



# City of Hollywood

Hollywood City Hall  
2600 Hollywood Blvd  
Hollywood, FL 33020  
<http://www.hollywoodfl.org>

## Legislation Text

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**File #:** R-2024-087, **Version:** 1

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A Resolution Of The City Commission Of The City Of Hollywood, Florida, Approving And Authorizing The Appropriate City Officials To Execute A Contract With National Metering Services, Inc. To Verify Water Service Line Materials In An Amount Up To \$414,275.00.

*Infrastructure & Facilities*

Staff Recommends: Approval of the attached Resolution.

### Explanation:

The City of Hollywood Department of Public Utilities (“Department”) provides retail water service to approximately 150,000 residents of the City as well as portions of the Town of Davie, the City of Dania Beach, and the Seminole Tribe of Florida reservation. The City also provides wholesale potable water service to Broward County through pipelines that serve the County’s retail water customers located in its Districts 3A and 3B/C.

The City’s water system consists of wellfields, a water treatment plant, and a distribution system. The Department’s water system includes approximately 700 miles of water main pipe ranging in size from 2 to 36 inches in diameter. This entire system is regulated under the Federal Safe Drinking Water Act (“SDWA”). The SDWA establishes protective drinking water standards for more than 90 contaminants, including lead and copper. Lead and copper primarily enter drinking water through plumbing materials. Exposure to lead and copper may cause health problems ranging from stomach distress to brain damage. The Environmental Protection Agency (“EPA”) revised the existing Lead and Copper Rule (“LCRR”) in 2021, to enhance monitoring, treatment, customer awareness, and lead service line replacement requirements.

Department staff have determined that service line material verification, using hand digging or vacuum digging, is necessary to develop the City’s service line material inventory, as required by the EPA and the LCRR.

Section 38.43 of the Procurement Code states that when the estimated annual cost of goods, supplies, materials, equipment, or services exceeds \$50,000, a formal solicitation process shall be completed that may result in a written contract(s) and/or purchase order(s), after due public notice inviting bids or proposals.

On April 18, 2023, Invitation for Proposals Number IFB-082-23-JJ was electronically advertised on OpenGov.com and opened on June 14, 2023, with the result of the City not receiving any proposals.

On July 31, 2023, the Invitation for Proposals was re-advertised as Number IFB-111-23-JJ on OpenGov.com and electronically opened on August 30, 2023, with the result of one non-responsible proposal received.

On October 2, 2023, the Invitation for Proposals was re-advertised as Number IFB-126-23-JJ on OpenGov.com to re-solicit the desired material verification services in accordance with Section 38.43(A) of the Procurement Code. On November 11, 2023, one bid was received electronically and opened with the following result:

<b>NO.</b>	<b>BIDDER</b>	<b>Total Price</b>
1	National Metering Services	\$414,275.00

Department and Procurement staff thoroughly evaluated the bid proposals and determined National Metering Services, Inc. to be the lowest responsive and responsible bidder. On January 29, 2024, a Notice of Intent to Award was posted on the City's website and on OpenGov.com and resulted in no bid protests.

This agenda item seeks the City Commission's approval and authorization to execute a contract with National Metering Services, Inc. to verify service line materials in an amount up to \$414,275.00.

The contract is for an initial term of one year, with an additional one-year renewal term, at the option of the City and under the same terms and conditions. The estimated time to substantially complete the project is 12 months from the Notice to Proceed date.

**Fiscal Impact:**

Funding for this project was included in the amended FY 2024 Capital Improvement Plan and is available in account number 442.409904.53600.563010.000742.000.000.

Department staff will manage this project. No additional staff are needed as a result of this project.

**Recommended for inclusion on the agenda by:**

Feng ("Jeff") Jiang, Assistant Director, Department of Public Utilities  
Vincent Morello, Director, Department of Public Utilities  
Gus Zambrano, Assistant City Manager/Sustainable Development