



Legislation Details (With Text)

File #: R-2016-039 **Version:** 1 **Name:** Landscape Design and Field Services
Type: Resolution **Status:** Passed
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On agenda: 2/17/2016 **Final action:** 2/17/2016

Title: A Resolution Of The City Commission Of The City Of Hollywood, Florida, Authorizing The Appropriate City Officials To Issue The Attached Blanket Purchase Orders Between Tenusa, Inc., Abraham Vanegas Landscaping, Inc., And Orchidman Landscape Artisans, Corp. And The City Of Hollywood For City-Wide Landscape Design And Field Services For An Estimated Annual Expenditure Of \$250,000.00.

Sponsors:

Indexes:

Code sections:

Attachments: 1. Res Landscape Design Field Services Citywide.pdf, 2. Blanket Purchase Orders & backup docs - Landscape Design & Field Services.pdf, 3. REVISED2 Packet_for_Bid_F-4438-16-RD.pdf, 4. Abraham Vanegas Landscaping - F-4438-16-RD.pdf, 5. Tenusa Inc - F-4438-16-RD.pdf, 6. OrchidMan Landscape - F-4438-16-RD.pdf, 7. Tabulation_Packet_for_F-4438-16-RD.pdf, 8. Term Sheet - Citywide Landscape and Design Services.pdf, 9. BIS 16-089.pdf

Date	Ver.	Action By	Action	Result
2/17/2016	1	Regular City Commission Meeting	adopt	Pass

A Resolution Of The City Commission Of The City Of Hollywood, Florida, Authorizing The Appropriate City Officials To Issue The Attached Blanket Purchase Orders Between Tenusa, Inc., Abraham Vanegas Landscaping, Inc., And Orchidman Landscape Artisans, Corp. And The City Of Hollywood For City-Wide Landscape Design And Field Services For An Estimated Annual Expenditure Of \$250,000.00.

Staff Recommends: Approval of the Attached Resolution.

Explanation:

The Department of Public Works requested that Procurement Services solicit bids for City-wide Landscaping Design and Field Services (Supply of Groundcover/Plants, Shrubs and Installation Services) to eliminate the quote process each time one of these services is needed, by establishing blanket purchase order agreements with firm unit pricing.

The Public Works Department is seeking to establish a contract, including all labor and equipment, for City-wide Landscaping Design and Field Services (Supply of Groundcover/Plants, Shrubs and Installation Services), with up to three (3) qualified contractors.

On November 10, 2015, Notification of Bids, Bid Number F-4438-16-RD was electronically advertised

via BidSync in accordance with the City's Purchasing Ordinance, Section 38.42(A).

Formal Bid F-4438-16-RD was opened at 3:00 p.m. on December 11, 2015, and resulted in the following three (3) responses:

Tenusa, Inc. Miami, Florida	\$398,700.00
Abraham Vanegas Landscaping, Inc. Miami, Florida	\$693,460.00
OrchidMan Landscape Artisans, Corp. Miami, Florida	\$812,500.00

Upon review of the bids submitted by Procurement Services staff and the Department of Public Works staff, all three (3) bids submitted were declared responsive and responsible.

Although the City of Hollywood has no prior experience with Tenusa, Inc., Abraham Vanegas Landscaping and OrchidMan Landscape, a check of their references has resulted in positive responses.

After all Bids received were thoroughly reviewed, the Director of Public Works and the Director of Procurement Services have recommended that the City Commission approve awards to the three (3) lowest responsive, responsible bidders, Tenusa, Inc. of Miami, Florida, Abraham Vanegas Landscaping of Miami, Florida and OrchidMan Landscape Artisans, Corp. of Miami, Florida, who meet all requirements of the bid document.

Although the bid dollar amounts received exceed the department's budgeted amount of \$250,000.00 for the required services, the Department of Public Works will request the required City-wide Landscaping Design and Field Services (Supply of Groundcover/Plants, Shrubs and Installation Services), for various projects and routine maintenance in an amount not to exceed \$250,000.00 annually.

The lowest bidder shall be considered the primary vendor and should receive the largest volume of work, but the City of Hollywood reserves the right to procure from the second or third lowest bidder if: a) the lowest bidder cannot comply with requirements or specifications; b) the lowest bidder is not in compliance with requirements or specifications on current or previous orders; c) in cases of emergency; d) if it is in the best interest of the City to do so regardless of reason.

The term of this agreement is for an initial two (2) year period with the right to renew for two (2) additional two (2) year periods subject to vendor acceptance, satisfactory performance and determination that renewal will be in the best interest of the City.

Award is subject to the City receiving all insurance required and approved by the City's Risk Manager, along with signed statements of Hold Harmless and Indemnity to the City.

Funding in the amount of \$250,000.00 has been provided in the fiscal year 2016 budget in the Public Work's Maintenance - Facilities Account Numbers 01.5171.00483.541.005224 Maintenance - Facilities and 01.5171.00481.541.005229 Maintenance - Right of Way, and will be budgeted in subsequent fiscal years.

Recommended for inclusion on the agenda by:

Wazir Ishmael, City Manager

Matthew Lalla, Director, Financial Services

Sylvia Glazer, Director, Public Works

Joel Wasserman, Director, Procurement Services