



Legislation Details (With Text)

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File created: 2/1/2018 **In control:** Department of Public Works
On agenda: 2/21/2018 **Final action:** 2/21/2018
Title: A Resolution Of The City Commission Of The City Of Hollywood, Florida, Authorizing The Appropriate City Officials To Issue The Attached Amended Blanket Purchase Order With Boyd Accessory & Design To Provide Lettering Of Police And General Fleet Vehicles By Increasing The Estimated Annual Expenditure Of \$30,000.00 To \$70,000.00 For The Remainder Of The Of The Initial One Year Contract Period.

Sponsors:

Indexes:

Code sections:

Attachments: 1. B003019 Boyd Resolution.pdf, 2. B003019 Boyd Accessory Initial Term.pdf, 3. Boyd Increase PW Memo.pdf, 4. Term Sheet - Boyd Accessory and Design.pdf, 5. BIS18-107R.pdf

Date	Ver.	Action By	Action	Result
2/21/2018	2	Regular City Commission Meeting	adopt	Pass

A Resolution Of The City Commission Of The City Of Hollywood, Florida, Authorizing The Appropriate City Officials To Issue The Attached Amended Blanket Purchase Order With Boyd Accessory & Design To Provide Lettering Of Police And General Fleet Vehicles By Increasing The Estimated Annual Expenditure Of \$30,000.00 To \$70,000.00 For The Remainder Of The Of The Initial One Year Contract Period.

Staff Recommends: The Approval of the Attached Recommendation.

Explanation:

The Department of Public Works required a contract for the supply and installation of decals and lettering on Police Department and General fleet vehicles, including complete marking of new vehicles as they are received.

On May 31, 2017, Bid Number F-4497-17-LS was posted on the City's Website, advertised and sent to 3,745 firms on Bidsync.com in accordance with Section 38.42(A)(1) of the City's Purchasing Ordinance.

Bid Number F-4497-17-LS closed at 3:00 P.M., June 26, 2017, and resulted in responses from four (4) bidders.

On August 7, 2017, via PR-17-245, the City Manager approved the issuance of Blanket Purchase B003019 with Boyd Accessory & Design for Lettering of Police and General Service Vehicles for an

estimated annual expenditure amount of \$30,000.00.

The Department of Public Works will require additional, unanticipated services to include the removal of old lettering and graphics and the installation of new ones due to the citywide rebranding effort being implemented by the Office of Communications, Marketing, and Economic Development.

The required additional services, in addition to routine services, have increased the estimated annual expenditure.

The Department of Public Works requires an increase to the annual expenditure amount of the blanket purchase order number B003019, during the current term, 08/07/2017 - 08/06/2018 from \$30,000.00 to \$70,000.00.

This is an increase of \$40,000.00 based upon funding the additional services line items and operational expenses based on current spending.

Since the initial agreement award the Department of Public Works has utilized the services of Boyd Accessory & Design resulting in satisfactory service and performance.

Boyd Accessory & Design has notified the Department of Public works staff that they are capable of providing the required increased services as needed.

Amendment one is to request an increase of \$40,000.00, which is the estimated cost to remove old graphics from all City owed fleet vehicles and to install the new City logo in compliance with the Citywide rebranding effort.

The Director of Public Works and the Contract Compliance Officer recommend that the City Commission authorize the increase of the established blanket purchase order's estimated annual expenditure in the additional dollar amount of \$40,000.00 to provide funding for the Department of Public Works increased Citywide operational need for vehicle lettering and additional services due to the Citywide rebranding effort being implemented by the Office of Communications, Marketing, and Economic Development for the remainder of the service contract's first year of the initial one year term expiring on August 6, 2018, and the increased estimated annual expenditure amount shall be \$70,000.00.

Award is subject to the City's receipt and approval of all insurance certificates required by the City's Risk Manager, along with signed statements of Hold Harmless and Indemnity to the City.

Funding for the additional rebranding cost is available in the FY 2018 budget in the Department of Public Works Account Numbers 57.5101.00102.590.004632 Maintenance - General Vehicles and 57.5101.00102.590.014632 Maintenance - Police Vehicles.

Recommended for inclusion on the agenda by:

Dr. Wazir A. Ishmael, City Manager

George R. Keller, Jr. CPPT, Assistant City Manager for Public Safety, Interim Assistant City Manager for Finance and Administration

Sylvia Glazer, Director, Public Works

Paul Bassar, Director and Contract Compliance Officer, Procurement