



City of Hollywood

Hollywood City Hall
2600 Hollywood Blvd
Hollywood, FL 33020
<http://www.hollywoodfl.org>

Legislation Text

File #: R-2021-213, **Version:** 1

A Resolution Of The City Commission Of The City Of Hollywood, Florida, Approving And Authorizing The Appropriate City Officials To Issue A Blanket Purchase Agreement To Craig A. Smith & Associates, Inc. For Underground Utility Location Services In An Amount Not To Exceed \$570,000.00, Based Upon The Town Of Pembroke Park's RFP 05-1295 And Renewal Of The Agreement In Accordance With Section 38.41(C)(5) Of The City's Procurement Code (Piggyback).

Infrastructure & Facilities

Staff Recommends: Approval of the attached Resolution.

Explanation:

City of Hollywood is a member operator of the Underground Facility Damage Prevention and Safety Act legislated by the State of Florida under Chapter 556. This Act has created a uniform Statewide procedure for determining the existence of underground utilities prior to excavation. This system provides member operators an opportunity to identify and locate underground facilities to avoid potential accidents without having the need for excavators or excavating contractors to contact each and every underground utility provider (known as member operators under the Act) to determine whether such utilities are present in the area to be excavated.

The City's current blanket purchase order with Craig A. Smith for the subject services expired on April 11, 2021 and the Departments of Public Utilities and Development Services desire to issue the attached blanket purchase agreement for a one-year period.

On July 3, 2019, the City Commission passed and adopted Resolution No. R-2019-209 that approved and authorized the issuance of a Blanket Purchase Order to Craig A. Smith & Associates for underground utility location services for an initial one-year term with the option to renew for two additional one-year terms based upon the Town of Pembroke Park's RFP 05-1295 in accordance with Section 38.40(C)(5) of the City's Purchasing Ordinance (Piggyback). On May 20, 2020, the City Commission passed and adopted Resolution No. R-2020-107, which approved and authorized the first renewal period. The recommended purchase was competitively bid through the Town of Pembroke Park, for a term effective April 11, 2021 through April 11, 2022.

Section 38.41(C)(5) the Code of Ordinances allows the Chief Procurement Officer to procure, without following formal solicitation procedures, all goods, supplies, materials, equipment, and services that are the subject of contracts with the State, its political subdivisions, the United States government, other governmental entities, or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof ("piggyback"), provided that the goods, supplies, materials, equipment, or services are the subject of a price schedule negotiated by the entities listed above and based strictly on competitive bids, quotations, or competitive proposals and not on any preference. Utilization of other governmental entities contracts shall be permitted only during the term of the other governmental entity's contract.

The Directors of the Public Utilities and Development Services Departments and the Chief Procurement Officer recommend that the City Commission approve and authorize the appropriate City officials to approve the attached blanket purchase agreement for Underground Utility Location Services in an estimated an amount not to exceed \$570,000.00.

Award is subject to the City's receipt and approval of all insurance certificates and endorsements required by the City's Risk Manager.

Fiscal Impact:

A portion of the funding for this service is available in the FY 2021 Operating Budget in account numbers:

442.400201.53600.531170.000000.000.000, 442.400202.53600.531170.000000.000.000, 443.410101.53800.531170.000000.000.000, and 114.140301.52400.534980.000000.000.000, and will be budgeted in subsequent fiscal years' operating budget subject to the approval and adoption by the City Commission.

Recommended for inclusion on the agenda by:

Vivek Galav, Director, Department of Public Utilities

Gus Zambrano, Assistant City Manager/Sustainable Development

Attachments

Resolution - Craig A Smith BPA

Draft Blanket Purchase Agreement (PA600376)

Piggy Back Request Form

Piggy Back Checklist