



# City of Hollywood

Hollywood City Hall  
2600 Hollywood Blvd  
Hollywood, FL 33020  
<http://www.hollywoodfl.org>

## Legislation Text

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**File #:** R-2023-386, **Version:** 1

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A Resolution Of The City Commission Of The City Of Hollywood, Florida, Approving And Authorizing The Appropriate City Officials to Execute A Contract With Sun-Up Enterprises, Inc. For Construction Services Related To The Extension Of A Water Main On Stirling Road Between 56th Avenue And Sarazen Drive, In The Amount Of \$629,060.00; Approving And Authorizing The Appropriate City Officials To Execute An Authorization To Proceed For Work Order Number TTH 24-01 With Tetra Tech, Inc. To Provide Engineering Services For The Project In An Amount Up To \$46,326.00.

*Infrastructure & Facilities*

Staff Recommends: Approval of the attached Resolution.

### Explanation:

The Department of Public Utilities (“Department”) needs to extend an existing 8-inch water main along Stirling Road between 56<sup>th</sup> Avenue and Sarazen Drive to provide complete water supply service within District 4, including service to Koosh Living, a new development located at 3851 Stirling Road.

Tetra Tech, Inc. (“TTH”) and Department staff have completed the design, permitting, and bidding phase of the project. The Department now desires to secure construction services for this water main extension project.

Section 38.43 of the Procurement Code states that when the estimated annual cost of goods, supplies, materials, equipment, or services exceeds \$50,000.00, a formal solicitation process shall be completed that may result in a written contract(s) and/or purchase order(s), after due public notice inviting bids or proposals. On July 18, 2023, Invitation for Bid Number IFB-106-23-JJ was electronically advertised on OpenGov to solicit the desired construction services in accordance with Section 38.43(A) of the Procurement Code.

Bid No IFB-106-23-JJ was electronically opened on August 16, 2023, with the following results:

<u>Bidder</u>	<u>Base Bid Total</u>
1) Sun-Up Enterprises, Inc	\$629,060.00

2) Basile USA, LLC

\$651,819.44

TTH, Department, and Procurement staff thoroughly evaluated the bid proposals received for responsiveness and responsibility in accordance with section 38.43(F) of the City's Procurement Code, and determined Sun-Up Enterprises, Inc. was the lowest responsive and responsible bidder.

On October 4, 2023, a Notice of Intent to Award was posted on the City's website and on OpenGov and resulted in no bid protests.

On September 6, 2023, the City Commission passed and adopted Resolution No. R-2023-277 which authorized the execution of continuing professional consulting engineering services agreements with eight firms for water, sewer, reuse, and stormwater infrastructure projects, one of the firms being TTH.

The Department requested a proposal from TTH to provide engineering certification services during the construction of the project. Department staff reviewed the proposal submitted by TTH, negotiated the project scope and fee, and determined that the fee of up to \$46,326.00 is fair and reasonable and in accordance with industry standards.

This agenda item seeks the Commission's approval and authorization of the appropriate City officials to execute the contract with Sun-Up Enterprises, Inc., in an amount of up to \$629,060.00, for construction services related to the Water Main Extension - Stirling Road between 56th Avenue and Sarazen Drive Project and to execute the attached Authorization to Proceed for Work Order Number TTH 24-01 with Tetra Tech, Inc. to provide engineering services during construction in an amount of up to \$46,326.00. Staff is also recommending that the City Commission authorize the City Manager or his designee to approve the utilization of the contingency funds reserved for undefined conditions, as set forth in the contract, in an amount of up to \$100,000.00.

The estimated time for construction completion is 120 calendar days from the Notice to Proceed date.

**Fiscal Impact:**

Funding for this project was included in the amended FY 2024 Capital Improvement Plan and is available in account number 442.409904.53600.563010.001800.000.000.

Department of Public Utilities staff will manage this project. No additional staff is needed as a result of this project.

Recommended for inclusion on the agenda by:

Feng ("Jeff") Jiang, P.E., Assistant Director, Department of Public Utilities

Vincent Morello, P.E., Director, Department of Public Utilities  
Gus Zambrano, Assistant City Manager/Sustainable Development

**Attachments:**

Award Recommendation Letter- Sun-Up Enterprises Inc - Stirling Road Water Main Extension  
Bid Proposal- Sun-Up Enterprises Inc - Stirling Road Water Main Extension  
Bid Proposal- Sun Basile USA, LLC - Stirling Road Water Main Extension  
Bid Tabulation - Stirling Road Water Main Extension  
Contract Book - Sun-Up Enterprises Inc - Stirling Road Water Main Extension  
Presentation - Sun-Up Enterprises Inc - Stirling Road Water Main Extension  
Resolution - Sun-Up Enterprises Inc - Stirling Road Water Main Extension  
Tetra Tech Proposal - Stirling Road Water Main Extension  
ATP - TTH 24-01 - Stirling Road Water Main Extension  
R-2023-277 - Continuing Engineering Services