



City of Hollywood

Hollywood City Hall
2600 Hollywood Blvd
Hollywood, FL 33020
<http://www.hollywoodfl.org>

Legislation Text

File #: R-2021-237, **Version:** 1

A Resolution Of The City Commission Of The City of Hollywood, Florida, Approving And Authorizing The Appropriate City Officials To Issue A Blanket Purchase Agreement With Cathedral Corporation For The Second Renewal of Blanket Purchase Order No. B003181 For Utility Bill Print And Mailing Services In An Estimated Annual Amount of \$263,658.58.

Economic Vitality

Staff Recommends: Approval of the attached Resolution.

Explanation:

The Department of Public Utilities invoices more than 40,000 residential and non-residential customer accounts for water, sewer, and stormwater per month. Since September 28, 2018, billing services have been outsourced to Cathedral Corporation, Inc. and its services include envelopes, folding, insertion and mailing of bills.

On August 29, 2018, the City Commission passed and adopted Resolution No. 2018-265 approving and authorizing the issuance of a blanket purchase order with Cathedral Corporation based upon Hernando County's solicitation No. 18-T00039/DK and contract (piggyback) for a two-year initial term with three additional one-year renewal periods.

On August 26, 2020, the City Commission passed and adopted Resolution No. 2020-190 which authorized the first renewal of the blanket purchase order with Cathedral Corporation for one-year term which expires on September 27, 2021.

On July 2, 2021 Hernando County exercised the second renewal period. The Department of Public Utilities is requesting to exercise the second one-year renewal period for an estimated annual cost of \$263,658.58.

Fiscal Impact

Funding will be included in the FY 2022 Operating Budget in account number 442.400301.53600.542010.000000.000.000, subject to the approval and adoption by the City Commission.

Recommended for inclusion on the agenda by:

Keith Moran, Deputy Director of Finance, Department of Public Utilities

Vivek Galav, Director, Department of Public Utilities

Gus Zambrano, Assistant City Manager/Sustainable Development

Attachments

Resolution - Cathedral Corporation Renewal 2021

Cathedral Corp Draft BPO B003181

Department Renewal Memo - Cathedral Corporation Renewal 2021

Hernando County Renewal Letter - Cathedral Corporation Renewal 2021

Vendor Renewal Letter - Cathedral Corporation Renewal 2021

Cathedral Corporation Certificate of Insurance