



## Legislation Details (With Text)

**File #:** R-2015-249    **Version:** 1    **Name:** Craig A. Smith Utility Locator Services Expenditure Increase  
**Type:** Resolution    **Status:** Passed  
**File created:** 7/30/2015    **In control:** Department of Public Utilities  
**On agenda:** 8/26/2015    **Final action:** 8/26/2015

**Title:** A Resolution Of The City Commission Of The City Of Hollywood, Florida, Approving And Authorizing The Issuance Of The Attached Amended Blanket Purchase Order For Utility Locator Services Between The City Of Hollywood And Craig A. Smith & Associates Increasing Estimated Annual Expenditure For Said Services To An Estimated Annual Amount Of \$313,000.00 For The Remainder Of The Current Contract Year And An Estimated Amount Of \$318,000.00 For The Final Contract year (Ending December 17, 2016).

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Resolution - Utility Locator Services.pdf, 2. B002539 Craig A Smith.pdf, 3. Term Sheet - Utility Locator Service - Craig A. Smith.pdf, 4. BIS 15-241.pdf

Date	Ver.	Action By	Action	Result
8/26/2015	1	Regular City Commission Meeting	adopt	Pass

A Resolution Of The City Commission Of The City Of Hollywood, Florida, Approving And Authorizing The Issuance Of The Attached Amended Blanket Purchase Order For Utility Locator Services Between The City Of Hollywood And Craig A. Smith & Associates Increasing Estimated Annual Expenditure For Said Services To An Estimated Annual Amount Of \$313,000.00 For The Remainder Of The Current Contract Year And An Estimated Amount Of \$318,000.00 For The Final Contract year (Ending December 17, 2016).

**Staff Recommends:** Approval of the Attached Resolution.

**Explanation:**

The Department of Public Utilities (“DPU”) required an agreement with a qualified contractor to provide utility locator services Citywide.

On December 18, 2013, the City Commission passed and adopted Resolution Number R-2013-359, which authorized the issuance of blanket purchase order number B002539 to Craig A. Smith & Associates (“CAS”) for Utility Locator Services, in accordance with the Town of Pembroke Park Agreement, for an initial three (3) year term for an annual estimated expenditure amount of \$168,000.00 with options to renew for three (3) additional two (2) year periods.

When the agreement between the City and CAS was executed in December of 2013, the estimated

spend for the utility locator services was in the amount of \$168,000.00 annually.

The original monthly estimate was formulated by the DPU at \$14,000.00.

The utility locator services are relative to the amount of public and private construction activities throughout the City.

The number of building permits pulled at the City's Building Department in the past year indicates that the City has experienced, and will be experiencing increased construction activities.

The City's established blanket purchase order number B002539 with CAS was awarded for the estimated annual expenditure amount of \$168,000.00 and the original estimated annual expenditure amount combined with the requested additional funding in the amount of \$145,000.00 for the current year and \$150,000.00 for the subsequent year will increase the current annual estimated expenditure amount to \$313,000.00 for the current year and \$318,000.00 for the subsequent year.

The Director of DPU requests that the City Commission authorize the execution of the attached amended Blanket Purchase Order, which approves the expenditure of an additional \$145,000.00 for the current year and \$150,000.00 for the subsequent year to provide funding for utility locator services based upon the increased usage estimate for the remainder of FY15 and FY16.

Funding for this service has been provided in the FY15 and FY16 budget in the DPU's Budget Account Numbers 42.4012.00772.536.003117 and 43.4031.00000.538.003117.

In addition to the two operating account numbers, sufficient funding will be provided in each of the individual capital project budgets to include the costs of said utility locator services, subject to the review of the City Commission, prior to the commencement of each capital project when scheduled.

Recommended for inclusion on the agenda by:

Wazir A. Ishmael, City Manager

Matthew Lalla, Director, Financial Services

Steve Joseph, Director, Public Utilities

Joel Wasserman, Director, Procurement Services