



## Legislation Details (With Text)

**File #:** R-2016-028    **Version:** 1    **Name:** CAP Government Renewal  
**Type:** Resolution    **Status:** Passed  
**File created:** 1/28/2016    **In control:** Building Department  
**On agenda:** 2/17/2016    **Final action:** 2/17/2016  
**Title:** A Resolution Of The City Commission Of The City Of Hollywood, Florida, Authorizing The Appropriate City Officials To Renew and Increase The Attached Blanket Purchase Order Between C.A.P. Government, Inc. And The City Of Hollywood For Building Inspections And Plan Review Services From \$100,000.00 To An Estimated Annual Expenditure Of \$200,000.00.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Reso CAP Government renewal revised.pdf, 2. B002465 Backup.pdf, 3. Term Sheet - C.A.P. Government, Inc. - Building Inspections and Plan Review Services.pdf, 4. BIS 16099.pdf

| Date      | Ver. | Action By                       | Action | Result |
|-----------|------|---------------------------------|--------|--------|
| 2/17/2016 | 1    | Regular City Commission Meeting | adopt  | Pass   |

A Resolution Of The City Commission Of The City Of Hollywood, Florida, Authorizing The Appropriate City Officials To Renew and Increase The Attached Blanket Purchase Order Between C.A.P. Government, Inc. And The City Of Hollywood For Building Inspections And Plan Review Services From \$100,000.00 To An Estimated Annual Expenditure Of \$200,000.00.

Staff Recommends: Approval of the Attached Resolution.

**Explanation:**

The Building Division required the retention of a vendor to provide assistance to City staff in the review of building inspection and plan review services.

The requested services were competitively bid by the City of Oakland Park, Florida through RFP #080712, which awarded an agreement to C.A.P. Government, Inc. to provide Building Inspection and Plan Review Services based upon an hourly rate for services.

The City of Oakland Park, Florida's agreement with C.A.P. Government, Inc. is for a three (3) year period with an option to renew for an additional two (2) year period.

On September 9, 2015, the City Commission of the City of Oakland Park, Florida passed and adopted Resolution Number R-2015-109, renewing the contract with C.A.P. Government, Inc. for the additional two (2) year period.

On February 20, 2013, the City Commission passed and adopted Resolution Number R-2013-047 which authorized the issuance of blanket purchase order number B002465 to C.A.P. Government, Inc. for Building Inspections and Plan Review Services, in accordance with RFP #080712, for an initial three (3) year term in an amount not to exceed \$100,000.00 with the option to renew for an additional two (2) year period.

C.A.P. Government, Inc. supplied the required services to the City of Hollywood in a satisfactory manner and agreed to renew their contract for the only two (2) year renewal period.

The Building Division requires additional assistance, above and beyond the amount that was originally awarded to offset the transition of losing seasoned staff to retirement.

The amount requested will increase blanket purchase order number B002465 from \$100,000.00 annually to \$200,000.00 annually.

Renewal is subject to the City's receipt and approval of all insurance certificates required by the City's Risk Manager, and indemnity to the City.

The Chief Building Official and the Director of Procurement Services recommend that the City Commission approve the increase and renewal of the attached Blanket Purchase Order to C.A.P. Government, Inc. for the only two (2) year renewal term for an estimated annual expenditure of \$200,000.00.

Anticipated Building Permit revenues totaling \$200,000.00 are being recognized and allocated to Budget Account Number 01.1416.00172.541.003117 in order to provide funding for the blanket purchase orders with both Calvin, Giordano & Associates, Inc. and C.A.P. Government, Inc. for the remainder of FY 2016.

Recommended for inclusion on the agenda by:

Wazir A. Ishmael, City Manager

Matthew Lalla, Director, Financial Services

Philip Sauer, Chief Building Official, Building

Joel Wasserman, Director, Procurement Services