



## Legislation Details (With Text)

**File #:** R-2024-083    **Version:** 1    **Name:** DCM - ATP - Brooks and Scarpa  
**Type:** Resolution    **Status:** Agenda Ready  
**File created:** 2/21/2024    **In control:** Department of Design & Construction Management  
**On agenda:** 3/20/2024    **Final action:** 3/20/2024

**Title:** A Resolution Of The City Commission Of The City Of Hollywood, Florida, Approving And Authorizing The Appropriate City Officials To Issue An Authorization To Proceed For Additional Services For Architectural /Engineering Design Services And Construction Administration Fees With Brooks + Scarpa Architects, Inc., For The Art And Culture Center Expansion Project, In An Amount Up To \$35,063.00, For A Total Contract Amount Of \$313,863.00.

### Sponsors:

### Indexes:

### Code sections:

**Attachments:** 1. Resolution - (ATP7) FINAL.pdf, 2. B+S Proposal.pdf, 3. Professional Services Agreement.pdf, 4. ATP 2 .pdf, 5. ATP 3.pdf, 6. ATP 4.pdf, 7. ATP 5.pdf, 8. ATP 6.pdf, 9. ATP 7.pdf, 10. R-2019-102.pdf, 11. R-2019-272.pdf, 12. COI 2024 renewal.pdf, 13. ATP 1.pdf

Date	Ver.	Action By	Action	Result
3/20/2024	1	Regular City Commission Meeting		

A Resolution Of The City Commission Of The City Of Hollywood, Florida, Approving And Authorizing The Appropriate City Officials To Issue An Authorization To Proceed For Additional Services For Architectural /Engineering Design Services And Construction Administration Fees With Brooks + Scarpa Architects, Inc., For The Art And Culture Center Expansion Project, In An Amount Up To \$35,063.00, For A Total Contract Amount Of \$313,863.00.

### Infrastructure & Facilities

Staff Recommends: Approval of the attached Resolution.

### Explanation:

On May 1, 2019, the City Commission passed and adopted Resolution No. R-2019-102, which authorized the execution of contracts with the five highest ranked architectural/engineering firms pursuant to a request for qualifications for capital improvement projects, one of which was Brooks + Scarpa Architects, Inc. ("B+S").

On September 18, 2019, the City Commission passed and adopted Resolution No. R-2019-272, approving a series of Consultant's Authorizations to Proceed ("ATP") in an aggregate amount not to exceed \$250,000.00 with B+S for professional architectural and engineering

services.

The Department of Design and Construction Management (“DCM”) desires to issue ATP No. 7 in the amount of \$35,063.00 for additional design services related to value engineering efforts and additional construction administration fees due to market escalations.

Additionally, ATP No. 7 includes services covered under the contract award in the amount of \$37,500.00, under the City Manager’s authority. The sum of all change orders issued under the Contract exceeds the City Manager’s authority, and therefore, City Commission approval is required pursuant to Section 38.48(B)(2)(a) of the Procurement Code.

The Director of DCM recommends that the City Commission authorize the appropriate City officials to issue ATP No. 7 with B+S for additional services and construction administration fees in an amount up to \$35,063.00, for a total contract amount of \$313,863.00.

**Fiscal Impact:**

Funding for this project was included in the amended FY 2024 Capital Improvement Plan and is available in account number 333.309901.57200.563010.001214.000.000.

**Recommended for inclusion on the agenda by:**

Otis Thomas, Interim Director, Office of Procurement Services

Jose Cortes, Director, Design and Construction Management

Gus Zambrano, Assistant City Manager/Sustainable Development