



Legislation Text

File #: R-2018-083, **Version:** 1

A Resolution Of The City Commission Of The City Of Hollywood, Florida, Authorizing The Appropriate City Officials To Execute The Attached Authorization To Proceed For Work Order No. H&S 18-03 With Hazen And Sawyer, P.C. For Miscellaneous Professional Engineering And Administrative Services, On An As-Needed Basis, In An Amount Not To Exceed \$100,000.00; Approving An Amendment To The Fiscal Year 2018 Capital Improvement Program. (Project No. 18-1329).

Staff Recommends: Approval of the attached Resolution

Explanation:

Engineering services are required on demand to assist the Department of Public Utilities with ongoing regulatory compliance activities with the Florida Department of Environmental Protection, Broward County, and in general, with legislative, regulatory, permitting, and contractual issues, as well as to provide administrative assistance to the Department of Public Utilities.

While some of the tasks can be defined, the majority of the specific tasks (and related level of effort) cannot be clearly defined in advance.

The following are ongoing issues and tasks for which engineering services are required, are likely to be required, and are similar to other issues which may be incurred and for which engineering services may be required:

- Regulatory Compliance:
 - o Permit modifications and/or renewals
 - o Consent Orders and/or amendments
 - o Proactive participation in development of new regulations
 - o Technical evaluations and reports to address regulatory issues
- Large User Agreement Issues:
 - o Assistance with engineering aspects of dispute resolution
 - o Presentations and project status reports
- Administrative Assistance:
 - o Evaluation of new technologies

- o Periodic reassessment of upgrade and uprate programs
- o Preparation of technical letters, reports, and presentation material; and

Hazen and Sawyer, P.C. and the City of Hollywood have a Professional Services Agreement for General Engineering Consulting Services for Water and Wastewater Treatment Plants projects, approved by the City Commission pursuant to Resolution No. R-2017-283 on September 20, 2017, and the agreement has a provision for insurance and indemnification that meets the City's requirements and gives the City the right to terminate for convenience.

The Department of Public Utilities recommends that the City Commission authorize the appropriate City Officials to execute the attached Authorization to Proceed for Work Order H&S 18-03 with Hazen and Sawyer, P.C. on an as-needed basis in an amount not to exceed \$100,000.00.

It is necessary to amend the approved Fiscal Year 2018 Capital Improvement Program as set forth in Exhibit "A".

Recommended for inclusion on the agenda by:

Dr. Wazir A. Ishmael, City Manager

Gus Zambrano, ACM, Sustainable Development

Cintya Ramos, Director, Finance & Administration

Steve Joseph, Director, Public Utilities

Paul A. Bassar, Director of Procurement & Contract Compliance