



# City of Hollywood

Hollywood City Hall  
2600 Hollywood Blvd  
Hollywood, FL 33020  
<http://www.hollywoodfl.org>

## Legislation Text

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**File #:** R-2017-338, **Version:** 1

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A Resolution Of The City Commission Of The City Of Hollywood, Florida, Authorizing The Appropriate City Officials To Negotiate And Execute An Agreement Between The Highest Ranked Firm And The City Of Hollywood To Provide A Parking Study For The Barrier Island And Lakes Community In An Amount Not To Exceed \$93,200.00.

Staff Recommends: The Approval of the Attached Resolution

### Explanation:

The Parking Division requires an agreement with a qualified firm to provide a comprehensive parking study on the Barrier Island and the Lakes Community.

On August 8, 2017, a Notice of Bid Availability for RFP-4559-17-JE was posted on the City's Website, advertised and sent to 3792 firms and viewed by 49 vendors on Bidsync.com in accordance with Section 38.42(A)(1) of the City's Purchasing Ordinance.

RFP-4559-17-JE was opened at 3:00 P.M. on August 31, 2017, and resulted in a response from two (2) firms as follows:

- Timothy Haas & Associates Miami, Florida
- Walker Parking Consultants Tampa, Florida

The evaluation of the proposals was based on the criteria as established in the RFP: Statement of Qualifications, Preliminary Scope of Services, Ability to Meet Project Schedule, Previous Experience, Consultant Team, Total project Cost and Local Preference.

The proposals were evaluated by three (3) committee members consisting of the Parking Administrator, CRA-Transportation Planner and the Chief Parking Administrator of City of Delray Beach.

After the proposals were evaluated, the Evaluation Committee scores were tallied to arrive at

the tied scores below and the Evaluation Committee requested both firms be invited for oral interviews:

- Timothy Haas & Associated 274.0
- Walker Parking Consultants 274.0

After the oral interviews, the resultant scores were compiled to arrive at the rankings, lowest score is the highest ranked as follows:

1. Walker Parking Consultants 3.0
2. Timothy Haas & Associates 6.0

The Director of Development Services and the Director of the Procurement and Contract Compliance recommend that the City Commission authorize the negotiation and execution of an agreement with the highest ranked firm, to provide a Parking Study for the Barrier Island and Lakes Community in an amount not to exceed \$93,200.00.

Funding for this service is available in the FY18 Contractual Services Account Number 46.1150.00000.545.003117.

The City reserves the right to terminate this agreement with or without cause effective thirty (30) days from date of written notice.

Award is subject to the City receiving all insurance documentation required and approved by the for the City's Risk Manager, along with signed statements of Hold Harmless and Indemnity in favor of the City.

Recommended for inclusion on the agenda by:

Dr. Wazir A. Ishmael, City Manager

Guz Zambrano, ACM of Sustainable Development

George R. Keller, Jr., ACM/Interim Director, Finance & Administration

Christopher Pratt, Fire Chief

Paul A. Bassar, Director of Procurement & Contract Compliance