



City of Hollywood

Hollywood City Hall
2600 Hollywood Blvd
Hollywood, FL 33020
<http://www.hollywoodfl.org>

Legislation Text

File #: R-2023-271, **Version:** 1

A Resolution Of The City Commission Of The City Of Hollywood, Florida, Approving And Authorizing The Appropriate City Officials To Issue A Purchase Order To Environmental Products Group, Inc., For The Provision Of Maintenance, Repairs, And Parts For Four Vector Trucks And One TV Truck In An Amount Up To \$200,000.00 In Accordance With Section 38.41(C)(2) Of The Procurement Code (Sole Source).

Infrastructure & Facilities

Staff Recommends: Approval of the attached Resolution.

Explanation:

The Department of Public Utilities (“Department”) needs to purchase parts, maintenance, and repair services for specialized vehicles including four vector trucks and a sewer inspection TV truck. These specialized vehicles are used for sewer, water, and stormwater system maintenance and repair projects. Proper maintenance of these systems is essential to public health and safety.

The Original Equipment Manufacturer has designated Environmental Products Group, Inc. (“EPG”), as the sole source supplier of parts and services for the subject equipment.

Notice to Sole Source Number NTSS-035-23 was posted electronically on OpenGov from December 12, 2022, through December 20, 2022, and received no inquiries.

The Director of Public Utilities and the Chief Procurement Officer recommend that the City Commission approve and authorize the issuance of the attached Purchase Order to EPG for the purchase of parts, maintenance, and repairs for four vector trucks and one TV truck, in an amount up to \$200,000.00.

Fiscal Impact:

Funding for the Purchase Order has been requested in the FY 2024 Operating Budget in account numbers: 442.400201.53600.531170.000000.000.000 and 442.400202.53600.552250.000000.000.000, subject to approval and adoption by the City Commission.

Recommended for inclusion on the agenda by:
Vincent Morello, Director, Public Utilities
Gus Zambrano, Assistant City Manager for Sustainable Development

Attachments:

- EPG Resolution
- Draft PO - PFY-2303547
- Labor Rates
- Signed Sole Source Justification Form
- Sole Source Letter
- Risk COI Approval