



## Legislation Details (With Text)

**File #:** R-2016-332    **Version:** 1    **Name:** H&S 17-02 Misc Professional Engineering & Admin Services  
**Type:** Resolution    **Status:** Passed  
**File created:** 10/13/2016    **In control:** Department of Public Utilities  
**On agenda:** 11/2/2016    **Final action:** 11/2/2016

**Title:** A Resolution Of The City Commission Of The City Of Hollywood, Florida, Authorizing The Appropriate City Officials To Execute The Attached Authorization To Proceed For Work Order No. H&S 17-02 Between Hazen And Sawyer, P.C. And The City Of Hollywood For Miscellaneous Professional Engineering And Administrative Services On An As-Needed Basis And For An Amount Not To Exceed \$100,000.00 (City Project No. 16-1321).

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Resolution - H&S 17-02 Misc Professional Engineering & Admin Services.pdf, 2. ATP - H&S 17-02 Misc Professional Engineering & Admin Services.pdf, 3. Proposal - H&S 17-02 Misc Professional Engineering & Admin Services.pdf, 4. R-2015-068.pdf, 5. R-2013-110.pdf, 6. R-2012-152.pdf, 7. R-2003-003.pdf, 8. Term Sheet - Hazen & Sawyer Work Order H&S 17-02.pdf, 9. BIS 17-025.pdf

Date	Ver.	Action By	Action	Result
11/2/2016	1	Regular City Commission Meeting	adopt	Pass

A Resolution Of The City Commission Of The City Of Hollywood, Florida, Authorizing The Appropriate City Officials To Execute The Attached Authorization To Proceed For Work Order No. H&S 17-02 Between Hazen And Sawyer, P.C. And The City Of Hollywood For Miscellaneous Professional Engineering And Administrative Services On An As-Needed Basis And For An Amount Not To Exceed \$100,000.00 (City Project No. 16-1321).

Staff Recommends: Approval of the attached Resolution

**Explanation:**

Engineering services are required on demand to assist the Department of Public Utilities with ongoing regulatory compliance activities with the Florida Department of Environmental Protection (FDEP), Broward County, and in general, with legislative, regulatory, permitting, and contractual issues, as well as to provide administrative assistance to the Department of Public Utilities.

While some of the tasks can be defined, the majority of the specific tasks (and related level of effort) cannot be clearly defined in advance.

The following are ongoing issues and tasks for which engineering services are required, are likely to be required, and are similar to other issues which may be incurred and for which engineering services may be required:

- Regulatory Compliance:
  - o Permit modifications and/or renewals
  - o Consent Orders and/or amendments
  - o Proactive participation in development of new regulations
  - o Technical evaluations and reports to address regulatory issues
  
- Large User Agreement Issues:
  - o Assistance with engineering aspects of dispute resolution
  - o Presentations and project status reports
  
- Administrative Assistance:
  - o Evaluation of new technologies
  - o Periodic reassessment of upgrade and uprate programs
  - o Preparation of technical letters, reports, and presentation material

Hazen and Sawyer, P.C. and the City of Hollywood have a Professional Services Agreement for General Engineering Consulting Services for wastewater projects, and this agreement was approved by the City Commission via Resolution No. R-2003-003 on January 8, 2003; amended by the City Commission via Resolution No. R-2012-152 on June 6, 2012; renewed by the City Commission via Resolution No. R-2013-110 on May 1, 2013; renewed by the City Commission via Resolution No. R-2015-068 on April 1, 2015; and this agreement has a provision for insurance and indemnification that meets the City's requirements and gives the City the right to terminate for convenience.

WHEREAS, the Administration recommends that the City Commission authorize the appropriate City Officials to execute the attached Authorization to Proceed for Work Order H&S 17-02 between Hazen and Sawyer, P.C. and the City of Hollywood, together with such nonmaterial changes as may be subsequently agreed to by the City Manager and approved as to form and legality by the City Attorney, on an as-needed basis and for an amount not to exceed \$100,000.00.

Funding for the miscellaneous professional engineering and administrative services has been provided via Resolution No. R-2016-291 which continued the appropriation for previously approved capital projects from FY2016 to FY2017.

Funding for the miscellaneous professional engineering and administrative services is available in account number 42.4000.85860.536.003130.

The miscellaneous professional engineering and administrative services will be provided on

an as-needed basis.

Recommended for inclusion on the agenda by:

Dr. Wazir Ishmael, City Manager

Gus Zambrano, Assistant City Manager/Sustainable Development, Office of the City Manager

George R. Keller, Jr. Assistant City Manager/Finance & Administration, Office of the City Manager

Steve Joseph, Director, Public Utilities

Paul Bassar, Contract Compliance Officer, Office of the City Manager