



# City of Hollywood

Hollywood City Hall  
2600 Hollywood Blvd  
Hollywood, FL 33020  
<http://www.hollywoodfl.org>

## Legislation Text

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**File #:** R-2018-201, **Version:** 1

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A Resolution Of The City Commission Of The City Of Hollywood, Florida, Authorizing The Appropriate City Officials To Execute The Authorization To Proceed For Work Order No. B&C 18-02 With Brown And Caldwell For Professional Engineering And Administrative Services On An As-Needed Basis For An Amount Not To Exceed \$100,000.00; Approving An Amendment To The FY2018-FY2022 Capital Improvement Plan (R-2017-289). (Project No. 18-1327A)

Staff Recommends: Approval of the attached Resolution

### Explanation:

The City requested a proposal from Brown and Caldwell to provide professional engineering and administrative services to assist the Department of Public Utilities with ongoing regulatory compliance activities with the Florida Department of Environmental Protection (FDEP), Broward County, and in general, with legislative, regulatory, permitting, and contractual issues, as well as to provide other assistance to the Department of Public Utilities.

Consulting services may include some combination of the following, as well as others, yet to be defined services:

- Response to City's requests for information
- Meetings with City's personnel to discuss matters of importance to the utility
- Meetings with regulatory agencies including Florida Department of Environmental Protection (FDEP), South Florida Water Management District (SFWMD), Broward County Environmental Protection and Growth Management (EPGMD), and other agencies, utilities, and organizations
- Response to requests for information from other agencies, utilities, and organizations
- Conference calls - internal and external
- Review of materials
- Development of conceptual planning framework/considerations for matters of emerging interest
- Technical assessments and development of advisory opinions, including for the

ocean outfall rule

- Support of other compliance initiatives
- Preparation of materials including technical memoranda, reports, PowerPoint presentations for Department of Public Utilities staff, City Commission workshops, regulatory agencies' workshops, outreach efforts, etc.
- Presentations at meetings/workshops.

Brown and Caldwell and the City of Hollywood have a Professional Services Agreement for General Engineering Consulting Services for Water and Sewer Infrastructure projects, approved by the City Commission pursuant to Resolution Number R-2017-283 on September 20, 2017; this agreement has a provision for insurance and indemnification that meets the City's requirements and gives the City the right to terminate for convenience.

The Administration recommends that the City Commission authorize the appropriate City Officials to execute the Authorization to Proceed for Work Order No. B&C 18-02 with Brown and Caldwell for an amount not to exceed \$100,000.00.

It is necessary to amend the approved FY2018 - FY 2022 Capital Improvements Program as set forth in Exhibit "A".

The professional and general engineering consulting services will be provided on an as-needed basis.

Recommended for inclusion on the agenda by:

Dr. Wazir A. Ishmael, City Manager

Gus Zambrano, ACM, Sustainable Development

Cintya Ramos, Director, Finance & Administration

Steve Joseph, Director, Public Utilities

Paul Bassar, Director of Procurement & Contract Compliance