

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, APPROVING AND AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO EXECUTE THE CONTINUING SERVICES AGREEMENT AND AN AUTHORIZATION TO PROCEED FOR WORK ORDER NUMBER CDM 26-02 WITH CDM SMITH, INC. FOR STORMWATER PROGRAM MANAGEMENT CONSULTING SERVICES, ON AN AS-NEEDED BASIS, IN AN AMOUNT UP TO \$999,843.96; AMENDING THE FISCAL YEAR 2026 CAPITAL IMPROVEMENT PLAN.

WHEREAS, the Department of Public Utilities (“Department”) owns and maintains the City's complex stormwater system, which includes catch basins, drainage pipes, exfiltration trenches, outfalls, swales, retention ponds, and stormwater pump stations; and

WHEREAS, the Department wishes to engage consultant engineers who can support the Department’s staff in performing the work necessary to successfully maintain the Department’s operational functions and design small projects on an as-needed basis; and

WHEREAS, examples of the desired stormwater program management tasks these consultants are needed to perform include:

- Assisting in the development of a Comprehensive Stormwater Program Management Plan covering the program organization, communication, financial, delivery, quality, change, risk, and data management plans.
- Providing on call Stormwater Engineering Support Services, including conducting field investigations and data collection, updating stormwater models, and performing technical design reviews.
- Developing the City’s stormwater capital improvement project budgets, cost estimates, and project schedules.
- Designing, reviewing, and managing stormwater capital improvement projects.
- Providing oversight and inspection of stormwater projects during construction.
- Ensuring compliance with federal, state, and local stormwater and environmental regulations, including NPDES permit requirements, FEMA standards, and resilience policies.
- Conducting financial analysis and providing support for grant funding.
- Preparing technical letters, reports, and presentation materials; and

WHEREAS, on November 5, 2025, the City Commission passed and adopted Resolution No. R-2025-410, which authorized the negotiation of Continuing Services

Agreements (“CSA”) with one firm for stormwater program management consulting services, the selected firm being CDM Smith, Inc. (“CDM”); and

WHEREAS, the Director of Public Utilities recommends that the City Commission approve and authorize execution of the negotiated agreement; and

WHEREAS, Department staff requested a proposal from CDM for stormwater program management consulting services, based on the hourly rate schedule established in the CSA; and

WHEREAS, on October 14, 2025, CDM submitted a proposal to provide said engineering services in an amount up to \$999,843.96; and

WHEREAS, Department staff evaluated the scope and fee of the proposal and determined that the negotiated fee is fair, reasonable, and in line with industry standards; and

WHEREAS, the Department Director recommends that the City Commission approve and authorize the appropriate City officials to execute the CSA and Authorization to Proceed for Work Order Number CDM 26-02 with CDM Smith, Inc. for stormwater program management consulting services, on an as-needed basis, in an amount up to \$999,843.96, based upon the project scope and fees, and the terms and conditions of the CSA for the Stormwater Program Management Services; and

WHEREAS, the FY 2026 Capital Improvement Plan was adopted and approved by the City Commission pursuant to Resolution R-2025-336 at the 2nd Public Budget Hearing on September 25, 2025; and

WHEREAS, it is necessary to amend the approved FY 2026 Capital Improvement Plan as set forth in the attached Exhibit “1.”

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA:

Section 1: That the foregoing “WHEREAS” clauses are ratified and confirmed as being true and correct and are incorporated in this Resolution.

Section 2: That it approves and authorizes the execution, by the appropriate City officials, of the CSA and Authorization to Proceed for Work Order No. CDM 26-02 with CDM, together with such non-material changes as may be subsequently agreed to by the City Manager and approved as to form and legal sufficiency by the City Attorney.

Section 3: That Amendments to the FY 2026 Capital Improvement Plan for the Fiscal Year beginning October 1, 2025, and set forth in detail in the attached Exhibit “1,” are adopted and authorized as Amendments and/or Adjustments to the Capital Improvement Plan of the City of Hollywood, Florida, for the Fiscal Year 2026.

Section 4: That the Department of Financial Services is authorized to establish such line-item accounts as may be necessary to properly monitor and track said appropriations.

Section 5: That this Resolution shall be in full force and effect immediately upon its passage and adoption.

PASSED AND ADOPTED this _____ day of _____, 2026.

JOSH LEVY, MAYOR

ATTEST:

PATRICIA A. CERNY, MMC
CITY CLERK

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY:

DAMARIS HENLON
CITY ATTORNEY