



City of Hollywood

Hollywood City Hall
2600 Hollywood Blvd
Hollywood, FL 33020
<http://www.hollywoodfl.org>

Legislation Text

File #: R-2017-294, **Version:** 1

A Resolution Of The City Commission Of The City Of Hollywood, Florida, Authorizing The Appropriate City Officials To Issue The Attached Amended Blanket Purchase Order Between Calvin, Giordano & Associates, Inc. And The City Of Hollywood For Building Inspections And Plan Review Services To Increase The Annual Expenditure From \$400,000.00 To An Estimated Annual Expenditure Of \$700,000.00.

Staff Recommends: Approval Of The Attached Resolution

Explanation:

The Building Division required the retention of a vendor to provide assistance to City staff in the review of building inspection and plan review services. The requested services were competitively bid by the City of Oakland Park, Florida through RFP #080712, which awarded an agreement to Calvin, Giordano & Associates, Inc to provide Building Inspection and Plan Review Services based upon an hourly rate for services. The City of Oakland Park, Florida's agreement with Calvin, Giordano & Associates, Inc is for a three (3) year period with an option to renew for an additional two (2) year period.

On February 20, 2013, the City Commission passed and adopted Resolution Number R-2013-046 which authorized the issuance of blanket purchase order number B002464 to Calvin, Giordano & Associates, Inc. for Building Inspections and Plan Review Services, in accordance with RFP #080712, for an initial three (3) year term in an amount not to exceed \$100,000.00 with the option to renew for an additional two (2) year period. Subsequently, on February 17, 2016, the City Commission passed and adopted Resolution Number R-2016-027 which authorized the renewal of blanket purchase order number B002464 to Calvin, Giordano & Associates, Inc for Building Inspections and Plan Review Services, in accordance with RFP #080712, for an additional two (2) year period and increased the annual expenditure amount to an amount not to exceed \$200,000.00.

The Building Division has determined that the operational requirements of permits and inspections has increased during the Fiscal Year 2017 and the increased needed is anticipated to continue in Fiscal Year 2018 requiring more labor and more hours to support the operation. The expense for permits and inspections were not forecasted as well as the unexpected increase due to the aftermath of Hurricane Irma thereby the increased operation and the effects of Hurricane Irma now requires an additional \$300,000 to cover the remaining term period. The Building Division requires additional assistance, above and beyond the amount that was originally awarded to offset the transition of losing seasoned staff to retirement.

The amount requested will increase amended blanket purchase order number B002464 from \$400,000.00 annually to \$700,000.00 annually.

The Chief Building Official and the Contract Compliance Officer recommend that the City Commission approve the attached amended Blanket Purchase Order to Calvin, Giordano & Associates, Inc. to increase the annual expenditure from \$400,000.00 to \$700,000.00.

Funding has been provided in the Fiscal Year 2017 budget in the Building Department's Account Number 01.1416.00172.541.003117 and funding will be continued in Fiscal Year 2018 subject to the passage and adopted of Resolution 2017-XXX (rollovers) by the City Commission.

Recommended for inclusion on the agenda by:

Dr. Wazir A. Ishmael, City Manager

Gus Zambrano, ACM, Sustainable Development

George R. Keller, Jr., ACM/Interim Director, Finance & Administration

Steve Joseph, Director, Public Utilities

Paul Bassar, Director of Procurement & Contract Compliance