



Legislation Details (With Text)

File #: R-2023-277 **Version:** 1 **Name:** Continuing Consulting Services Agreement - Infrastructure
Type: Resolution **Status:** Passed
File created: 8/7/2023 **In control:** Department of Public Utilities
On agenda: 9/6/2023 **Final action:** 9/6/2023

Title: A Resolution Of The City Commission Of The City Of Hollywood, Florida, Ranking Consulting Engineering Companies And Authorizing The Appropriate City Officials To Execute Continuing Consulting Engineering Contracts With The Eight Highest Ranked Consultants To Provide Professional Engineering Services Related To Infrastructure Projects.

Sponsors:

Indexes:

Code sections:

Attachments: 1. Resolution - Continuing Consulting Services _ Infrastructure.pdf, 2. Agreement - Continuing Consulting Agreement _ Infrastructure.pdf, 3. Evaluation Tabulation - Continuing Consulting Agreement _ Infrastructure.pdf, 4. SOQ1 - TetraTech _ Continuing Consulting Agreement _ Infrastructure.pdf, 5. SOQ2 - CDM Smith _ Continuing Consulting Agreement _ Infrastructure.pdf, 6. SOQ3 - CTA _ Continuing Consulting Agreement _ Infrastructure.pdf, 7. SOQ4 - CMA _ Continuing Consulting Agreement _ Infrastructure.pdf, 8. SOQ5 - Stantec _ Continuing Consulting Agreement _ Infrastructure.pdf, 9. SOQ6 - CES _ Continuing Consulting Agreement _ Infrastructure.pdf, 10. SOQ7 - Gannett Fleming _ Continuing Consulting Agreement _ Infrastructure.pdf, 11. SOQ8 - HDR _ Continuing Consulting Agreement _ Infrastructure.pdf

Date	Ver.	Action By	Action	Result
9/6/2023	1	Regular City Commission Meeting	adopt	Pass

A Resolution Of The City Commission Of The City Of Hollywood, Florida, Ranking Consulting Engineering Companies And Authorizing The Appropriate City Officials To Execute Continuing Consulting Engineering Contracts With The Eight Highest Ranked Consultants To Provide Professional Engineering Services Related To Infrastructure Projects.

Infrastructure & Facilities

Staff Recommends: Approval of the attached Resolution.

Explanation:

All existing consulting engineering contracts related to infrastructure (water, sewer, reuse, and stormwater) projects were executed in October 2017. These contracts were renewed for a two-year term in 2021 and will expire in October 2023. The Department of Public Utilities (“Department”) needs to retain professional engineering consulting firms to address the necessary capital projects in an expeditious and effective manner.

The Department and Office of Procurement Services followed the procedures established in the Florida Statute 287.055, Consultants' Competitive Negotiation Act ("CCNA"), and the City's Procurement Ordinance to advertise statements of qualifications for professional consulting engineering services for infrastructure projects. On February 28, 2023, the City of Hollywood, Office of Procurement Services received statements of qualification packages from nineteen consulting engineering firms for professional services related to infrastructure projects.

The nineteen engineering companies that submitted statements of qualifications were:

1. 300 Engineering Group, LLC
2. BCC Engineering LLC
3. Calvin, Giordano & Associates, Inc.
4. Carollo Engineers, Inc.
5. CDM Smith, Inc.
6. CES Consultants, Inc.
7. Chen Moore and Associates
8. Craven Thompson & Associates, Inc.
9. EAC Consulting, Inc.
10. Gannett Fleming, Inc.
11. HBC Engineering Company
12. HDR Engineering, Inc.
13. KEITH
14. Kimley-Horn and Associates, Inc.
15. R.J. Behar & Company, Inc.
16. Stantec Consulting Services, Inc.
17. Tetra Tech, Inc.
18. Wade Trim, Inc.
19. Water Resources Management Associates, Inc.

The Office of Procurement and Contract Compliance assembled a diverse selection committee composed of five highly qualified professionals. The committee included the Deputy Director of the Department of Design and Construction Management, and Department staff including the Assistant Director - Engineering, two Senior Project Managers, and one Project Manager. Members of the selection committee met on June 20, 2023, to evaluate statements of qualifications and to rank participating consulting firms. The selection committee determined that it is in the City's best interest to select eight firms to address future capital improvement projects, including projects recommended by the Stormwater Master Plan, Water Master Plan, and Wastewater Master Plan, in an efficient and effective manner. Committee members completed the evaluation process after determining that oral presentations were unnecessary. They then ranked the firms following the stipulated guidelines in the request for qualifications package.

The following table describes the overall and final results of the top eight firms ranked from the selection process:

CITY OF HOLLYWOOD - CONSULTING ENGINEERING SERVICES FOR INFRASTRUCTURE PROJECTS (WATER, SEWER, REUSE AND STORMWATER):

<u>COMPANY</u>	<u>TOTAL SCORE</u> (MAX SCORE 100)	<u>RANKING</u>
Tetra Tech, Inc.	95.2	1 st
CDM Smith, Inc.	94.2	2 nd
Craven Thompson & Assoc., Inc.	91.0	3 rd
Chen Moore and Associates	90.2	4 th
Stantec Consulting Services, Inc.	89.4	5 th
CES Consultants, Inc.	88.4	6 th
Gannett Fleming, Inc.	88.4	7 th
HDR Engineering, Inc.	86.2	8 th

Professional engineering consulting services will be provided by the selected consulting firms on an as-needed basis.

This agenda item seeks the City Commission’s approval and authorization for the appropriate City officials to execute the attached continuing consulting engineering contracts with the eight highest-ranked consultants to provide professional consulting engineering services related to infrastructure projects.

Department staff will manage these projects. No additional staff are needed because of these projects.

Fiscal Impact:

The fiscal impact is unknown until work orders are issued by the department as services are needed. Future budget amendments may be necessitated on an as-needed basis.

Recommended for inclusion on the agenda by:

Feng (Jeff) Jiang, Assistant Director, Department of Public Utilities
Vin Morello, Director, Department of Public Utilities
Gus Zambrano, Assistant City Manager/Sustainable Development

Attachments

- Resolution - Continuing Consulting Agreement Infrastructure Projects
- RFQ Ranking Table - Continuing Consulting Agreement Infrastructure Projects
- Agreements - Continuing Consulting Agreement Infrastructure Projects
- SOQ 1 -Continuing Consulting Agreement Infrastructure Projects
- SOQ 2 - Continuing Consulting Agreement Infrastructure Projects
- SOQ 3 - Continuing Consulting Agreement Infrastructure Projects
- SOQ 4 -Continuing Consulting Agreement Infrastructure Projects
- SOQ 5 - Continuing Consulting Agreement Infrastructure Projects

SOQ 6 - Continuing Consulting Agreement Infrastructure Projects
SOQ 7 -Continuing Consulting Agreement Infrastructure Projects
SOQ 8 - Continuing Consulting Agreement Infrastructure Projects