



City of Hollywood

Hollywood City Hall
2600 Hollywood Blvd
Hollywood, FL 33020
<http://www.hollywoodfl.org>

Legislation Text

File #: R-2019-116, **Version:** 1

A Resolution Of The City Commission Of The City Of Hollywood, Florida, Authorizing The Appropriate City Officials To Issue An Agent Of Record Letter On Behalf Of The City To The Highest Ranked Proposer, Aon Risk Services, Inc. Of Florida, To Provide Brokerage Services - Property And Liability And Workers Compensation Insurance For A Period Of Three Years With One Optional One Year Renewal Period, With An Annual Cost Not To Exceed \$144,000.00.

Staff Recommends: The Approval of the Attached Resolution.

Explanation:

The Risk Management Division of the Office of Human Resources desires to provide property, liability, workers compensation, active shooter, pollution, flood, terrorism and watercraft marine hull coverage insurance.

Brokerage services are to competitively solicit quotes for these coverages from viable carriers and in the appropriate structure to maximize the protection of the City's assets. Brokerage services are also to include assistance with risk assessment, loss prevention, claims consulting, safety training, issuance of certificates of insurance and analytics including risk retention analysis.

Request for proposal number RFP 4606-19-AP was issued for a time period of three (3) years with an optional one (1) year renewal period with a flat rate paid by the City with premiums net of commission.

On March 7, 2019, notices of RFP 4606-19-AP were mailed and the RFP was advertised online via the City's website and BidSync in accordance with the City's Purchasing Ordinance, Section 38.42(A)(1), and resulted in responses from six (6) firms as follows:

Aon Risk Services, Inc.
First Florida Insurance Brokers
Arthur J. Gallagher
Gehring Group
McGriff, Seibels & Williams, Inc.
USI Insurance Services, LLC

The evaluation of the submittals was based upon the criteria established in the RFP: firm

qualifications/experiences/resources, services offered, project understanding, approach and methodology, firm's fee schedule and firm profile.

On April 22, 2019, each of the firms' proposals was evaluated by a three member evaluation Committee consisting of the Assistant Director of Human Resources, Risk Manager, and Communications, Marketing and Economic Development Director.

The Evaluation Committee viewed proposals and scored the firms based on the established RFP criteria and determined the top three (3) to be as follows:

1. Aon Risk Services, Inc.
2. USI Insurance Services, LLC
3. Arthur J. Gallagher

Based on these results, the Evaluation Committee recommends that the City Commission authorize Aon Risk Services, Inc. to be the next broker of record for the City.

The annual compensation cap for each year of the three (3) year contract is \$144,000.00.

Funding for the associated property and casualty insurance has been identified and will be available in the Fiscal Year 2019 budget in the City's Self Insurance Fund (Fund 58).

Recommended for inclusion on the agenda by:

Peter Junker, Risk Manager

Tammie Hechler, Director, Human Resources

Adam Reichbach, Assistant City Manager, Finance and Administration