement Project Noo. 22-8072
- 9) Other Significant Provisions: n/a

cc: Raelin Storey, City Manager