



Legislation Details (With Text)

File #: R-2016-114 **Version:** 1 **Name:** Aftercare Summer Camp Program Services
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Title: A Resolution Of The City Commission Of The City Of Hollywood, Florida, Ranking The Proposers For The Operation Of The City's Aftercare And Summer Camp Program Services; And Further Authorizing The Appropriate City Officials To Negotiate And Execute An Agreement Between The Highest Ranked Firm And The City Of Hollywood.

Sponsors:

Indexes:

Code sections:

Attachments: 1. Resolution - Aftercare and Summer Camp RFP-4502-16-RL FINAL.pdf, 2. Packet_for_Bid_RFP-4502-16-RL.pdf, 3. Sunshine Submittal.pdf, 4. Evaluation Committee Notes SIGNED.pdf, 5. TermSheetAftercareSummerCampProgramRFPranking2016.pdf, 6. BIS 16148.pdf

Date	Ver.	Action By	Action	Result
4/20/2016	1	Regular City Commission Meeting	adopt	Pass

A Resolution Of The City Commission Of The City Of Hollywood, Florida, Ranking The Proposers For The Operation Of The City's Aftercare And Summer Camp Program Services; And Further Authorizing The Appropriate City Officials To Negotiate And Execute An Agreement Between The Highest Ranked Firm And The City Of Hollywood.

Staff Recommends: Approval of the Attached Resolution.

Explanation:

The Department of Parks, Recreation and Cultural Arts requires an agreement with a qualified individual or firms for operating the City's Aftercare and Summer Camp Programs at Driftwood Community Center ("Driftwood") and David Park Community Center ("David Park").

The selected individual or firm will operate an Aftercare Program at Driftwood only, which will include non-school days and winter/spring breaks and if there is unavailability at Driftwood, David Park may also be utilized.

The selected individual or firm will operate a nine (9) to eleven (11) week summer program excluding legal City holidays at both Driftwood and David Park.

On February 10, 2016, Request for Proposals Number RFP-4502-16-RL was electronically advertised via BidSync in accordance with the City's Purchasing Ordinance, Section 38.42(A).

RFP-4502-16-RL was opened at 3:00 p.m. on March 7, 2016, and resulted in the following two (2) responses:

Sunshine After School Child Care, Inc.
Plantation, FL

Casely Tennis Foundation, Inc.
Davie, FL

The proposal submitted by Casely Tennis Foundation, Inc. was found to be non-responsive as they did not meet the minimum qualifications, did not offer aftercare and did not submit the required reference forms.

On March 23, 2016, the proposals were evaluated by a three (3) member committee representing the Parks, Recreation and Cultural Arts Department and Financial Services Department.

The scoring criteria the evaluation committee used to score the proposal included the Letter of Transmittal, Experience & Financial Stability, Project Organization & Technical Qualifications, Project Understanding, and Proposed Approach & Methodology, Revenue Benefit & Fee Structure to the City of Hollywood and References and Success in Completing Similar Projects.

The single responsive proposal was evaluated and the scores were compiled to arrive at the following ranking:

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| 1. | Sunshine after School Child Care, Inc. | 296 |
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The evaluation committee agreed that the submittal from Sunshine After School Child Care, Inc. meets the City's operational needs.

The initial agreement term shall be for a period of three (3) years beginning on June 13, 2016.

The City of Hollywood may renew this agreement for two (2) additional one (1) year periods, by mutual written agreement of the parties.

Award is subject to the City's receipt and approval of all insurance certificates required by the City's Risk Manager, and indemnity to the City, along with signed Statement of Hold Harmless and Indemnity in favor of the City.

The Aftercare and Summer Camp Programs are provided at no cost to the City, as the vendor collects all of the program fees and then pays the City a percentage of said fees.

Recommended for inclusion on the agenda by:

Wazir A. Ishmael, City Manager

Mirtha Dziedzic, Interim Director, Financial Services

Chuck Ellis, Director, Parks and Recreation & Cultural Arts

Paul Bassar, Contract Compliance Officer, Office of the City Manager