



Legislation Details (With Text)

File #: R-2016-299 **Version:** 4 **Name:** Financial Auditing Services
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On agenda: 12/14/2016 **Final action:** 12/14/2016
Title: A Resolution Of The City Commission Of The City Of Hollywood, Florida, Authorizing The Appropriate City Officials To Execute An Agreement Between The Highest Ranked Firm And The City Of Hollywood To Provide Financial Auditing Services In An Estimated Total Amount Of \$695,000.00 Over A Three Year Period.

Sponsors:

Indexes:

Code sections:

Attachments: 1. Res FinancialAuditingServices.pdf, 2. EVALUATION MATRIX - RFP-4505-16-RD.pdf, 3. RSM US LLP - RFP-4505-16-RD.pdf, 4. Dollar cost bid - RSM - RFP-4505-16-RD.pdf, 5. Marcum LLP - RFP-4505-16-RD.pdf, 6. Dollar cost bid - Marcum - RFP-4505-16-RD.pdf, 7. Moore Stephens Lovelace PA - RFP-4505-16-RD.pdf, 8. Dollar cost bid - Moore Stephens Lovelace - RFP-4505-16-RD.pdf, 9. Keefe McCullough - RFP-4505-16-RD.pdf, 10. Dollar Cost Bid - Keefe McCullough - RFP-4505-16-RD.pdf, 11. REVISED Final Packet_for_Bid_RFP-4505-16-RD.pdf, 12. terauditor.pdf, 13. BIS 17-001.pdf

Date	Ver.	Action By	Action	Result
12/14/2016	4	Regular City Commission Meeting	adopt	Pass
11/2/2016	2	Regular City Commission Meeting	adopt	
11/2/2016	2	Regular City Commission Meeting	amended	Pass
11/2/2016	2	Regular City Commission Meeting	amended	Pass
11/2/2016	2	Regular City Commission Meeting	amended	Pass
11/2/2016	2	Regular City Commission Meeting	adopt	Pass
10/19/2016	1	Regular City Commission Meeting	continue	Pass

A Resolution Of The City Commission Of The City Of Hollywood, Florida, Authorizing The Appropriate City Officials To Execute An Agreement Between The Highest Ranked Firm And The City Of Hollywood To Provide Financial Auditing Services In An Estimated Total Amount Of \$695,000.00 Over A Three Year Period.

Staff Recommends: Approval of the Attached Resolution.

Explanation:

The Financial Services Department desires to contract with a certified public accounting firm to audit the City's financial statements for the fiscal years ending September 30, 2016 through 2018.

Florida Statute Section 218.391 establishes auditor selection procedures for local governments, including establishing an Audit Committee for the purpose of assisting the governing body in selecting an auditor to conduct the annual financial audit required by state statutes.

The Hollywood City Commission established an Audit Committee by Resolution R-2016-116 on May 4, 2016 and appointed members to said Audit Committee by Resolution R-2016-226 on July 6, 2016.

The Audit Committee approved Request for Proposals (RFP) Number 4505-16-RD to establish factors to use for the evaluation and selection of an auditor in compliance with state statutes.

On July 29, 2016, Request for Proposals (RFP) Number 4505-16-RD was electronically advertised via BidSync in accordance with the City's Purchasing Ordinance, Section 38.42(A).

RFP-4505-16-RD was opened at 3:00 p.m. on August 26, 2016, and resulted in the following five (5) responses:

BDO USA, LLP
Miami, Florida

Keefe McCullough
Fort Lauderdale, Florida

Marcum LLC
Fort Lauderdale, Florida

Moore Stephens Lovelace, P.A.
Orlando, Florida

RSM US LLP
Fort Lauderdale, Florida

Evaluation of the Proposals was based upon the criteria as established in the RFP: Expertise and Experience, Audit Approach and Price.

During the evaluation of the proposals, the Audit Committee determined that BDO USA, LLP modified the City's Hold Harmless and Indemnity Clause language, and they were deemed non-responsive.

The Audit Committee evaluated the remaining four (4) proposals and the scores were compiled to arrive at the following rankings, (highest score), first choice to fourth choice:

- | | | |
|----|-------------------------------|-----|
| 1. | RSM US LLP | 460 |
| 2. | Marcum LLC | 431 |
| 3. | Moore Stephens Lovelace, P.A. | 417 |
| 4. | Keefe McCullough | 335 |

After the evaluation of the proposals, the Audit Committee requested to move forward with the award

process with the rankings and agreed that no additional proposer information or presentations were required.

RSM US LLP f/k/a McGladrey & Pullen, LLP has performed these services for the City of Hollywood since 2009 with satisfactory results.

The Audit Committee unanimously recommended that the City Commission authorize the negotiation and execution of an agreement for a term of three (3) years, with an option to renew for two (2) additional two (2) year periods with the highest ranked firm to provide Financial Auditing Services.

Award is subject to the City receiving all insurance required and approved by the City's Risk Manager, along with signed statements of Hold Harmless and Indemnity to the City.

Funding for this agreement has been provided in the fiscal year 2017 audit services accounts appropriated in several City and CRA funds.

Recommended for inclusion on the agenda by:

Dr. Wazir Ishmael, City Manager

George Keller, Assistant City Manager/Finance & Administration, Office of the City Manager

Paul Bassar, Contract Compliance Officer, Office of the City Manager