



Legislation Details (With Text)

File #: R-2017-328 **Version:** 1 **Name:** Digital Copier Lease
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File created: 9/5/2017 **In control:** Building Division
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Title: A Resolution Of The City Commission Of The City Of Hollywood, Florida, Authorizing The Appropriate City Officials To Issue The Attached Blanket Purchase Order And Execute The Attached Lease Agreement And Addendum To Lease Agreement Between KIP America, Inc. Through Wood Business Solutions, Inc. And The City Of Hollywood For A Five (5) Year Lease Of One (1) KIP Model 7170 Digital Wide Format System In An Estimated Annual Amount Of \$5,097.12.

Sponsors:

Indexes:

Code sections:

Attachments: 1. Resolution for Plotter-Scanner.pdf, 2. -B003073 KIP America.pdf, 3. Wood Agreement & Addendum.pdf, 4. KIP Wood Proposal.pdf, 5. KIP TOSHIBA.pdf, 6. KIP AMERICA.pdf, 7. Comparison Chart.pdf, 8. Term Sheet - KIP America Inc doc.pdf, 9. BIS 18022.pdf

Date	Ver.	Action By	Action	Result
11/15/2017	1	Regular City Commission Meeting	adopt	Pass

A Resolution Of The City Commission Of The City Of Hollywood, Florida, Authorizing The Appropriate City Officials To Issue The Attached Blanket Purchase Order And Execute The Attached Lease Agreement And Addendum To Lease Agreement Between KIP America, Inc. Through Wood Business Solutions, Inc. And The City Of Hollywood For A Five (5) Year Lease Of One (1) KIP Model 7170 Digital Wide Format System In An Estimated Annual Amount Of \$5,097.12.

Staff Recommends: Approval of the Attached Resolution.

Explanation:

The Department of Development Services Building Division requires the lease of one (1) new Engineering Wide Format Digital Copier, Plotter, Scanner System to meet its current and future printing, scanning and coping operational needs.

In seeking to replace the current Contex HD3630 digital scanner, City staff reviewed available models and pricing from KIP America’s authorized distributors and other manufacturers which would meet the department’s operational need and the KIP America, Inc. Model 7170 unit was determined to best to meet the departmental needs based on the unit’s speed, functionality, capability and capacity.

The Department of Development Services Building Division solicited and reviewed proposals from three (3) authorized KIP America’s distributors and City staff recommends Wood Business Solutions, Inc. of Fort Lauderdale, Florida, for a sixty (60) month lease agreement with KIP America, Inc. for the

KIP America Model 7170 digital copier, plotter, scanner system, for a monthly lease amount of \$424.76.

KIP America, Inc. also provides a full coverage equipment maintenance/service agreement through Wood Business Solutions, Inc. to include toner, developer, drum, parts and labor based upon 4,000 square feet monthly usage, which is included in the lease amount.

KIP America, Inc. requires that the City enter into a Lease Agreement which requires the City to agree to indemnify the vendor which needs City Commission approval.

Wood Business Solutions, Inc.'s current and prior performance with the City has been above satisfactory.

The Director of Development Services and the Contract Compliance Officer recommend that the City Commission approve the issuance of the attached Blanket Purchase Order and execution of the attached lease agreement between KIP America, Inc., through Wood Business Solutions, Inc. of Fort Lauderdale, Florida and the City of Hollywood for the lease of the KIP America Model 7170 digital copier, plotter, scanner system, for a monthly lease amount of \$424.76 including a full coverage equipment maintenance/service agreement through Wood Business Solutions, Inc., for an estimated annual amount of \$5,097.12 for a period of five (5) years.

Award is subject to the City receiving all insurance required and approved by the City's Risk Manager, along with signed statements of Hold Harmless and Indemnity to the City.

Funding for this agreement is available in the Department of Development Services Building Division Computer Hardware/Software fiscal year 2017 Budget Account Number 01.1416.00172.541.005215 and will be requested in subsequent fiscal years.

Recommended for inclusion on the agenda by:

Dr. Wazir A. Ishmael, City Manager

Gus Zambrano, Assistant City Manager/Sustainable Development, Office of the City Manager

Thomas Barnett, Director, Development Services

Philip Sauer, Building Official, Development Services

Paul Bassar, Contract Compliance Office, Office of the City Manager