



City of Hollywood

Hollywood City Hall
2600 Hollywood Blvd
Hollywood, FL 33020
<http://www.hollywoodfl.org>

Legislation Text

File #: R-2018-153, **Version:** 1

A Resolution Of The City Commission Of The City Of Hollywood, Florida, Authorizing The Appropriate City Officials To Renew The Attached Blanket Purchase Order With Craig A. Smith & Associates, Inc. For Locate/Mark Underground Utilities In An Estimated Annual Amount Of \$300,000.00.

Staff Recommends: The Approval of the attached Resolution

Explanation:

The Department of Public Utilities and the Department of Public Works require an agreement with a qualified contractor to provide utility locator services Citywide.

The required locating and marking services were competitively bid by the City of Cooper City, Florida.

The City of Cooper City, Florida's Bid Number 2015-5-UTL was opened on April 7, 2015 and was awarded to the lowest responsive, responsible bidder, Craig A. Smith & Associates, Inc. on April 28, 2015 for a three year initial term with the option to renew for two additional one year periods.

The City of Cooper City exercised the first one year renewal period at the March 27, 2018 Commission Meeting.

On December 14, 2016, the City of Hollywood City Commission passed and adopted R-2016-353, authorizing the issuance of a blanket purchase order to Craig A. Smith & Associates, Inc. in accordance with bid number 2015-5-UTL, adopting the current contract term with the option to renew for two additional one year periods.

Craig A. Smith & Associates, Inc. is currently providing these services to the City in a satisfactory manner.

Section 38.48 (C) (1) of the Purchasing Ordinance provides that, when a contract entered into by the city pursuant to City Commission approval provides for one or more renewals by affirmative action of the city and the estimated annual cost of a renewal exceeds \$250,000,

only the City Commission is authorized to approve such renewals.

The Director of Public Utilities, the Director of Public Works and the Director of Procurement & Contract Compliance recommend that the City Commission approve the renewal of the attached blanket purchase order for utility locator services to Craig A. Smith & Associates, Inc. for the first one year renewal period in an estimated annual expenditure of \$300,000.00.

Funding has been provided in the fiscal year 2018 budget in the Public Utilities Department's Account Numbers 42.4012.00772.536.003117, 42.4012.00773.536.003117 and 43.4031.00000.538.003117 and will be budgeted in subsequent fiscal years;

Funding has been provided in the fiscal year 2018 budget in the Public Works Department's Account Number 01.5174.00475.541.00317 and will be budgeted in subsequent fiscal years;

Recommended for inclusion on the agenda by:

Dr. Wazir A. Ishmael, City Manager

Gus Zambrano, ACM, Sustainable Development

Cintya Ramos, Director, Finance & Administration

Steve Joseph, Director, Public Utilities

Paul A. Bassar, Director of Procurement & Contract Compliance