



City of Hollywood

Hollywood City Hall
2600 Hollywood Blvd
Hollywood, FL 33020
<http://www.hollywoodfl.org>

Legislation Text

File #: R-2023-361, **Version:** 1

A Resolution Of The City Commission Of The City Of Hollywood, Florida, Ratifying The City Manager's Approval Of A Purchase Order To Environmental Products Group, Inc. For The Provision Of Parts, Maintenance, And Repair Services For Four Vector Trucks And One Sewer Inspection TV Truck In An Amount Up To \$100,000.00 In Accordance With Section 38.41(C)(1) Of The City's Procurement Code. (Emergency Purchases)

Infrastructure & Facilities

Staff Recommends: Approval of the attached Resolution.

Explanation:

The Department of Public Utilities ("Department") needed to purchase parts, maintenance, and repair services for four Vector Trucks and a Sewer Inspection TV Truck. These specialized vehicles are used for sewer, water, and stormwater system maintenance and repair projects. Proper maintenance of these systems is essential to public health and safety.

The City Manager, via memorandum PU-23-102, authorized Environmental Products Group ("EPG") to provide parts, repair, and maintenance of four Vector Trucks and a TV Truck in an amount up to \$100,000.00. EPG is the sole source supplier of parts and services for the subject equipment. Because these service vehicles are essential to public health and safety, retaining reliable, cost-competitive, sole-source services is permissible, as further detailed in OpenGov Sole Source posting #NTSS-035-23.

The memorandum PU-23-102, as signed, covers services from July 1, 2023, through September 30, 2023, in the amount of \$100,000.00. However, because the City has utilized EPG for parts, maintenance, and repairs in an amount expected to exceed the Fiscal Year 2023 threshold, further approval is needed.

The Director of the Department of Public Utilities and the Chief Procurement Officer recommend that the City Commission approve and authorize the issuance of the attached Purchase Order to EPG for the purchase of parts, maintenance, and repairs for four vector trucks and one TV truck, which now must be ratified according to procurement code.

Fiscal Impact:

Funding for this purchase order is available in the FY 2024 Operating Budget in account numbers 442.400201.53600.531170.000000.000.000 and 443.410101.53800.531170.000000.000.000.

Recommended for inclusion on the agenda by:
Vincent Morello, Director, Public Utilities
Gus Zambrano, Assistant City Manager for Sustainable Development

Attachments:

- Resolution Sole Source
- Emergency CM Memo PU-23-102